

AACP Award for Excellence in Assessment

Award Information and Application

The American Association of Colleges of Pharmacy invites applications for the 2009 Award for Excellence in PharmD Program-Level Assessment. **Program-level assessment** is defined as the systematic collection, review and use of information about PharmD programs undertaken for the purpose of improving student learning and/or the program and its affiliated elements. This award recognizes outstanding Doctor of Pharmacy assessment programs for their progress in developing and applying evidence of outcomes as part of the ongoing evaluation and improvement of pharmacy professional education. Awards will be presented at the 2009 AACP Meeting and Conference in Boston, Massachusetts.

Eligibility

Applications are limited to one per school/college of pharmacy, up to three awards will be given. The scope of assessment described must be focused at the PharmD program level. Application priority areas will be established each year, however, submissions in other areas of programmatic assessment are welcome. For the 2009 Award priority will be given to submissions in the following areas:

- Milestone/progress exams
- Faculty development
- Admission plans

Applicant schools **must** be willing to have the details of their applications made available to AACP members via the AACP website. Winning applicants will be featured on PEAS (Pharmacy Education Assessment Services) at www.aacp.org.

Award Selection and Criteria

Applications will be reviewed by a committee of individuals from the Institutional Research and Assessment Committee. Applications will be judged by the extent to which the five award criteria have been met:

- **Articulation and evidence of outcomes**
- **Success with regard to outcomes**
- **Using outcomes for improvement**
- **Disclosure of results**
- **Dissemination of assessment knowledge**

In addition to the five criteria, consideration will be given to submissions that include evidence of a culture of assessment that includes widespread faculty and administrative involvement, use of good research practices, and approaches that can be replicated at other institutions.

Application Format

The application must include the following:

- Section 1: Contact information for individual submitting the application
- Section 2: Application endorsement by the Dean
- Section 3: Application abstract
- Section 4: Assessment tool information form for the PEAS portal at www.aacp.org
- Section 5: Award criteria (response to each criterion not to exceed two pages for each criterion)

Submissions not meeting the stated criteria for required components and length will not be forwarded for review. Submissions for commercial products will not be considered.

Award Timeline

November 18, 2008	Application released to institutions
February 18, 2009	Applications received by AACP office by 5:00 p.m. EST
March 20, 2009	Applications reviewed by Award Committee
March 23, 2009	Follow-up information requested from finalists if necessary
April 2009	Award recipient(s) notified
July 18-22, 2009	Awards presented at AACP Annual Meeting

Submission Methods

Applications must include four complete print copies of the submission to be submitted via U.S. mail or other delivery service to the following address:

Danielle Taylor
Research Associate
The American Association of Colleges of Pharmacy
1727 King Street
Alexandria, Virginia 22314

Additional Information

For information or questions about this Award please contact Jennifer Patton, Director of Institutional Research at 703-739-2330 ext. 1031 (jpatton@aacp.org) or Cecilia Plaza, Director of Academic Affairs & Assessment at ext. 1018 (cplaza@aacp.org).

2009 AACP Award for Excellence in Assessment Application

Section 1: Contact Information of Person Submitting Application

By submitting this application you understand that the information, tools, templates and/or other resources will be posted in the Pharmacy Education Assessment Services (PEAS) portal of the AACP Web site (www.aacp.org) and will be provided as a benefit to members of the American Association of Colleges of Pharmacy (AACP).

You agree to the following terms:

- a. You will not submit any content that you do not have a right to transmit under any law or under contractual or fiduciary relationships (such as proprietary and confidential information learned or disclosed as part of employment relationships or under nondisclosure agreements);
- b. You will not submit any content that infringes any patent, trademark, trade secret, copyright or other proprietary rights of any party;
- c. You will not submit unsolicited or unauthorized advertising, promotional materials or any other form of solicitation;
- d. You will not submit any material that contains software viruses or any other computer code, files or programs designed to interrupt, destroy or limit the functionality of any computer software or hardware or telecommunications equipment.

