

February 2008

SPEAKER OF THE HOUSE ELECTED IN ORLANDO

In a historic election, the 2007 House of Delegates elected Rodney Carter (Minnesota) to serve a two-year term as Speaker of the AACP House. Previously the incoming AACP President presided over the business of the House. The Bylaws and Policy Development Committee proposed this change in leadership as they thought about important changes in structure and governance to insure that AACP had vital levels of leadership at all levels of the Association. Rod has previously communicated with delegates following the October meeting of the AACP Board and will continue to do so throughout his years in office.

NEW DELEGATES OF RECORD

This is the first bulletin to delegates of record for the 2008 AACP House of Delegates. The House of Delegates will meet during the 2008 AACP Annual Meeting, to be held July 19 - 23, in Chicago, Illinois. In October, a notification was sent to the deans of member institutions informing them that delegates to the 2008 House of Delegates should ideally be determined in the Fall to begin preparation for participation in House activities during the July meeting. This bulletin is being sent to the current delegates of record based on information received to date from member schools. For those schools not responding to the October notification, the AACP Bylaws stipulate that delegates of record from the previous year's HOD final session continue to serve until successors are appointed or elected. If there is a question about your status as a delegate please contact [Melinda Colón](#) at AACP. **An important reminder — all delegates must be paid, active members of the Association. Be sure to renew your membership as soon as possible; renewal notices were mailed in the last several weeks. For questions about membership please contact Angie Edwards at aedwards@aacp.org.**

THE ROLE OF THE DELEGATE

Delegates are vital to the effective functioning of AACP. The AACP Board of Directors has adopted the following statement on the role of the Delegate:

“Besides the important role of officially representing either the faculty or the administration of the school during the annual meeting of the House of Delegates, it is the goal of the Board of Directors and the staff to use each delegate as a communication link between the school and the Association throughout the year. This communication is two-way by nature: delegates will receive bulletins, Association reports and advance mailings from the Association; delegates are expected to share this information with their institutional colleagues, respond to information requests and forward to the Association those pharmaceutical education issues of importance for study and appropriate action.”

Consequently, you will find significant information both in this and subsequent bulletins, and in any included attachments, which we urge you to review and share with colleagues at your institution. You are also encouraged to contact the staff at any time with questions or issues of importance to you and your colleagues.

ALTERNATE DELEGATES AND CHANGES IN DELEGATE STATUS

The AACP Bylaws provide a specific procedure to ensure representation in the AACP House of Delegates in the event that the delegates of record cannot participate in the meeting of the House. Each institutional member is entitled to one alternate administrative delegate and one alternate faculty delegate who are authorized to fill in for the delegate(s) of record when necessary. Alternate delegates are selected in the same manner as delegates. It is important that delegates share information and communicate with alternate delegates so that they can move into the delegate role smoothly if necessary. This approach will almost always make the appointment of a “last minute” delegate unnecessary.

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There are, of course, rare occasions when neither delegates of record nor alternate delegates of record are able to attend the AACP House of Delegates meeting. The HOD standing rules of procedure provide that **changes can be made in the delegates and/or alternates up to one week preceding the first House session.** For the 2008 House of Delegates, the date all delegate changes must be received by AACP is Friday, July 11, 2008.

Notices of delegate changes must be received at AACP by letter, fax, or electronic mail from the office of the chief academic officer of the institutional member. **Oral telephone notifications cannot be accepted.**

2008 HOUSE OF DELEGATES SCHEDULE

The 2008 AACP Annual Meeting and Seminars will be held in Chicago, Illinois, July 19 - 23. To facilitate your schedule planning, please be aware of the following activities and times (dates and times subject to change):

Saturday, July 19 – 4:30 p.m.	Delegate Briefing
Sunday, July 20 – 7:00 a.m.	Delegate Sign-In
Sunday, July 20 – 10:00 a.m.	First Session of the House of Delegates
Monday, July 21 – 8:00 a.m.	Special Session: Reports of Standing Committees
Tuesday, July 22 – 11:45 a.m.	Open Hearing: Bylaws and Policy Development Committee
Wednesday, July 23 – 7:30 a.m.	Delegate Sign-In
Wednesday, July 23 – 8:30 a.m.	Final Session of the House of Delegates

Delegates should make return travel arrangements to accommodate this schedule, anticipating that the final session of the House of Delegates will conclude no later than 10:30 a.m.

