

**American Association of Colleges of Pharmacy
Board of Directors Meeting
July 17-18, 2008
Sheraton Hotel and Towers
Chicago, Illinois**

1. Roll Call

President Cynthia L. Raehl welcomed the Board and staff members present at the Chicago Sheraton Hotel and Towers at 8:30 a.m. on July 17. The following board members participated in the discussion: Bobby G. Bryant (Council of Deans), Rodney A. Carter (Speaker), Patricia A. Chase (Council of Deans), Brian L. Crabtree (Council of Faculties), Barbara E. Hayes (Council of Deans), Keith N. Herist (Treasurer), Lucinda L. Maine (Executive Vice President), Kenneth A. Skau (Council of Faculties), Marilyn K. Speedie (Immediate Past President), Julie E. Szilagyi (Council of Faculties), Victor A. Yanchick (President-elect) and David P. Zgarrick (Academic Sections Coordinating Committee).

AACP staff included: Jennifer Athay, Daniel J. Cassidy, Melinda D. Colón, Amy B. Connelly, Arlene A. Flynn, Barbra G. Eber, Will G. Lang, George E. MacKinnon III, Kenneth W. Miller, Rebecca M. Morgan, Jennifer M. Patton, Cecilia M. Plaza and Sibum Ramamurthy.

Guests included Jeff Baldwin, President-elect designate, Sudip Das, Council of Sections Chair-elect, Patricia Kroboth, Council of Deans Chair-elect designate, Gary Matzke, Council of Faculties Chair-elect designate and Joseph T. DiPiro, Editor, AJPE. Other guests on July 18 included George Spratto, ACPE President, and ACPE Board members Robert Beardsley and Heidi Anderson. ACPE staff guests included Greg Boyer, Peter Vlasses and Jeff Wadelin. Robert Bachman, President of AFPE, was present July 18, 2008. Ton Hoek, FIP Executive Secretary, and members of the FIP Executive Council, including Henri Manasse, Kamil Mihda and Vinod Shah, met with the AACP Board on July 18, 2008. Phil Hricto and Denise Soltis, Chair-elect and Chair-elect designate of the Experiential Education Section attended the Board discussion with ACPE leaders. Diane Beck and Rosalie Sagraves attended the Board discussion with FIP leaders.

2. Additions to the Agenda

Approval of the Council of Sections standing rules of procedure was identified as an additional agenda topic for the meeting. By CONSENSUS the COS rules were approved.

3. Conflict of Interest

President Raehl read the conflict of interest statement and reminded Board members of their responsibility to identify potential conflicts of interest. No conflicts were identified for this Board agenda.

4. Approval of April 5, 2008 Minutes

On MOTION (Speedie/Carter) the minutes of the April 5, 2008 minutes were approved.

5. Pharmacy Education Assessment Services (PEAS) Update

Jennifer M. Patton, Director of Institutional Research and Data Systems, and Cecilia M. Plaza, Director of Academic Affairs and Assessment, briefed the board on several components of the expanding AACP assessment services portfolio. This included information on the release of a User's Guide for the four institutional research surveys used by schools. Comparisons of year-to-year usage increases for each of the surveys is as follows (2007/2008): graduating student (49/78), faculty (35/62), preceptor (29/42) and alumni (15/31). Jen noted that the preceptor and alumni surveys remain open for additional school use until August. Each instrument will undergo Rausch analysis for continued validation and refinement before releasing 2009 instruments.

The development of the web-based PEAS system is moving forward in tandem with the project to redesign and launch a new AACP Website. It will include sections for hosting assessment tools for download and use, an assessment of available tools, user comment opportunities, and an assessment learning/networking community bulletin board. It is estimated that the launch of the Website will be during the fall semester.

Two resources for faculty satisfaction assessment were reviewed briefly, including the COACHE/Harvard survey and survey tools developed by AACP member Shane Deselle (Oklahoma). The Board asked to identify how many universities with AACP member institutions currently use the COACHE survey and that further discussion of this area of assessment be included in the October Board Meeting.

Staff provided an overview of the vendor review and finalist selection process for the electronic assessment/self study management system AACP is considering developing jointly with the Accrediting Council for Pharmacy Education (ACPE). There are two vendors whose capabilities seem acceptable and whose system would help members collect and organize the information needed for continuous quality assessment and improvement as well as cyclical accreditation submissions to ACPE and other quality assurance agencies (e.g., regional accreditors). On CONSENSUS the Board approved moving into negotiations with ACPE and a chosen vendor to build the electronic self-study management system.

