

**American Association of Colleges of Pharmacy
Board of Directors Meeting
March 27, 2010
Hotel Monaco
Baltimore, Maryland**

1. Roll Call

President Jeffrey N. Baldwin welcomed the Board and staff members present at the Hotel Monaco at 10:15 a.m. on March 27th. The following board members participated in the discussion: John A. Bosso (Council of Faculties), J. Chris Bradberry (Council of Deans), Rodney A. Carter (President-elect), Sudip K. Das (Council of Sections), Barbara Hayes (Council of Deans), Keith N. Herist (Treasurer), Michelle Kalis (Council of Sections), Patricia Kroboth (Council of Deans), Lucinda L. Maine (Executive Vice President), Patricia A. Marken (Council of Sections), John A. Pieper (Speaker of the House), Julie E. Szilagyi (Council of Faculties), Victor A. Yanchick (Immediate Past President).

AACP staff included: Jennifer L. Athay, Daniel J. Cassidy, Melinda D. Colón, Barbra A. Gustis, Robert Kerr, Will G. Lang, Allan L. Lee, Kenneth W. Miller, Rebecca M. Morgan, Jennifer M. Patton, Cecilia M. Plaza and Sibum Ramamurthy.

Guests included Brian L. Crabtree (President-elect designate), Shane P. Desselle (Council of Sections chair-elect designate), R. Lee Evans (Council of Deans chair-elect designate) and Virginia "Ginger" Scott (Council of Faculties chair-elect designate) by phone.

2. Additions to the Agenda

Executive Vice President (EVP) Maine identified that two additional items had been identified as additions to the agenda. Discussion of a proposal for AACP to participate in a health information technology collaborative was the first item and selection of the 2010 Paul Dawson Award recipient was the second.

3. Conflict of Interest

President Baldwin read the conflict of interest statement and reminded Board members of their responsibility to identify potential conflicts of interest. No conflicts were identified.

4. Approval of February 5-6 Minutes

On MOTION (Carter/Szilagyi) the Board approved the minutes of the February 5-6, 2010 Board of Directors meeting.

5. Approval of AACP Policy on Accepting Corporate Support

EVP Maine reminded the Board members that the discussion on this item in February produced two options. Option one was not to accept corporate support for continuing education programs at AACP meetings and the other was to allow for such support provided it was received in accordance with ACPE and other relevant guidelines. On MOTION (Bradberry/Yanchick) the Board approved Option 2 of the policy on accepting corporate support for education and other programs.

6. Financial Update

Treasurer Keith Herist and Chief Operating Officer Dan Cassidy reviewed the year-to-date financial performance noting that AACP's financial position remains strong. Revenues are higher than 2009 due to more timely dues payments, a rise in PharmCAS applications and strong meeting registrations. AACP still seeks payment from Merck for the 2008 Crystal APPLE Awards program and have contacted the new staff person responsible for this payment.

Strong meeting cost management for the 2010 AACP Interim Meeting appears to have contained losses from this snow-affected meeting to approximately \$20,000 even with the refunds to registrants unable to get to Arlington that weekend.

Current projections, which include expense reductions in key areas such as travel and professional fees, along with strong revenue performance yield an estimate for yearend net revenue of approximately \$120,000. The Board members requested that the July financial report include very specific descriptions of the areas where cost savings have been achieved as this will be important "belt tightening" information for members.

On MOTION (Kroboth/Carter) the Board approved the expenditure of \$25,000 for AACP's participation in the Pharmacy Information Technology Collaborative proposed by three other national pharmacy associations.

7. Institutional Dues Increase

Board members engaged in an in depth discussion of institutional member dues which have not been increased since 2002 based on action of the 2000 House of Delegates. Several other important revenue lines are likely nearing their maximum potential, notably student-generated revenues from PharmCAS and PCAT and meeting registrations. Board members stressed the sensitivity to the financial plight of most AACP member institutions, especially public institutions which have seen their state support minimized due to state budget deficit scenarios. The Board requested that any communication regarding a dues increase include a summary of steps AACP has taken to reduce costs in key areas. It is also important to communicate that a proposed increase will equip AACP to offer substantive new member programs (e.g., electronic assessment and accreditation system) aimed at decreasing operational costs at member institutions.

On MOTION (Yanchick/Herist) the Board approved for action by the 2010 AACP House of Delegates an increase in institutional member dues from the current level of \$21,000 annually to \$24,000 in Fiscal Year 2012 (July 2011), \$27,000 in Fiscal Year 2013 (July 2012) with annual indexing of 3 percent thereafter. Board members requested comparative information for other relevant associations of schools of the health professions and emphasized the importance of conducting a complete portfolio review of current programs and their pricing as part of the operational planning process underway this quarter.

In the context of the budget and dues discussion, the Board reviewed recommendations from the Council of Sections related to the re-establishment of the New Investigators Program. Section leaders reported that grants in the range of \$5,000 to \$15,000 were appropriate for NIP support and that there should be dedicated support in the budget to allow each recipient to attend the annual meeting following receipt of the award to present their work in progress and receive input from interested scientists to advance their work. The recommended cycle for the NIP program is a July initiation with awards made just before the end of the calendar year. On CONSENSUS the

Board agreed that the FY 2011 budget should include NIP support from AACP funds and that efforts to obtain funding from AFPE should continue. It was also suggested that a NIP contribution line be added to the individual member dues form.

8. Centralized Criminal Background Checks

Jen Athay, Director of Student Affairs, reviewed the status of the pilot of centralized criminal background checks that has involved twelve PharmCAS participating schools in the 2009-2010 cycle. While three of the schools have not submitted offers of admission to their applicants, those that have requested students offered admission to engage in the background check process report that the interface with PharmCAS and Certiphi has been smooth and that the process is efficient and less costly for the students.

Jen reviewed a timeline for announcing that the background check program will be open to all PharmCAS participating schools for the next cycle, alerting the Board to the timeframe for Board action on the 2010-11 PharmCAS fee structure. A request will be sent on May 4th with a May 10th response deadline.

On MOTION (Pieper/Carter) the Board authorized an increase of \$10 for each additional designation beyond the first application for the 2010-11 cycle. Kroboth voted no and asked to be recorded.

9. AACP Awards Review and 2010 Dawson Award Selection

On MOTION (Bradberry/Das) the Board selected Harold L. Kohn from the University of North Carolina at Chapel Hill as the recipient of the 2010 Paul R. Dawson Biotechnology Award.

The board subcommittee on awards review chaired by Tricia Marken presented several of their initial thoughts regarding refinement in the AACP Awards Program. This included clarification of what biotechnology encompasses for the Dawson Award and the possible rotation of the Volwiler Award with emphasis on different areas of scientific achievement on alternate years. Further recommendations will be presented for discussion and action at the July Board of Directors meeting.

10. AFPE Update

EVP Maine and the presidential officers provided an update on the February 18 meeting of the AFPE Board of Directors where there was discussion of the potential to create a new synergistic relationship between AFPE and either the American Association of Pharmaceutical Scientists or AACP. Subsequent to that meeting, AFPE President Bob Bachman and Director George Vuturo met with EVP Maine, SVP Miller and VP Kerr to discuss the AACP proposal in more detail. An AACP Board working group of Sudip Das, Chris Bradberry and AFPE Director Bill Riffie was formed to provide ongoing guidance to staff while these discussions continue.

Following a brief discussion of a proposed AACP Vision statement and roundtable sharing by those present the meeting was adjourned at 1 p.m.