American Association Colleges of Pharmacy Annual Meeting  
Chicago, IL  
Library and Information Science Section Business Meeting Minutes  
July 14, 2013, 2:45 PM-4:15 PM  
Yunting Fu, Chair, Presiding  


A. Call to Order & Opening Remarks: Yunting Fu called the meeting to order at 2:54pm  
B. Remarks and Recommendations of Chair: Yunting Fu  
  • Introduction of L/ER members and attendees  
  • Summary of the Council of Sections (COS) Business Meeting  
    o 1) Abstract review process: to address IRB approval questions, 2 questions will be added to submission: is this a human subject study and if so, has this study been approved by IRB.  
    o 2) Posters will have student authors identified.  
    o 3) Feedback on this year's programming requested (too basic/too advanced?)  
    o 4) Discussion of dues increase (from $100 to $195) will help fund the New Investigators Award, as it is no longer funded by endowment. 18 applicants funded this year; we didn't have any section applicants this year, so the Chair encouraged the eligible members to apply.  
  • Thank you to Jean Waldrop and Programming Committee for a wonderful meeting agenda.  
C. Report of the Secretary: Christina Seeger  
  • Review and Acceptance of the 2012 Minutes (sent by e-mail and posted on the section webpage): Accepted by acclamation  
D. Reports of Officers and Standing Committees  
  • Program Committee: Jean Waldrop, Chair-elect reminded of the session on “Mobile Warming: A New Approach to Student Engagement”, Monday at 10:30am, East Tower, Columbus AB, Gold Level and the library tour on Tuesday.  
  • Nominating Committee: Yunting Fu, Chair, reported that section elections were successful, with Hannah Rogers elected as Secretary. Volunteers to run for Section Secretary for 2015 were solicited. Sherrill Brown, Tim Hutcherson and Bill Lundmark volunteered. (Note: Bill Lundmark subsequently withdrew his
nomination due to the responsibility of co-chairing the Basic Resources Committee.

- **Membership Committee (see appendix A):** Jill Nissen, Chair, reported that we currently have 170 members, so a quorum is present at the meeting per the bylaws. LIS has continued to benefit from the additional section choice and the membership is now more pharmacy practice (including Drug Information) faculty than librarians.

- **Awards Committee (see Appendix B):** Vicki Killion, Chair thanked the committee and reported that 8 stipends were awarded, four first time attendees three returning members, and the section chair-elect. As AACP is now the steward for the fund, the committee chair took care of all registrations and membership fees, where required, and the remainder of the stipend was sent directly from AACP.

- **Basic Resources Committee & the Core Journal List (see Appendix C):** Barbara Nanstiel reminded the group that the Basic Resources meeting is Monday, 5:15pm in the East Tower, Skyway 273. Two editions have been published since the last meeting, January and June, so we are on track to review the entire list every 3 years. A new section was added this year, Interprofessional Education, and Skye Bickett did an excellent job of assembling that section for the list. Barbara thanked all reviewers for their time and effort on this project. Rob Beckett reported on the Core Journals List, explaining that it has been resurrected and describing the workgroup process and criteria, and pointing out the update plan. The slightly shifted focus of the list is an attempt to encompass the evolving role of pharmacists as well as the interprofessionalism of the discipline. Although the list has grown, due to the expanded focus, the spirit of the original list, as non-prescriptive guidelines has been retained. Barbara moved that we vote to accept the Core Journals list as presented via e-mail prior to the meeting. Bill Lundmark seconded, and the motion passed.

- **Report from MLA Allied Representative to AACP/LIS (See Appendix D):** Sharon Giovenale reported that MLA 2013 was a joint meeting held in Boston, and Pharmacy & Drug Information (PDI) programming included AccessPharmacy lecture *Internationalizing a Health Care Campus: The MCPHS Experience*, and several sponsored/co-sponsored sessions. The section is planning short webinars of interest to the membership, which may also be of interest to LIS members. Sharon will inform the Listserv when the PDI webinars are scheduled. In addition, PharmGuide, the section-supported list of free high quality drug resources has been updated, and the section is recruiting reviewers and content submissions. MLA 2014 will also be held in the Hyatt Regency Chicago, May 16-21. In addition, Sharon’s second term ends next year, the position is available for 2015.

