

Abstract Reviewer Guidelines

Invitation as a Reviewer

Before making a commitment to review an abstract ask the following questions. This will ensure the abstract undergoes a thorough and equitable review:

- Does the topic match your expertise?
 - Abstracts may be randomly assigned or based on a broad context of knowledge of your work. Only accept if you are competent to review that area
- Do you have time to review?
 - If this is not possible inform Melinda Colon without delay
- Is there a conflict of interest?
 - Examples include colleagues in the same department/academic institute; previous publication with any of the submitting authors; financial/professional association to the abstract. List any potential conflicts when submitting the review

Reviewing the Abstract

Key areas to consider:

Confidentiality – ensure the information is not revealed

Originality – is the abstract novel and interesting? Will the information add to current body of knowledge? Is the research question important? Are the results useful to one or more academic pharmacy constituents?

Structure – Are the key elements included (background, methods results etc)?

- Does the content of the abstract reflect the title?
- Does the introduction/background provide relevant information?
- Are the methods adequately described?
 - Is the method an appropriate one to collect the data needed to address the objectives?
 - Are the design and sampling plan, or units of data collected appropriate?
 - Is the analysis plan cogent and accurate?"
 - Are the results explained clearly and logically?
- Are the author's conclusions supported by the results?

Language – is the abstract well written, grammatically correct?

Abstracts that indicate "the work is in progress" or "the results will be discussed" are unacceptable.

Source:

<http://www.Elsevier.com/wps/find/reviewerhome.reviewers/reviewersguidelines>