

**American Association of Colleges of Pharmacy  
Curriculum Special Interest Group (SIG)  
Business Meeting Minutes  
Date: 7/12/2011**

**ORDER OF BUSINESS**

1. Call to order at 5:15 pm.
2. Minutes from 2010 meeting were approved.
3. Report of the Chair:
  - a. The current chair reminded the attendees with the mission of the Curriculum SIG in an effort to energize the group to think about ways the SIG can meet its mission and to demonstrate its' value for the academy.
  - b. Emails were sent to Curriculum SIG members during the past 12 months to ask for volunteers to serve on ad hoc committees to implement the ideas identified during the 2010 Curriculum SIG business meeting (i.e. Online presentation on curricula design, ACPE accreditation forums, pearls for curriculum mapping). Unfortunately no volunteers stepped forward. All members are asked to review their AACCP profile and make sure that they have checked the box that they want to be on the distribution list for the Curriculum SIG.
4. Report of the Secretary: none
5. Old Business: none
6. New Business
  - a. The group present had a very productive discussion on the SIG mission and how it can be met. The following ideas for activities to occur over next two years were brought forward::
    - i. Identify issues curriculum committee chairs are dealing with
    - ii. Identify methods to allow more networking between Curriculum SIG members
    - iii. Identify needs of other SIGs to see if we can collaborate with other SIGs (especially the Assessment SIG and how to assess a curriculum)
    - iv. Discuss whether schools and colleges of pharmacy should be covering the same core topics (for example biotechnology)
    - v. Identify innovative curricular practices and post those practices to a webpage
    - vi. Develop methods to identify best practices (for example, what are best practices when it comes to curricular mapping or curricular integration)
    - vii. Identify how to encourage people to visit or post things to a Curriculum SIG website
    - viii. Identify if Curriculum SIG members can review abstracts covering curricular issues being submitted to the AACCP Annual Meeting (perhaps have those submitting check a box to indicate that their abstract covers curricular issues)
    - ix. Reach out to curriculum committee chairs
    - x. Survey new faculty to identify what curriculum topics they wish to learn more about (for example terminology used when discussing curricular issues)
    - xi. Identify how to ensure quality improvement for existing curricula

- xii. SIG to provide the Teacher's Seminar for annual AACP meeting.
  - xiii. Address controversial curricular issues such as what coursework should be required for admission into pharmacy school and/or should new graduates be required to complete a pharmacy residency
  - xiv. Describe the diversity of curricular arrangements that exists in schools and colleges of pharmacy (for e.g. duration of program, number of credit hours spent on certain concept areas). Address the issue as to whether diversity is a strength or are we losing a professional identity for pharmacy programs?
- b. The group present narrowed the list of topics described above to the following to focus on during the next two years. Members present volunteered to work on these issues as members of a subcommittee. Volunteers to chair each of these subcommittees were also identified. Other SIG members are encouraged to volunteer to serve on these subcommittees.
- i. "Curriculum 101": teaching new faculty about curricular issues
  - ii. Explore existing pre-pharmacy requirements and make recommendations based on the findings
  - iii. Providing a report describing the different curricular structures that exist in pharmacy schools/colleges (for example duration of program, types of core courses)
  - iv. Identifying effective models of curricular assessment
  - v. Contacting Pharmacy Practice Section to see if we could review posters covering curricular issues
- c. The group also discussed the need to develop a strategic plan and to explore efforts to communicate with the AACP Board on a more effective role for the SIG in the academy. It was suggested that a discussion over this should be started over the listserv. Members are encouraged to contribute to this discussion and provide ideas on an effective strategic plan, timely and efficient communication with the AACP Board and a better presence for the SIG within the academy.
7. The current chair installed the new officers and wished them good luck. The new officers are:
- a. L. Clifton Fuhrman, Chair, Presbyterian College
  - b. Jennifer Santee, Secretary, University of Missouri, KC
  - c. Jeffery D. Evans, Chair elect, University of Louisiana at Monroe
8. Comments of incoming chair:
- Goals for the upcoming year
- Enhance the SIGs presence and provide more service to AACP
  - Reviewing posters

-Providing seminars

-Look at ACPE Guideline 2.0

-reach out to school curriculum chair to get involved with the SIG

-Create a strategic plan for the SIG

9. Adjournment was at 6:20 pm.