

**Experiential Education Section  
Business Meeting Minutes  
July 19, 2009  
2:45-4:15 pm**

The Experiential Education Section Business Meeting was called to order by Chair Philip Hritcko (University of Connecticut) at 2:45 pm in Grand Ballroom A at the Westin Boston Waterfront Hotel, Boston, Massachusetts. The previous business meeting minutes from July 20, 2008 were approved with no comments.

**Report from the Secretary**

Secretary Whitney Unterwagner (University of Georgia) reported that according to the bylaws, the section met the requirement of a quorum of 50 people and 34 schools represented.

**Report from the Chair**

Phil Hritcko presented the highlights of the section for 2008-2009. The section currently has 676 members and is the second largest in AACP (Pharmacy Practice is the largest). Phil presented a PowerPoint presentation with the overall theme of sharing goals with other sections and the addition of a strategic plan.

Please see the complete report in the Experiential Education Section portion of [www.aacp.org](http://www.aacp.org).

**Committee Reports**

**Nominating Committee:**

Denise Soltis (Drake University) filled in for Bradley Cannon to present the report. A call for nominations was sent via email on May 14, 2009 and nominations were accepted until the end of July.

**Programming Committee:**

Denise Soltis (Drake University) reviewed the results of the survey sent to the section regarding programming at the annual meeting. There were three main themes for programming that included continuous quality assurance, preceptor development, and competencies. Programming on continuous quality assurance and preceptor development were presented during the 2009 meeting and a task force will be created to look at competencies.

**Awards Committee:**

Paul DiFrancesco (Massachusetts College of Pharmacy and Health Sciences) stated that the committee met in the winter to accept nominations for the Lyman Award. The committee forwarded two articles from AJPE to the selection committee.

**Membership Committee:**

Susan Staggs (University of Iowa) presented a PowerPoint presentation on the committee's activities. Please see the complete report in the Experiential Education Section portion of [www.aacp.org](http://www.aacp.org).

### Resolutions Committee:

Philip Hritcko filled in for Peter Tyczkowski to present the report to remind the section to send all resolutions through the committee. There were no resolutions received from the floor and none were discussed at the meeting.

### Old Business

#### Assessment Committee Report:

Bev Talluto (Irma Lerma Rangel College of Pharmacy) discussed the review of assessment tools. Forty four schools responded to an ROI notification requesting access to review the school's assessment tools and the committee noted a list of key topics from the CAPE outcomes and what was found in the assessment tools. The committee noted that there were several competencies that are in the standards but less frequently mentioned in assessment tools. These competencies included critical thinking, interaction with other health professions, patient care, informatics, health promotion, and health system management. Another committee will be formed to further review this issue. The committee also recommended future programming geared toward assessment and that the Section come together to share tools since some schools had one tool while other schools had 20-30 different forms.

### Unfinished Business

#### IPPE Competency Task Force Report:

Robin Corelli (University of California San Francisco) and Rhonda Jones (Creighton University) presented a PowerPoint Presentation that focused on documenting outcomes and competency achievements rather than 300 hours for IPPEs. Buzz Kerr (AACP) commented that this was discussed at the Board of Directors meeting and it is still unfinished business at that level. The list needs to be collapsed into something more manageable, a validation process needs to be created, and assessment strategies need to be developed. The role of simulations in IPPEs was challenged and a discussion ensued that had a consensus that some simulation is appropriate. More work will be done and presented at the AACP Board of Directors meeting in November and then to the ACPE Board in January. The goal of this task force is to have a rational plan to submit by the January meeting and the validation process used by PT programs will be reviewed to help develop competencies for use in pharmacy programs. An email for volunteers to assist with the next step of recommendations will be sent to the Section members.

### New Business

The Strategic Planning Task Force will be seeking input from the membership. Please respond to the emails and submit the information requested.

### Installation of New Officers

Phil Hritcko administered the oath of office to Denise Soltis (Drake University) as Chair of the Section, Rhonda Jones (Creighton University) as Chair-Elect, and Kristen Goliak (University of Illinois Chicago) as Secretary.

Following inaugural remarks by Chair Denise Soltis, the meeting adjourned at 4:15 pm.

Respectfully submitted,  
Whitney Unterwagner, Secretary