

American Association of Colleges of Pharmacy 110th Annual Meeting
Continuing Professional Education Section
CPE Section Business Meeting Minutes
Sunday, July 21, 2010, 3:00 to 4:30 pm
Seattle Sheraton
Approval Pending at the July 2010 Business Meeting

- I. Welcome and introductions by Chair, Karan Dawson – Karan Dawson commented on the economy’s impact on CPE offices and the opportunities that may arise due to this bump in the road. Membership in our section is up. Jacob has stepped in to serve as the section’s secretary. Thanks to Carriann Richey for her active participation as incoming chair despite her personally very busy year. It was noted that a quorum was present. Minutes were accepted as corrected based primarily on name spellings.
- II. Committee Reports
- A. Program Committee Report** (Kathy McCarthney) – The 2010 AAPC meeting had two programs both for CE credit. Kathy, the section chair designate gave the report for Carriann Richey, Chair-elect and Program Committee Chair. Kathy thanked the individuals responsible for planning the two sessions. The first session took place on Sunday, July 11 from 1-2:30 p.m., “Continuing Professional Education Section: Sharing Tools: Needs Assessment, Active Learning, Faculty Guidance, and Outcomes Analysis.”. The second session, a joint session with the Social and Administrative Sciences Section was entitled: “Meeting the Needs of Underserved Patients Through Scholarship, Teaching, and Continuing Professional Development.” This cross section programming is the first one the SAS group has done with another section, although our CPE section has partnered with other sections in previous years to create joint programming. Such interdisciplinary activity is an example of acting on the IOM report, which encourages interprofessional and, by extension, interdisciplinary education.
- B. Future Planning Committee** (Cindi Koh-Knox) – A conference call was conducted and recommendations were made to change the sections mission statement. The following is excerpted from the CPE Section Report to AACCP of June 15, 2010.

The committee reviewed the current mission statement and recommends the following changes: addition of “and other health professions” and changing pharmaceutical to “pharmacy” to align with current ACPE terminology as noted below.

Mission Statement

The mission of the Section of Continuing Professional Education is to serve and assist member educators whose primary responsibility includes directing or coordinating continuing pharmaceutical education from the colleges and

schools comprising the American Association of Colleges of Pharmacy, as well as other interested providers of continuing education.

*In carrying out these responsibilities, the section provides a forum for dialogue and collaborative efforts among its members **and other health professions**, encouraging research and innovation in design, delivery and evaluation and the impact of continuing ~~pharmaceutical~~ pharmacy education programming in advancing the profession of pharmacy.*

The committee also discussed ACPE standards, which emphasize needs assessment, outcomes, and the IOM Report, recommending to discuss both during the Section's business meeting.

Announced the need for a Secretary for the Council of Sections. This is intended to open up leadership positions, and Cindi made a call for individuals from our section to self-nominate.

Cindi also asked us to consider using SKYPE for our section to utilize in the future to communicate and collaborate.

C. Awards Committee - No report.

E. Scholarship (Karan Dawson) –

Karan thanked the members of the Scholarship Committee: Shaun Berning, Steve Dedrick, and Karan reviewed 12 poster abstracts. Eleven abstracts were accepted and one withdrew. The role of each section in reviewing poster abstracts led to a discussion about a current activity in the Council of Sections regarding the quality of meeting posters and the abstract review process.

Discussion:

Cindi Koh-Knox, who is the Council of Sections Secretary, reported that the Council is working with Alice Gardner, Tim Welty, and K.T. Vaughn to improve the abstract review process and to encourage more comments post review, which are currently often omitted. This lack of feedback does not help the authors understand why posters aren't approved, and consequently does not contribute to helping colleagues develop.

There are 8 sections with wide ranges of both numbers of poster abstracts submitted as well as acceptance rates. For example, Pharmacy Practice had 231 abstracts to review with a 85% acceptance rate, CPE 11 with 92% acceptance. Acceptance rates across sections ranged from 96% to 74%. The question was posed as to whether or not there are different standards being used in the various sections, and whether each section should set a percent value for numbers of accepted submissions. Possible reasons for the discrepancy were discussed, including discussion as to evaluating the performance of the reviewers. CoraLynn shared the method APhA uses to facilitate getting better feedback back to participants. APhA

has a captain and a team of reviewers for abstracts. The role of the captain is to facilitate and then to break any ties or discrepancies that may occur during the review process. The captain is responsible for getting and training reviewers for the abstracts.