Finally, a copy of the House of Delegates Rules of Procedure is included with this bulletin for your information. Please review the Appendix (pages 6-10) for further details on the role and responsibilities of delegates.

ACTIONS OF THE 2007 HOUSE OF DELEGATES

The Final Session of the 2007 House of Delegates occurred on July 18 in Orlando, Florida, and resulted in the following actions:

- Elected Rod Carter (Minnesota) as Speaker of the AACP House for 2007-2009)
- Adopted resolutions to admit five new schools to institutional membership in AACP (East Tennessee State University, Northeastern Ohio Colleges of Pharmacy, Texas A&M Health Sciences Center Irma Lerma Rangel College of Pharmacy, Wegman St. John Fisher College of Pharmacy and University of Hawaii – Hilo College of Pharmacy)
- Approved language for a new Oath of the Pharmacist
- Approved four policy statements from reports of the 2006-07 standing committees, including a new mission for pharmacy education and statements on interprofessional education and the core competencies set forth by the Institute of Medicine for all health professionals, education of clinical scientists, and education, research and practice on safe medication use in all settings of practice.
- Approved in concept items for future bylaws changes, including elimination of affiliate institutional membership (schools not yet achieving pre-candidate status with ACPE), establish a Council of Sections with three members on the Board of Directors, and form a Special Interest Group cabinet

In addition, the House referred several items to the AACP Board of Directors for further consideration. AACP Speaker of the House led discussions on House of Delegates issues and referred matters during the October Board meeting. On residency issues, the Board has asked the AACP Argus Commission chaired by Barbara Wells to study and make recommendations on both the proposed policy on required residency training by 2020 and the establishment of a standing committee on residency issues within AACP. The Board also had a lengthy discussion related to the issue brought forth by the Section of Teachers of Chemistry regarding insuring all faculty have adequate expertise. This discussion will continue with ACPE leaders during several meetings in 2008 and is the focus of a Council of Faculties task force this year.

THE 2007-08 ASSOCIATION YEAR — A DELEGATE’S CHECK LIST

Delegates are encouraged to be particularly aware of key events in the Association year that are of interest to all members. Questions about these activities should be directed to the staff member listed.

- **New Association Awards** —The AACP Board approved criteria for two new awards programs during the October meeting. One award will annually recognize an institution with a transformative record of community outreach and engagement. The second award program will recognize students whose community outreach projects are exemplary. More information on these new programs has been posted to the AACP website [insert link] with June deadlines for the first cycle of recognition. [Staff Contact: [Amy Connelly](#)]
- **Election of Officers** — Nominations are currently sought for several offices to be elected in 2008, including Speaker-elect, President-elect (from deans), Council chairs-elect and Section chairs-elect. There are leadership positions in special interest groups as well. [Staff Contact: [Melinda Colón](#)]
- **Membership Drive** — Individual membership in AACP is renewed annually and runs from January 1 through December 31. Delegates play a vital role in encouraging AACP membership among faculty, adjunct faculty, and graduate students. In addition to subscriptions to the *American Journal of Pharmaceutical Education* and *AACP News* and reduced registration fees to AACP meetings, AACP regular members receive the *AACP Roster*, a directory of Teaching Personnel in Colleges and Schools of Pharmacy, and the *Profile of Pharmacy Faculty*. Membership in AACP also makes one eligible to be considered for AACP’s awards, professional development, and grants programs.

The AACP Board of Directors has continued two targeted membership initiatives again this year: a special graduate student membership fee of \$15 and complimentary membership for full-time faculty members during the first year of their first full-time academic appointment in a college or school of pharmacy.