The Board also discussed the current interest of ACPE and others to create a "dashboard" of outcome measures that could be assessed routinely for quality assurance and improvement purposes. Patricia Chase shared information about a consultation program [<http://www.balancedscorecard.org/Portals/0/PDF/perform.pdf>] that she will host at West Virginia University in October that would help schools identify measures to include in a pharmacy education dashboard model. This was identified as a potential topic for the February 2009 CEO Deans Retreat.

6. Experiential Education Program Update

George MacKinnon, Vice President for Academic Affairs, led a discussion on the portfolio of programs, projects and services supporting the delivery of quality introductory (IPPE) and advanced (APPE) practice experiences. A summary article on these programs was recently published in the *American Journal of Pharmaceutical Education*. Eight new Crystal APPLE Awards have recently been announced recognizing exemplary practice partnerships in experiential education. A second Experiential Education Directors workshop has been announced for September 2008 and will be a day longer than the first workshop held in 2007. A

discussion of the proposed National Profile of Preceptors project yielded the decision not to continue with this component of the experiential education portfolio.

The Board reviewed information about the national beta test of the Florida SUCCESS Program involving nine schools from across the country who are using the web-based assessment system developed for the four Florida schools. The evaluation will continue through the current academic year. The Board then discussed the need for consensus on a national set of competencies for experiential education, endorsed with a recommendation from the 2007-08 Professional Affairs Committee and consistent with the policy statement adopted by the APhA House of Delegates in March 2008. The Board also asked for further study on the need for a national or several regional systems for student assessment on IPPE/APPE.

Cecilia M. Plaza reviewed the details related to the development and release of a new module of Education Scholar™ written specifically for preceptor training. New site license agreements are available for schools, residency training programs and employers wishing to enroll multiple preceptors in the tutorial. The Board further discussed opportunities to encourage pharmacists to precept students and recognize exemplary practitioner educators, including special programming at a future AACP Annual or Interim meeting designed for a preceptor audience (e.g., each schools' preceptors of the year).

7. AACP Communications Initiatives for Faculty Recruitment and Retention

Rebecca M. Morgan, Director of Communications, provided an overview of the communications program enhancement introduced in 2007-08, including the redesigned AACP logo, newsletter and career information. She announced the introduction of an electronic job board in late summer and the completion of the Website redesign and launch for later in the fall semester. As part of the outreach plan for faculty recruitment and retention identified as the Board's priority in October 2007, Rebecca identified several national meetings where careers in academic pharmacy would be the focus of an AACP exhibit in 2008-09. She introduced the concept of a National Pharmacy Educators Week and by CONSENSUS the Board agreed that the idea should be further developed and resources designed so that colleges and schools could host NPEW activities in conjunction with other National Pharmacist Month activities, likely in October 2009.

8. Financial Update

AACP Treasurer Keith Herist and COO Dan Cassidy led the discussion regarding Association finances for the ten months ending April 30, 2008. YTD income was \$8.7 million and expenses totaled approximately \$7.9 million, excluding investment earnings/losses. AACP is expecting to end the year with net revenue of about 3 percent (\$275,000) compared with 6% in FY 2007. Managed reserves performed above benchmarks for most of the year despite turmoil in the market although yearend losses are anticipated.

The FY 2009 budget was presented with revenue and expense summaries and key projects identified by the AACP divisions (external, operations, academic affairs). On MOTION (Speedie/Chase) the Board approved the 2008-09 budget which projects net revenues of approximately \$125,000, or 1% of revenues, for the year. The Board agreed that it was the appropriate time to initiate discussion of an institutional member dues increase for FY 2010 with an initial presentation to the Council of Deans at their business meeting.

By CONSENSUS the Board approved a specific set of duties for the Treasurer. The Board also reviewed terms of an offer to purchase the property at 1426 Prince Street as presented by a potential buyer in early July. A counterproposal will be prepared following the Annual Meeting.

9. Outreach Visitation

Over 20 institutional outreach visits were conducted in 2007-08 and the Board affirmed that this should remain a priority for 2008-09. Board members were encouraged to stimulate conversations about outreach visits with deans throughout the Annual Meeting and staff was asked to develop a marketing resource to explain the benefits of outreach to both the schools and AACP.

10. Membership Resolutions

On MOTION (Bryant/Chase) the Board approved for subsequent action by the House of Delegates membership resolutions for the following as new associate institutional members of AACP: Belmont University, California North State, Chicago State University, Lipscomb University, Touro – NY and Union University.