The question of whether our section should submit a suggestion about reviewers was discussed. It was decided Cindi and Kristin will draft a statement on our position to set up a method to evaluate reviewers.

The section members agreed that no artificial percentage be designated regarding the number of posters that would be accepted. The members voted unanimously to support a recommendation that abstracts be judged on their quality rather than quantity.

F. ACPE Liaison Report – CoraLynn reported. There is a new CPD task force that has been created to help shape what CPD is from an ACPE perspective. The primary role of the task force members is to provide recommendations to ACPE as to how to advance CPD. There are 10 members of the task force, several are AACCP affiliated individuals and two from our section: CoraLynn Trewet (U Iowa/Broadlands) and Michael Simeone (Rhode Island). A third member is Toyin Tofade (North Carolina/Wake) who spoke at our section program on CPD at last year’s AACCP meeting in Boston Ideas or concerns regarding this initiative should be forwarded to CoraLynn or Michael.

G. **Nominations:** Michael Simeone reported. Carrinann Richey will be our 2010-2011 Chair and Kathy McCartney, our Chair-elect will be the Chair from 2011-2012. Jacob Gettig will serve a 2 year term as Secretary from 2010-2012.

Ed DiSimone’s statement: Given by himself. His graduate work as well as current work has been focused on CE, and thus, he believes this as an appropriate fit for him, and an area where he could contribute through serving as Chair Elect.

Michelle Katsiyiannis’ statement: Read by Anita Young. Michelle expressed her interest and qualifications for serving as the CPE Section’s Chair Elect.

Watch for the printed versions of the nominees’ statements from AACCP.

III. Old Business: None. Minutes from 2009 meeting are accepted with minor name change correction.

IV. New Business:

- Ed submitted that pharmaceutical was still being used in some of our documents and that it needs to be changed. There are two areas in the CPE mission statement that need to be changed from “pharmaceutical” to “pharmacy” – see the first and last sentences. In the second paragraph, wording should be “collaborative efforts among its members and other health professionals (rather

than professions).” Cindi read the changes and they were accepted by the group. The new language for the CPE Mission Statement is as follows:

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In carrying out these responsibilities, the section provides a forum for dialogue and collaborative efforts among its members and other health professionals, encouraging research and innovation in design, delivery and evaluation and the impact of continuing pharmacy education programming in advancing the profession of pharmacy.

- IOM report discussion. We should be receiving by email or find on ACPE website a draft of IPPE pre-core performance abilities. The discussion focused on the pre APPE abilities that a student must have prior to the APPE experiences. The section’s opinions of the stated abilities have been requested, especially from our perspective as educators, and the possibilities we represent for education of preceptors. More information will be forthcoming.
- AACP announced that the New Investigator Programming awards are back and will be AACP funded. There will be 15, \$10K awards plus a \$1000 travel stipend so winners can be present to attend a special session highlighting their work. The CPE section will now be allowed to submit applications for the award. CPE related topics will be submitted through our section. **Letters of intent are due August 16th**. Awards will be received by January 1.
- Desire for a new faculty tool kit for faculty who are not pharmacists was discussed in the Council of Sections meeting for discussion at each Section’s business meeting. Our section is well prepared to contribute. Discussion occurred as to the ways we can contribute. Carriann will follow-up.
- IOM and Standard 26 did not get discussed. Carriann will initiate a discussion via the Future Planning Committee or an AdHoc committee.

V. Installation of New Officers was conducted by Karan Dawson. Kathy McCartney was installed as the 2010-2011 Chair Elect. Jacob Gettig was present at the meeting, but had to leave before the actual installation ceremony.

VI. Meeting adjourned.

Submitted by Kristin Wilson, Secretary