

**Experiential Education Section
Business Meeting Minutes
AACP Annual Meeting – Seattle
July 11, 2010
2:45 pm – 4:15 pm**

The Experiential Education Section Business Meeting was called to order by Chair Denise Soltis (Drake University) at 2:45 pm in Grand Ballroom C at the Sheraton Seattle Hotel, Seattle, Washington. The previous business meeting minutes from July 19, 2009 were approved with no comments.

Report from the Secretary

Secretary Kristen Goliak (University of Illinois at Chicago) reported that according to the bylaws, the section met the requirement of a quorum of a minimum of 50 active members present which represent at least 36 schools.

Report from the Chair

Chair Denise Soltis presented the highlights of the section for 2009-2010. Denise presented a Power Point presentation which included information on the following issues. An update was provided regarding the Council of Sections and it was announced that the NIP will be funded. For the abstract review process, more standardization and peer education was recommended. It was suggested that abstract reviewers provide meaningful comments. Consider possibly updating the questions that reviewers need to answer will assist in providing meaningful comments. We do not need the review process to be more rigorous and there has been a lack of timeliness with the review process.

Denise encouraged the members to get involved in scholarship opportunities and presented a variety of journals to consider submission to. There are also a number of volunteer opportunities available. Please contact Denise or Rhonda if you would like to volunteer for a committee. Rhonda will also be asking for committee volunteers via an online survey to Section members.

Please see the complete report in the experiential Education Section portion of www.aacp.org.

Committee Reports

Programming

Rhonda Jones (Creighton University) reported that an Experiential Education Administrator's Workshop will be held in the Fall 2010. The workshop will have a session for new EE administrators and a session for the experienced individual as well. Information will be emailed out soon.

Nominating

Philip Hritcko (University of Connecticut) reported that the Nominations Committee reviewed 10 candidates total. Elections will be held for a Chair-Elect position and Secretary position. Each position will carry a two year term. Two individuals will be slated for each position. Elections will be held in the Fall 2010.

Membership

Susan (Staggs) Vos (University of Iowa) reported that the committee is continuing its work from the previous year. They will also be developing an experiential work force survey that will look at information such as (faculty, staff devoted to EE, reporting structure and titles). They will also look into developing a proposal to collect the above information as part of the annual workforce survey for AACP. It was recommended that they add / solicit information about consortiums.

It was also reported that there are 781 members in the EE section, up from 469 members in 2009. There are 118 ACPE accredited schools / colleges of Pharmacy.

Resolutions

Peter Tyczkowski (University of Connecticut) filled in for Elizabeth Young to present the report. One resolution was presented. It focused on AACP taking the lead to develop tools for additional pharmacy resources. Please see Power Point slide set for wording. A motion was made that the EE section not accept this resolution and, thus, the resolution would not be put forward to the AACP Resolutions Committee. The motion was passed by a unanimous verbal vote.

Awards

Alice Kirkpatrick (University of Oklahoma) was not in attendance. No report was presented.

COS Preceptor Development Taskforce

Results of a survey of 94/128 experiential directors and assistant deans were presented. There was 75% support for AACP developing a Preceptor Development program. A question arose as to what the cost would be for both schools and preceptors if such a program were developed. Other information discussed included a list of topics for standardized preceptor development and a list of library resources and training on such resources. New schools have turned their attention to existing resources. It was recommended that the stakeholders be surveyed and explore the cost of AACP delivering a program. The task force will continue work on this initiative.

Ongoing Business

IPPE Competency Task Force Report

Robert (Buzz) Kerr (AACCP) presented the work of this group. A total of eleven IPPE / Pre-APPE core performance domains stood out. They are as follows: accurately dispense medications; basic patient assessment; medication information; identification and assessment of drug related problems; mathematics applied to pharmaceutical calculations, compounded medications, dose calculations and applications of pharmacokinetic calculations; ethical, professional and legal behavior; general communication abilities; counseling patients; drug information analysis and literature research; health and wellness – public health; insurance/ prescription drug coverage. Buzz will send the presented document to the Council of Sections for their review and feedback.

New Business

Strategic Planning Task Force

Deb Copeland (Mafouz) (Northeastern University) presented 6 strategic initiatives (scholarship; communication; collaboration / resource sharing group; technology; education & curricular issues; and administration) with 12 associated goals. Please see Power Point presentation for specific information.

A discussion regarding how many pharmacy school/college consortiums are present was held. It will be requested that this question be added to the membership survey.

Since simulation is now incorporated into IPPE hours, Goal #10 was modified to read: To evaluate the role that simulations play in doctor of pharmacy curriculum.

A motion was presented that the EE section approves the EE Section Strategic Plan. The motion was approved and the EE Strategic Plan will be put on a 3-5 year time line and will be reported on annually.

Installation of New Officers

Denise Soltis administered the oath of office to Rhonda Jones (Creighton University) as Chair of the Section and to Craig Cox (Texas Tech) as Chair-Elect.

Following inaugural remarks by Chair Rhonda Jones, the meeting adjourned at 4:15 pm.

Respectfully submitted,
Kristen Goliak, Secretary