11. Report of the Bylaws and Policy Development Committee

Speaker Rod Carter outlined the contents of the preliminary report of the Bylaws and Policy Development Committee (BPDC) distributed to delegates to the 2008 House and noted that the six membership resolutions adopted by the Board would be added to an updated report. The Board discussed and subsequently adopted the following policy statements derived from recommendations contained in the reports of the 2007-08 Argus Commission and the Educating Clinical Scientists II Task Force:

Policy Resolution: Health Information Technology (submitted by the AACP Board based upon Argus Commission report and passed by House July 2008)

AACP and colleges and schools of pharmacy should assure that students, faculty and alumni have sophisticated and continuous preparation in the design and use of health information technology (HIT) and systems and are prepared to apply HIT in evidence-based decision-making at the point of patient care.

Policy Resolution: Student and Faculty Development for Global Health Care (submitted by the AACP Board based upon Argus Commission report and passed by House July 2008)

AACP and member institutions should expand opportunities for students and faculty to provide culturally sensitive clinical and other service experiences in the context of global health care.

Policy Resolution: Cognitive/Ethical Development of Students (submitted by the AACP Board based upon Argus Commission report and passed in amended form by House July 2008)

Colleges/schools of pharmacy should work to advance learners up the cognitive/ethical development spiral. Meaningful strategies include teaching ethics, cultural competency, intra- and inter- professional teamwork and community engagement with underserved populations.

Policy Resolution: Research on Outcomes of Drug Therapy (submitted by the AACP Board based upon the Educating Clinical Scientists Task Force 2 and passed in amended form by House July 2008)

Research that explores the social, economic, organizational and clinical factors that influence the outcomes of drug therapy of disease should be a central mission of all colleges/schools of pharmacy.

Policy Resolution: Faculty Development for Translational Research (submitted by the AACP Board based upon the Educating Clinical Scientists Task Force 2 and passed by House July 2008)

AACP and colleges/schools of pharmacy should promote pathways of faculty development that enable pharmacy faculty members, including non-tenure track faculty, to lead and/or participate in practice-based translational research.

Policy Resolution: Faculty Development and Infrastructure for Practice-based Research Force 2 and passed by House July 2008)

AACP and colleges/schools of pharmacy should promote pathways of faculty development and the requisite infrastructure for research that enable faculty members to lead or participate in practice-based research networks.

The Board also discussed and affirmed the proposed Bylaws changes resulting from changes to AACP structure and governance units approved over the past two years.

The Board discussed issues of timing and financial matters related to the proposal to eliminate individual member dues as part of an open membership model. Seeking to advance discussion with members on a specific proposal but noting that the timeline for implementation flexible the Board on MOTION (Yanchick/Skau) approved the following resolution on open membership. (Note: The motion was referred back to the Board for further analysis of the fiscal, operational and cultural implications of the plan.)

AACP should move to a model of open membership which anticipates the elimination of dues for individual members who are administrators, faculty, staff, students, residents, fellows and preceptors of AACP Regular and Associate Institutional members. The timetable for implementation will be determined by the House of Delegates at a future meeting.

12. Oath of the Pharmacist

Staff reviewed the status of discussions with the American Pharmacist Association on issues related to wording in the Oath of the Pharmacist as revised and adopted by the 2007 AACP House of Delegates. Final resolution of these issues is anticipated prior to the October 2008 AACP Board of Directors meeting.

13. Reports of the 2007-08 Standing Committees and Task Forces

The Board received the reports of the 2007-08 Argus Commission, Academic Affairs Committee, Professional Affairs Committee, Policy and Advocacy Committee and Educating Clinical Scientists II Task Force. Staff highlighted recommendations for action by AACP and/or

members related to each report. As previously noted (Agenda Item #11), the Board adopted additional statements of policy based upon six of the committee report recommendations.

14. Pharmacy Education Implications of Industry Funding

The Board tackled the taboo topic of industry funding directed at colleges and schools of pharmacy, their faculty and students, as well as AACP itself. This was stimulated by the recent publication of a task force report on industry funding of medical education issued by the Association of American Medical Colleges which was approved by the AAMC Executive Council in June 2008. Board members shared how individual institutions were currently dealing with the need for new guidelines governing industry/university or academic health center relations, noting that the critical consideration underlying many policies is the potential for patient care, through prescription decision-making, to be influenced by industry marketing and gift-giving practices.

By CONSENSUS the Board agreed that an ad hoc task force should be convened to examine the implications of the issues discussed and offer recommendations to AACP and member institutions on industry funding and related policies.

15. Journal Update and Futures Discussion

AJPE Editor Joseph T. DiPiro provided a summary of the volume of manuscripts submitted to, reviewed and accepted by the *Journal* over the past years noting a 50% increase in submissions in a one-year period. The acceptance rate is approximately 50% and publication lag time is increasing, suggesting the potential need to expand the number of issues in future volumes of the *Journal*. Other options, including finding other publication strategies for Association archival materials (e.g., Board minutes, committee reports) and using extended Web posting for lengthy manuscripts, were discussed. The Board emphasized the importance of publishing work on interprofessional education and international pharmacy education. Additional discussion and a decision to expand to additional issues will be on the October Board of Directors meeting agenda.

