

**American Association of Colleges of Pharmacy  
Board of Directors Meeting  
March 2, 2011  
Savannah Hyatt  
Savannah, Georgia**

1. Roll Call

President Rodney A. Carter welcomed the Board and staff members present at the Savannah Hyatt at 10:30 a.m. on March 2<sup>nd</sup>. The following board members participated in the discussion: Jeffrey N. Baldwin (Immediate Past President), John A. Bosso (Council of Faculties), J. Chris Bradberry (Council of Deans), Brian L. Crabtree (President-elect), Shane Desselle (Council of Sections), R. Lee Evans (Council of Deans), Keith N. Herist (Treasurer), Patricia Kroboth (Council of Deans), Lucinda L. Maine (Executive Vice President), Patricia A. Marken (Council of Sections), Gary Matzke (Council of Faculties), John A. Pieper (Speaker of the House), and Virginia “Ginger” Scott (Council of Faculties).

Guests included Board members-designate: J. Lyle Bootman (President-elect), Cynthia J. Boyle (Speaker-elect), Joseph T. DiPiro (Council of Deans), Denise A. Soltis (Council of Sections), and David P. Zgarrick (Council of Faculties). AACP staff included: Jennifer L. Athay, Lynette Bradley-Baker, Daniel J. Cassidy, Melinda D. Colón, Barbra A. Gustis, Robert Kerr, Will G. Lang, Allan L. Lee, Rebecca M. Morgan, Jennifer M. Patton, and Sibum Ramamurthy.

2. Additions to the Agenda

President Carter noted that AACP has received a request from the Accreditation Council for Pharmacy Education to initiate the process of appointing a new ACPE board member to replace Heidi Anderson effective July 2012. A Board subcommittee will be formed to guide the criteria development and review process with an appointment by the AACP Board docketed to the November 2011 Board of Directors meeting.

3. Conflict of Interest

President Carter read the conflict of interest statement and requested Board members to identify any real or perceived conflicts of interest with any items on the agenda. It was noted that there were potential conflicts of interest related to the selection of award recipients that would be managed by individuals recusing themselves, if necessary. New Board members were reminded to turn their conflict of interest declaration forms into EVP Maine at their earliest convenience.

4. Approval of November 2-3, 2010 Minutes

On MOTION (Evans, Pieper) the Board approved the minutes of the November 2010 minutes.

5. Strategic Initiatives Reviews

AACP staff members provided brief updates on significant advancements on strategic initiatives including: release and training activities for the Assessment and Accreditation Management System (Patton); Global Pharmacy Education and the formal launch of the Global Alliance for Pharmacy Education (Sagraves); Faculty Recruitment and Retention programs such as Academic Pharmacy Educators Week, department chair development, exhibit strategies (Morgan, Kerr); Experiential

Education and the articulation of core competency domains for advanced pharmacy practice experiences (Kerr); Primary Care and Interprofessional Education (Maine).

6. Selection of 2011 Award Recipients

On Motion (Bosso, Bradberry) the Board selected article #181 “Nine Constructs of Cultural Competence for Curriculum Development” by Margarita Echeverri PhD, Cecile Brookover PhD, and Kathleen Kennedy PharmD from Xavier University of Louisiana to receive the Rufus Lyman Award as the most outstanding paper published in the *Journal* in 2010. A total of 31 papers had been nominated this year.

On Motion (Das, Pieper) the Board selected Robert S. Beardsley from the University of Maryland as the recipient of the Robert K. Chalmers Distinguished Pharmacy Educator Award for 2011.

On Motion (Das, Bradberry) the Board selected Sidney D. Nelson, Jr. from the University of Washington as the 2011 recipient of the Volwiler Research Achievement Award.

John Bosso, Chris Bradberry, Sudip Das and Patricia Marken volunteered to continue serving on a subcommittee examining the criteria and selection processes for AACP’s top awards.

7. Financial Updates

Chief Operating Officer Dan Cassidy and Treasurer Keith Herist provided an overview of AACP’s finances for the first six months of fiscal year 2011 and a yearend forecast. Year-to-date operating results point to a more positive than expected annual forecast and coupled with strong investment portfolio results, have generated year-over-year growth in assets and a highly liquid financial position.