Contact Information

Name	
Title	
Institution	
Street Address	
City, State, Zip	
Phone	
Fax	
Email	
Signature	

Section 2: Institutional Endorsement

By endorsing this application you understand that the information, tools, templates and/or other resources will be posted in the Pharmacy Education Assessment Services (PEAS) portal of the AACP Web site (www.aacp.org). The **Pharmacy Education Assessment Service (PEAS)** will be an online portal on the new AACP web site (www.aacp.org), which will be released in early 2009. The four components included in this service will be as follows:

- 1) AACP Institutional Research – currently in use
- 2) Assessment learning community – launch early 2009
- 3) Member community reviewed assessment tool area – launch early 2009
- 4) Online AACP/ACPE self-study management system – launch date to be determined

Dean or Chief Academic Officer

Name	
Title	
Institution	
Phone	
Fax	
Email	
Signature	

Section 3: Application Abstract

This section should provide an abstract of the award application that may be used in AACP publications and award presentation. Do not exceed 500 words.

Section 4: Assessment Process/Tool Information Form

1. Title of tool:

2. Keywords (select all that apply):

- Admissions
- Alumni
- Classroom
- Curriculum
- Employer
- Evaluations
- Faculty
- Mapping
- Portfolios
- Preceptor
- Progression/summative exams
- Research/Scholarship
- Rubric
- Student
- Teaching
- Other _____
- Other _____
- Other _____

3. How long has your college/school used this tool?:

- >1 year
- 1-3 years
- 4-6 years
- 6-9 years
- >9 years

4. Minimum System Technical Requirements (i.e., operating system, browser, software):

5. Tool is adapted from or based on (provide citation if applicable):

6. How would users cite this tool (provide citation information)?

7. On a scale of 1-5 rate the difficulty of implementing the proposed process or tool at another college/school (1 being easy-requiring minimal resources, 5 being most difficult-requiring numerous resources)

- 1 2 3 4 5

8. Will this product be offered free of charge to AACCP members?

- Yes
- No
- If no, please enter cost for use _____

9. Select Document Type: (if applicable)

- Active Server Page (ASP)
- ASCII Text (TXT)
- Audio File (WAV)
- Compressed File (ZIP)
- Executable File (EXE)
- HTML Document (HTML)
- Image File (BMP, JPG, TIFF)
- Microsoft Excel (XLS)
- Microsoft PowerPoint (PPT)
- Portable Document Format (PDF)
- Video File (WMA)
- Word Document (DOC)

10. Link URL (if applicable): _____

Section 5: Award Criteria

DIRECTIONS: Response to each criterion is limited to two pages formatted with at least 12 point font, 1.5 line spacing, and 0.5 inch margin. Appendices may be included for any of the five sections. Total length of all appendices combined should not exceed five pages.

CRITERION 1: ARTICULATION AND EVIDENCE OF OUTCOMES

Evidence of development and application of expectations of mission-based program level outcomes

- Informed planning with internal and external stakeholders
- Establishes performance goals

CRITERION 2: SUCCESS WITH REGARD TO OUTCOMES

Evidence of the extent to which outcomes are successfully met

- Methodology and process of data collection from application of assessment tools/process
- Assessment and evaluation of outcome data
- Outcome data are directly and logically linked to the outcomes they are purported to measure

CRITERION 3: USING OUTCOMES FOR IMPROVEMENT

Evidence of how assessment data are used to further improve the PharmD program.

- Impact of performance measure data on programmatic evaluation
- Measured outcomes and/or analyses of process are used for continuous programmatic development
- Benchmarking of outcomes within and outside the college/school

CRITERION 4: DISCLOSURE OF RESULTS

Evidence of how programmatic assessment data are readily available.

- Assessment data are shared with internal and external stakeholders
- Communication processes/systems

CRITERION 5: DISSEMINATION OF ASSESSMENT KNOWLEDGE

Evidence of how the assessment process or tools will be shared with the academy.

- Transferable process or tool with explanation of application/implementation by other programs