16. Action Plans for the JCPP Envisioned Future

Arlene A. Flynn, Vice President for Professional Affairs, reviewed the development of three action plans to advance pharmacy toward the JCPP-articulated future for the profession in 2015. AACP has reported complete alignment of the AACP mission and strategic plan with the JCPP futures document and continues to work on the steering committee to identify strategies to fulfill the action plans.

17. Residency Program Issues

EVP Maine briefly reviewed the recommendations of the 2007-08 Argus Commission related to residency policy and programs. No additional action on the proposed 2007 policy on mandating residency training by 2020 was recommended. President-elect Yanchick noted that he has charged the Professional Affairs Committee to examine the pharmacy workforce and training landscape and specifically to examine the need for AACP and member institutions to provide leadership to expand PGY1 and PGY2 residency programs.

Arlene A. Flynn provided an overview of discussions with the staff of the ASHP Commission on Credentialing which accredits pharmacy practice residency and technician training programs. A proposal for AACP to formally collaborate as a leadership partner on and with the Commission was presented. The Board provided guidance for subsequent negotiations with ASHP and will

make a final decision on this collaboration in October. The Board's priority is to strengthen the academic preparation components of both PGY1 and PGY2 residency programs.

18. Criminal Background Check Proposal

Jennifer Athay, Director of Student Affairs, reviewed a proposal to initiate a pilot project on criminal background check administration involving ten schools participating in PharmCAS in 2009-2010. On MOTION (Carter/Zgarrick) the Board approved the pilot plan, including the selection of Certiphi as the pilot project vendor.

19. AFPE Update

AFPE President Robert Bachman began his update by expressing appreciation for AACP's strong support and participation in AFPE leadership and fundraising activities. He outlined the commitment to award over \$900,000 in support to PharmD and PhD students and faculty at AACP member institutions in 2008, including 15 New Investigator Program awards.

20. Meeting with ACPE Directors and Staff

The Board met with the George Spratto, President of ACPE, and ACPE Directors Robert Beardsley and Heidi Anderson, all AACP appointees to the ACPE Board. ACPE staff members participating included Peter Vlasses, Jeff Wadelin and Greg Boyer. ACPE representatives presented updates on the number of individuals that have completed site visit training, the number of accredited programs, including those that have achieved pre-candidate status. They also reviewed areas within the standards where multiple schools fall below the "meets" or "meets with monitoring" evaluation using the Standards 2007 rubric.

Focused discussions included issues related to the adequacy of faculty in both quantitative and qualitative terms. Acute shortages are seen in the areas of pharmaceuticals, pharmacogenomics, social and administrative sciences and both administrators and practice faculty with adequate academic experience or preparation.

In the area of experiential education, ACPE leaders reviewed feedback received on issues related to the introductory pharmacy practice experience. They noted that the ACPE Board affirmed at the June meeting that no waiver for this standard and guideline would be issued. Further, no hours can be counted as IPPE if students receive payment or are conducted as simulations. ACPE noted that some schools obviously are struggling to integrate the minimum requirements for IPPE and others have done so effectively. AACP was encouraged to lead a national effort to achieve consensus on competency statements for experiential education and explore the feasibility of designing a national system for student assessment using the national experiential education competencies.

Peter Vlasses noted that the September 2008 ACPE leadership retreat meeting with AACP, APhA and NABP representatives would be devoted to discussions on governance. There is a need to address the perception by some organizations that they should be involved in the governance of the accreditation system as well as the current workload burden on the 10-member Board of Directors.

21. Meeting with the FIP Executive Council

FIP Executive Secretary Ton Hoek presented an overview of the structure and goals of the Federation Internationale Pharmaceutique (FIP) and outlined their current activities with the World Health Organization and UNESCO. FIP has an academic section and for several years has convened a Forum on Quality Assurance for Pharmaceutical Education annually. A current task force seeks to advance several specific objectives to link the needs of countries for stronger pharmacists' services with advances in pharmaceutical education around the world. The FIP leaders encouraged AACP to reconsider membership in FIP as an Ordinary Member. AACP presented an overview of the organization and its goals, including past leadership in international pharmacy education activities and recent work to inventory the global pharmacy education activities of US schools and colleges of pharmacy.

22. Information Items

Time did not allow for discussion on any of the Information Items included in the agenda. President Raehl called upon departing Board Members Patricia Chase, Kenneth Skau and Marilyn Speedie to make closing remarks. The meeting adjourned at 5 pm on Friday, July 18.