The dues structure for January 1-December 31, 2008: — \$100/individual; \$150/joint; \$1,600/lifetime. Multi-year memberships and special contributions are welcome. [Staff Contact: [Angie Edwards](#)]

- **Meetings — Annual and Institutes** —The AACP Annual Meeting and Seminars, along with the Academic Institutes, are among the major events of the Association year and offer unparalleled professional development opportunities for faculty and administrators. Delegates are encouraged to promote participation in these meetings and to refer colleagues to the Association’s publications and Web site for meeting programs and registration details. The 2008 AACP Institute notice has just been posted to the Web site and will focus on the top priority of faculty recruitment, retention and development.

The 2008 AACP/AFPC Joint Annual Meeting and Seminars will be held July 19 - 23 at Sheraton Chicago Hotel and Towers in Chicago, Illinois. The theme for the meeting will be “*A Bold New World.*” We are collaborating with the Association of Faculties of Pharmacy of Canada to plan and implement this meeting. Complete information about the meeting will appear on the [AACP Web site](#) as it becomes available beginning next months. Changes and updates to the program will be made as necessary, so check the site frequently for the most up-to-date information.

A FINAL WORD ABOUT AACP OPPORTUNITIES FOR MEMBERS

Numerous opportunities exist within AACP for faculty and students to enhance and enrich their research, teaching, and service activities. This is one of the primary values of Association membership. As a delegate, you are encouraged to be aware of these programs and refer colleagues to the appropriate Association staff listed in the *Roster* for information and assistance. Among the many opportunities for AACP members are:

Committee Volunteers —

AACP President-elect Victor A. Yanchick is seeking volunteers for committee service and suggestions for presidential priority issues as he begins to make plans for the 2008-2009 Association year. Please encourage members to take advantage of this opportunity to serve on a committee and have input into the Association’s

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decision making. The ability to volunteer for service and suggest agenda items will be available online soon. Click on "[Call for Committee Volunteers](#)," which will bring up a form that can be completed and submitted online. **The last day to volunteer for a 2008-09 committee is March 14, 2008.**

Grant Programs —

- New Investigators Program for U.S. Pharmacy Faculty — fostering the “start-up” research endeavors of faculty in the first five years of an academic career with 10 - 15 annual competitive grants of \$10,000. More information about this program is available on the AACP Web site under the “For Faculty” section. **Notification of intent to submit is April 23, 2008; and the deadline for applications is May 23, 2008.**
- **Wal-Mart Annual Conference Scholarship Program**, funded by a grant from Wal-Mart, was created in 2005 to address the need for well-prepared, passionate faculty for the expanding enrollments and number of colleges and schools of pharmacy across the country. The objective of the program is to strengthen the recipient’s skills and commitment to a career in academic pharmacy through their participation at the AACP Annual Meeting and Seminars. Fifty to sixty \$1,000 scholarships will be awarded for the 2008 program to qualified student/faculty pairs. Application materials are now available on the AACP Web site (www.aacp.org), with the deadline for applications due **February 15, 2008.**

Faculty Development Programs —

- AACP Brodie Scholar-in-Residence — competitive, sabbatical-related program for mid-career academy members seeking to explore and research key policy and/or educational issues of importance to pharmaceutical education;
- AAAS/AACP Congressional Fellowship — competitive, sabbatical-related program for mid-career academy members supported by AACP, in which the successful fellow works for one year as a personal or committee staff member within the U.S. Congress.
- Leadership Fellows Program — a yearlong program designed to develop the nation’s most promising pharmacy faculty for roles as future leaders in academic pharmacy and higher education. Participants include faculty and administrators from pharmacy colleges and schools. The four-session program includes self-assessment, peer assessment, in-depth leadership development, team building, exploration of legislative and public policy issues critical to pharmaceutical and higher education, administrative competencies development, and application of leadership experiences.

The AACP News and Web site carry the calls, criteria, and deadline dates for these and other programs throughout the year. Remember, as a delegate, you provide an important communication link between AACP and your institution. Please encourage your colleagues and students to take advantage of the opportunities offered through AACP. Encourage them to read the *AACP News*, either in print or on the AACP Web site, and check the Web site on a regular basis for up-to-date information on the Association and its activities and programs.

Enclosure: AACP House of Delegates Rules of Procedure