

**American Association of Colleges of Pharmacy  
Board of Directors Meeting  
April 5, 2008  
Alexandria Hilton  
Alexandria, Virginia**

1. Roll Call

President Cynthia L. Raehl welcomed the Board and staff members present at 9 a.m. on April 5. The following board members participated in the discussion: Bobby G. Bryant (Council of Deans), Rodney A. Carter (Speaker), Patricia A. Chase (Council of Deans), Brian L. Crabtree (Council of Faculties), Barbara E. Hayes (Council of Deans), Keith N. Herist (Treasurer), Lucinda L. Maine (Executive Vice President), Kenneth A. Skau (Council of Faculties), Marilyn K. Speedie (Immediate Past President), Julie E. Szilagyi (Council of Faculties), Victor A. Yanchick (President-elect) and David P. Zgarrick (Academic Sections Coordinating Committee).

AACP staff included: Daniel J. Cassidy, Melinda D. Colón, Amy B. Connelly, Arlene A. Flynn, Barbra A. Gustis, Will G. Lang, George E. MacKinnon III, Kenneth W. Miller, Rebecca M. Morgan, Jennifer M. Patton, Cecilia M. Plaza and Sibiu Ramamurthy.

Jeff Baldwin, President-elect designate, Patricia Kroboth, Council of Deans Chair-elect designate, and Doug Reid, Brodie Scholar in Resident for Spring 2008 attended the meeting as guests.

2. Additions to the Agenda

Three additional items were identified as agenda topics for the meeting: Appointment of the International Associate Editor for AJPE, term limits for the offices of speaker and treasurer, and issues of concurrent service on national organizations' boards of directors.

3. Conflict of Interest

President Raehl led the discussion on potential and actual conflicts of interest by noting that each time AACP discussed a new program or issue associated with the work of colleges and schools of pharmacy it could be argued that each board member had a potential conflict of interest to manage. She identified this especially in the area of assessment of quality which was a high priority for AACP and member institutions. She also identified a conflict with the membership resolution for one school under consideration and would recuse herself from that discussion and vote. Pat Chase identified that she had conflicts with two of the three schools under consideration and would recuse herself from these membership decisions.

4. Approval of February 2, 2008 Minutes

On MOTION (Bryant/Speedie) the minutes of the February 2, 2008 minutes were approved with Speaker Carter providing several minor edits for the final version of the meeting summary.

5. 2008 House of Delegates Preview

Membership Resolutions: On MOTION (Carter/Skau) the Board approved the membership of Harding University College of Pharmacy [Chase recused herself]. On MOTION (Carter/Speedie) the Board approved the membership of Thomas Jefferson University School of Pharmacy (Chase

and Raehl recused themselves]. On MOTION (Carter/Bryant) the Board approved the membership of the Sullivan University School of Pharmacy.

Introductory Pharmacy Practice Experience Resolution: The Board discussed work that had followed the passage of resolutions on IPPE at the business meetings of the Council of Deans and Council of Faculties in February. The resolutions were forwarded to ACPE staff immediately following the Interim Meeting. A draft letter prepared by Mary Anne Koda Kimble and Marilyn Speedie, with input from a number of other individuals, served as the basis for an in depth conversation on IPPE with George Spratto, ACPE President and ACPE staff members Peter Vlases and Jeff Wadelin during the APhA Annual Meeting in March in San Diego. The letter will soon be finalized and officially transmitted to ACPE for their Board of Directors to consider as part of their June Board meeting and Fall retreat. IPPE will be part of the AACCP/ACPE agenda for the July board discussion.

On MOTION (Crabtree/Chase) the Board approved the following resolution

### **Resolution on Introductory Pharmacy Practice Experiences**

**Whereas** experiential education comprises approximately one third of the Doctor of Pharmacy curriculum, and

**Whereas** pharmacy students must have enriching and educationally sound practice opportunities beginning early in the curriculum that lead to the continuous development of professional skills and knowledge that are effectively integrated with didactic education and prepare students for advanced pharmacy practice experiences, and

**Whereas** inconsistent state regulatory provisions related to internships and experiential learning impose different constraints and requirements on students and schools, and

**Whereas** ACPE has interpreted the 2007 standards and guidelines for accreditation related to introductory pharmacy practice experiences quite rigidly with respect to the number of hours and the nature of applicable experiences.

**Resolved** that Introductory Pharmacy Practice Experiences should be a continuum of integrated learning experience of sufficient scope, flexibility and duration to allow students to achieve a set of defined competencies and allow for the development and use of innovative and alternative methods, such as simulation, novel direct patient care experiences and leadership development opportunities.

#### 6. Financial Update

AACP Treasurer Keith Herist and COO Dan Cassidy led the discussion regarding Association finances for the eight months ending February 29, 2008. YTD income was \$8.4 million and expenses totaled approximately \$6.8 million excluding move related costs and investment earnings. Significant variances from budget were discussed and year end projections provided. Dan Cassidy reviewed a summary of expenses related to the renovation of and move to 1727 King Street, including those paid or financed by the building owner and those for which AACP is responsible.

On MOTION (Chase/Carter) the Board approved the proposed investment policy pending the addition of several specific monitoring parameters to be provided by investment counsel. A final copy of the policy will be included in the July Board agenda. Keith and Dan also reviewed the performance of the investment portfolio managed by Citigroup as compared to key indicators (e.g., Dow Jones). The portfolio has lost approximately 6% of its value since June 30, 2007 as a result of the volatility in the financial markets.

7. Strategic Change Initiatives Discussion (2007-08 and 2008-09)

Jennifer Patton, Director of Institutional Research, provided an overview of the status of efforts to select a vendor to develop an online self-study management system jointly with the Accreditation Council for Pharmacy Education. Four vendors will provide a product demonstration and submit more specific timelines and budgets for building such a system. Each anticipates a 9 to 12 month period for development and testing of a new system.

Doug Reid, Brodie Scholar in Residence, outlined the next steps in the national beta testing of the SUCCESS program for assessment of students on advanced pharmacy practice rotations. Eight to 9 schools will begin using the system in the 2008-09 academic year.

The Board discussed next steps in the development of the global pharmacy education initiative and curriculum changes summit.

8. 2008-09 Committee Charges and Appointments

President-elect Yanchick sought additional feedback on the 2008-09 standing committee appointments and charges noting that he will be selecting chairs and committee members by mid-April.

9. Appointment of AJPE International Associate Editor

On MOTION (Speedie/Yanchick) the Board appointed Claire Anderson from Nottingham, UK as International Associate Editor for AJPE.

10. Miscellaneous Items

The Board discussed the need to specify explicit term limits for the new offices of Treasurer and Speaker. The Speaker has somewhat of a natural term limit given the election of a speaker-elect in the middle of the two-year term. Nothing indicates that the Speaker can or can not succeed him/herself. It was the CONSENSUS of the Board that the Bylaws should be amended to specify that the Treasurer can serve two 3-year terms.

The Board also discussed issues associated with members of the AACP Board concurrently holding elected positions in other national associations and generally agreed that nominating committees should be encouraged to avoid such situations given the conflicts of time and potential conflicts of commitment that could be created.

The Board also expressed via a motion of commendation appreciation for the contributions of Dr. Richard Valachovic, Executive Director of ADEA, both to the retreat on April 4<sup>th</sup> and in a sustained fashion as a valued collaborator for AACP and EVP Maine.

The meeting adjourned at 2 p.m.