E. **Appointment/Election of Members to Committees:**

- **Programming:** Christina Seeger (chair), volunteers: Rob Beckett, Tim Hutcherson, Michele Whitehead,
• **Nominating:** Vern Duba (chair), volunteers: Sherrill Brown, Hannah Rogers, 
• **Awards:** Vicki Killion (chair), volunteers: Leslie Bowman, Rae Jesano 
• **Membership:** Jill Nissen (chair), volunteers: Melissa Hunter, Jennifer McDaniel, Rachel Stark 
• **Basic Resources:** Sharon Giovenale and Barbara Nanstiel, co-editors
  o Basic Resources co-editor appointed to replace retiring Barbara Nanstiel: Bill Lundmark who will shadow Barbara this year, and become co-editor in 2014.
• **Abstract Reviewers:** Skye Bickett, Leslie Bowman, Sabrina Cole, Xiaomei Gu, Melissa Hunter, Tim Hutcherson, Jennifer McDaniel, Hannah Rogers, Jean Waldrop

**New or resurrected committees:**
• **Communication Committee:** Skye Bickett, Krystal Bullers, Maggie Nunley, Hannah Rogers (ex-officio), Rachel Stark 
• **Resolution Committee:** Leslie Bowman (chair), Rob Beckett, Sherrill Brown

**F. Unfinished Business:**
• **Changes of LIS standing rules and procedure** – Yunting Fu
  The section Standing Rules of Procedure were updated to reflect the changes made to the section name and mission at last year's meeting and to bring them into compliance with AACP. In addition, the Secretary was added to the Communications Committee as an ex-officio member. An Archive/Resource Center is being added to the website, and could be used as a tool for this committee. A motion was made by the Chair to accept the Standing Rules as presented prior to the meeting, and was seconded by Jill Nissen. The motion passed.

• **Promoting the LIS section via AACP webinar** – Yunting Fu
  The section officers tried out the webinar technology made available by AACP with a planning meeting, and this platform may be worth further exploration as a tool for informational webinars for our membership and others. We are investigating the cost (it looks like $50/webinar, but is not clear which account that is paid from).

• **Abstract Review** – Yunting Fu
  The section received 10 abstracts this year, but had the on-going issue of submissions that are not a good fit. After discussion with AACP it was decided that we would review for quality, and let the association know of any that would be a better fit in another section. The only requirement for submission is membership in the section, and there are sub-disciplines (such as assessment) that do not have a section to be able to submit to.

• **Mentoring Program/Mentor Guidelines**—Yunting Fu
  The mentoring discussion has been ongoing. AACP is working on a program, but
we will renew the section task force, since it dropped off last year’s plan, with a charge of creating guidelines for a structured activity. Skye Bickett will serve as chair; additional volunteers include Vern Duba and Jennifer McDaniel.