In response to the Board’s request, Dan presented a plan for the annual review of the Association’s IRS Form 990: Return of Exempt Organization. The review will be coordinated by the Treasurer and the Presidential Officers with a copy of the completed Form to be shared with the entire Board.

Presented for the Board’s review and approval were three budget requests for \$10,000 each. These items were support for the pilot adherence campaign coordinated by the National Consumers League (motion by Evans, Matzke); support for the August 2011 summit coordinated by the IAMMM (motion by Marken, Bradberry); and payment for the Pan American Conference for Pharmaceutical Education (motion by Crabtree, Pieper). After considerable discussion about the relevance of each funding request to AACP’s strategic plan and a suggestion to provide more information on such requests in the future, the requests were approved.

COO Dan Cassidy led a review of the PharmCAS agreement renewal with the program’s management company Liaison, Intl. An element of the agreement proposed by Liaison calls for a \$5 increase in PharmCAS rates charged to students to cover the expanding costs for Web AdMIT, a separate but related system in the CAS software suite for managing student applications. Recognizing that the PharmCAS fee structure has been adjusted in each of the past 3 years, there was no interest in adjusting fees for the upcoming 2011/12 application cycle. On Motion (Pieper, Scott) the Board approved keeping PharmCAS fees at \$150/50 for the next cycle.

In discussing future resource allocations related to the global pharmacy education priority, a work group was established including Lyle Bootman, John Pieper, Rod Carter, Joe DiPiro, Chris Bradberry and Denise Soltis who will examine and prioritize global initiatives..

8. PharmCAS Enhancements

Jennifer Athay, Director of Student Affairs, presented a recommendation from the PharmCAS Advisory Committee related to adding the function of plagiarism assessment to PharmCAS for the next cycle at a cost of \$1.00 per applicant. The estimated \$18,000 will be paid by AACP from general PharmCAS revenues. On Motion (Kroboth, Das) the Board approved the enhancement and expenditure. The Board concurred that additional evaluation of need and demand was warranted prior to moving forward to include immunization tracking as part of the application service.

9. Institutional Membership Requests and Dues Increase Strategy

On Motion (Pieper, Das) the Board approved requests from four institutions to become Associate Institutional Members of AACP. The institutions approved are: Roosevelt University College of Pharmacy, Rosalind Franklin University of Medicine and Science College of Pharmacy, Saint Joseph College School of Pharmacy, and Western New England College School of Pharmacy. Resolutions for these schools will be forwarded to the Bylaws and Policy Development Committee for action by the House of Delegates in July 2011.

The AACP officers, including the Speaker and Speaker-elect, presented several potential scenarios for managing the tabled motions related to a FY 2013 institutional dues increase and elimination of individual membership dues per the actions of delegates in July 2010. By Consensus, the Board recommends that a motion to table until July 2012 the institutional dues increase will defer an additional adjustment until at least FY 14 while keeping the issue before the delegates as potentially necessary. It was also the Consensus of the Board that the individual dues elimination motion should be withdrawn from consideration in 2011. President Carter and President-elect Crabtree will work with staff in preparation for the July meeting where a fresh and comprehensive analysis of the non-dues membership model can be presented to the Board for review.

10. Strategic Planning

Because of the important input from AACP leaders during the March 1 retreat there was no further need for discussion on the planning projects underway.

11. New Pharmacy Faculty Research Award

Sudip Das, on behalf of the Council of Sections, presented information regarding the New Pharmacy Faculty Research Award to seek Board input on key questions related to member eligibility, peer review and the allocation of grants by section. The COS will continue their evaluation of this valued AACP program to assure that equity can be achieved in allocating the awards and that awards are made to the very strongest proposals across participating sections.

12. American Foundation for Pharmaceutical Education Update

After a brief discussion, the Board agreed to make a decision regarding AACP's 2011 contribution to AFPE as part of the budget development cycle for FY 2012 during the July 2011 Board of Directors meeting.

13. Reports of the Councils

The reports of the Council of Deans, Faculties and Sections were included as part of the agenda materials and there were no questions or updates.

Following a brief roundtable where Board members and staff provided updates on meetings attended and other items the meeting was adjourned at 2 p.m.