G. New Business:
- **LIS section critical issue and strategic plan** – Yunting Fu
  The section strategic plan needs to be updated, as does the section’s contribution (Strategic Direction Objective) to the AACP Strategic Plan (Critical Issue 5).
- **Re-codification of AACP cumulative policies** – Vern Duba
  AACP has approached the section with a service project to create an indexing storage mechanism for the Standing Rules of AACP, beyond a PDF document. To that end, Vern Duba moved to create a taskforce to explore creation of an indexed digital repository of approved policies for the Association. The motion was seconded by Hannah Rogers, and passed. This task was given to the communications committee to get further information on the scope of the project and requirements of AACP, and Barbara Nanstiel and Jennifer McDaniel agreed to assist, as well.
- **New Investigator participation** – Christina Seeger, Yunting Fu
  As previously stated, the section did not have any applicants for the award. This is a great opportunity for mentorship of new members, and for the section to be more involved in the academy.
- **AACP Discussion Board** – Christina Seeger
  Christina mentioned that this tool has been made available to all AACP members. Although we have other tools at our disposal (such as the listserv and PharmWiki) this may be worth checking out to be able to archive discussions and create threads that all section members can search, and may be a way to archive some of the section’s history and artifacts.
- **Other**: Because Ting has accepted a position with no pharmacy responsibilities the section Immediate Past Chair position reverts to the most recent Past Chair, as indicated in the bylaws. Vern Duba accepted the responsibility.

H. Installation of New Officers: Vern Duba
- Chair, Jean Waldrop
- Chair-Elect, Christina Seeger
- Secretary, Hannah Rogers

I. Closing
  Remarks from New Chair: Jean Waldrop
  Adjourn: The meeting adjourned at 4:23pm

Respectfully submitted by Christina Seeger, LIS Secretary
Appendix A

TO: Library and Information Science Section
    Business Meeting

FROM: Jill Nissen
    Chair, Membership Committee

DATE: July 14, 2013

RE: Membership Report

Recent membership totals:

<table>
<thead>
<tr>
<th>Year</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2003</td>
<td>48</td>
</tr>
<tr>
<td>2004</td>
<td>51</td>
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<tr>
<td>2005</td>
<td>Unknown</td>
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<td>65</td>
</tr>
<tr>
<td>2009</td>
<td>110</td>
</tr>
<tr>
<td>2010</td>
<td>134 (22% ↑)</td>
</tr>
<tr>
<td>2011</td>
<td>165 (23% ↑)</td>
</tr>
<tr>
<td>2012</td>
<td>174 (5% ↑)</td>
</tr>
<tr>
<td>2013</td>
<td>170 (2% ↓)</td>
</tr>
</tbody>
</table>

In 2013, the 170-member Library and Information Science Section was comprised of:

- 64 Pharmacy Practice faculty
- 38 Librarians
- 15 Pharmaceutical Sciences faculty
- 14 Deans
- 11 Learning & Technology faculty
- 5 Curriculum & Assessment faculty
- 4 Administration
- 4 Students
- 3 Professional Organizations
- 2 Commercial
- 1 Admissions
- 1 Author
- 1 Social & Administrative Science faculty
- 7 Unknown
In 2013, the following Schools of Pharmacy were represented by membership in LISS:

Albany College of Pharmacy and Health Sciences (returning)*
Auburn University
Belmont University
Butler University
California Health Sciences University*
Campbell University
Chicago State University
Creighton University
D’Youville College
Downstate Medical Center
Drake University (returning)*
Duquesne University*
East Tennessee State University
Ferris State University
Harding University
Howard University (returning)*
Lipscomb University
Manchester University
Massachusetts College of Pharmacy and Health Sciences – Boston
Massachusetts College of Pharmacy and Health Sciences – Worcester/Manchester
Mercer University (returning)*
Midwestern University – Glendale
Northeast Ohio Medical University (NEOCOM)
Northeastern University
Notre Dame of Maryland University
Nova Southeastern University
Ohio Northern University
The Ohio State University
Pacific University Oregon
Palm Beach Atlantic University
Philadelphia College of Osteopathic Medicine
Presbyterian College
Purdue University
Regis University
Roosevelt University
Roseman University of Health Sciences
Rutgers, the State University of New Jersey
Shenandoah University
South Dakota State University
South University
Southern Illinois University – Edwardsville
Southwestern Oklahoma State University
St. John Fisher College
St. John’s University (returning)*
St. Louis College of Pharmacy
Sullivan University
Texas A & M University
Texas Tech University (returning)*
Touro College – New York
University at Buffalo, the State University of New York
University of Arizona
University of Arkansas for Medical Sciences
University of British Columbia
University of California at San Francisco
University of Charleston
University of Cincinnati
University of Connecticut
University of Findlay
University of Florida
University of Houston
University of the Incarnate Word
University of Iowa
University of Kansas (returning)*
University of Kentucky
University of Maryland – Baltimore
University of Maryland – Eastern Shore
University of Minnesota
University of Missouri – Kansas City
University of Montana
University of New England
University of New Mexico*
University of North Carolina – Chapel Hill
University of North Texas*
University of Oklahoma
University of the Pacific (returning)*
University of Puerto Rico
University of Rhode Island
University of the Sciences in Philadelphia
University of South Florida
University of Southern California
University of Tennessee
University of Texas at Austin
University of Toledo*
University of Utah
University of Washington
University of Wisconsin – Madison (returning)*
University of Wyoming
Virginia Commonwealth University
Wayne State University*
Washington State University
97 Schools (7% ↑ over last year’s figure of 91)

According to AACP, U.S.-based colleges and schools of pharmacy have grown thus:

<table>
<thead>
<tr>
<th>Accredited schools</th>
<th>Schools with Pre-Candidate Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013 124</td>
<td>5</td>
</tr>
<tr>
<td>2012 119</td>
<td>8</td>
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<tr>
<td>2011 115</td>
<td>9</td>
</tr>
<tr>
<td>2010 112</td>
<td>8</td>
</tr>
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<td>2009 102</td>
<td>10</td>
</tr>
<tr>
<td>2008 100</td>
<td>6</td>
</tr>
<tr>
<td>2007 91</td>
<td>5</td>
</tr>
</tbody>
</table>

Over the last six years, the number of schools has increased by 36%.

Section membership represents approximately 75% of the 127 colleges and schools currently accredited or holding pre-candidate status. This is a 3% increase over last year. However, some members may come from affiliate schools (those not yet granted pre-candidate, candidate, or full accreditation status by ACPE).

The Section lost 52 members from last year, and acquired 48 new members this year.
Committee Members: Leslie Bowman, Sharon Giovenale, Rae Jesano, Vicki Killion (chair) [Hannah Rogers had volunteered to serve on the committee at the 2012 annual meeting, but withdrew since she submitted an application.]

The committee received eight applications, four of which were for first-time attendance and four for returning members. Seven applications were approved and a stipend to the chair-elect was also awarded, which is in accordance to changes in the criteria approved in 2008. The Sewell Fund provided $12,000.00 this year for the stipends.

The recipients for the 2013 stipend are:

First-time attendees
- Krystal Bullers, University of South Florida
- Maggie Nunley, Sullivan University
- Rachel Keiko Stark, University of the Pacific
- Michele Whitehead, University of North Texas Health Science Center

Returning members
- Yunting Fu, University of Maryland-Baltimore
- William Lundmark, Touro University
- Hannah Rogers, Mercer University
- Jean Waldrop, Harding University (Chair-elect)

AACP is now the steward for the Sewell Fund. Registrations fees and membership fees, where applicable, were paid directly by AACP upon receipt of forms emailed by the Awards Committee chair. Remaining stipend amounts were paid directly to the recipients prior to the meeting.

Vicki Killion, Chair
July 9, 2013
Appendix C
Basic Resources Meeting July 16, 2012


Barbara Nanstiel called the meeting to order at 5:15 pm.

Sharon distributed sign-up sheets for the AACP Basic Resources Advisory Committee and the Basic Resources Contributors. The following people indicated that they would like to be added to the Advisory Board list: Hannah Rogers, Rob Beckett, Sabrina Cole and Skye Bickett.

Sharon read the openings on the contributors list and indicated how many titles are currently on the list in each area to give volunteers an idea of the size of the commitment. Volunteers included: Hannah Rogers for Basic Sciences, Leslie Bowman for Molecular Biology and Biotechnology, Vern Duba for Industrial (B.5.0), Amy Knehans for Cosmetics, Becky Miller for Anatomy and Physiology, Ali Konieczny for Pharmaceutical Care, Tim Hutcherson for Self Care (OTCs), Rob Beckett for Community Pharmacy, Rae Jesano for health-system Pharmacy and Institutional Pharmacy, Jean Waldrop for Home Health Care and Sabrina Cole for Managed Care.

Barbara suggested a new category: Inter-professional Education and Skye Bickett volunteered to create the first listing for this. Tim Hutcherson suggested a faculty development category and after some discussion this will be added to the Continuing Professional Development category’s Scope Note.

Barbara Nanstiel described the process. Sharon Giovenale will update the database and Barbara will write the introduction and send it to AACP.

Leslie Bowman remarked that contributor rationales are helpful to the Advisory Committee in voting for the suggested changes.

The Core Journals List was discussed. Rob Beckett will lead a committee consisting of Tim Hutcherson, Jennifer McDaniel, Sabrina Cole, Skye Bickett, Christina Seeger and Hannah Rogers. The committee will have time on the Basic Resources agenda next year. Criteria were discussed. Concern about supporting a variety of types of pharmacy programs was expressed. Trade journals and even some non-peer reviewed journals should be included. For example Drug Topics is valuable for professional practice.
MLA PDI Allied Representative Report
MLA met in Boston in May

The Section Council Chair read a commendation from the Medical Library Association to the Pharmacy and Drug Information Section’s for 65 years of service to the association.

The PDI/Access Pharmacy speaker this year was Chris Sauer, CEO of Massachusetts College of Pharmacy and Health Sciences (MCPHS) International. He spoke on *Internationalizing a Health Care Campus: The MCPHS Experience*.

The conference planning team was Courtney Mlinar and Amy Chatfield. PDI sponsored/co-sponsored sessions include:
- Emerging Roles for Health Librarians and Finding New Information in Novel Places;
- Practicalities of Searching for Clinical Librarians, Informationists, and Embedded Librarians;
- Enabling and Enriching Transnational and Interprofessional Collaboration;
- Health Literacy: Linguistic and Cultural Diversity.

MLA PDI Goals:
“Creating and Communicating our Knowledge” – This goal was met by updating and maintaining the PDI Wiki at: [http://pharmlib.pbworks.com/w/page/16284404/FrontPage](http://pharmlib.pbworks.com/w/page/16284404/FrontPage). The PDI team, including Irena Bond and Xioamei Gu, has developed a new webpage for the section. In order to access the new site, go to [http://www.pdi.mlanet.org/blog](http://www.pdi.mlanet.org/blog). PDI has a new logo which can be seen on the new site. The section had a discussion about what we would like to see on the new site. You can bring your suggestions to Xiaomei Gu, Section Web Editor.

The section finished its review of every resource in the PharmGuide ([http://pharmlib.pbworks.com/w/page/41567022/PharmGuide](http://pharmlib.pbworks.com/w/page/41567022/PharmGuide)), a guide to 100% free, high-quality drug information resources, at the end of April. New content will be added in May. If anyone wishes to submit content, go to the PharmGuide or contact Amy Chatfield (amychatf@usc.edu) directly.

The section is looking for new reviewers for the guide, particularly those with knowledge of other areas such as chemistry and also those who have proficiency in other languages and are able to interpret medical information in these languages.

MLA President for 2013/14, Dixie Jones’ priorities are advocacy and research. Building our Future is the theme for the 2014 meeting in Chicago.

Incoming PDI Chair, Amy Chatfield, proposed that we provide free online webinars, on such topics as mobile device information, FDA, Herbals. Webinars would be short talks about these subjects (30 minutes). Rhonda Sager is the incoming Chair-elect/Program Chair

Respectfully submitted by Sharon Giovenale, July 14, 2013