

AFO-SIG

Meeting Minutes

07/18/2011

Present: Eric Johnson, Cheryl Holcomb, Jim Bono, Erin Delffs, Candise Morris,
Jessica Graner, Jeff Thomas

1) Review of Annual Meeting

- a. Reimbursement of expenses for Annual Meeting
Eric will follow-up with AACCP and speakers for honoraria
- b. Anecdotal response-very positive, small room
- c. Discussion about formal evaluations for our session -at the conclusion of the meeting
- d. Budget for midyear-\$500 via form
Jim needs to follow up with AACCP to request funds for Interim meeting

2) Discussion

- a. AACCP- "Blackboard" like tool – could be used for our meetings
We will "sign up" as Beta test site
- b. Need to identify a South representative- 2 candidates have been identified and discussed. Laurie Newton was the preferred individual.
Jim called Laurie and confirmed her interest in serving the remainder of Felissa's term. Congratulations Laurie.
- c. AAMS discussion- ACPE standard 30 is using the current financial survey
- d. Finance survey- still awaiting feedback from Deans- open ended questions should be further explored. Anticipate feedback at October IRAC meeting.
- e. Other ideas for annual meeting sessions: Finance for non-financial folks (possibly as an offering for day 2), emergency/contingency planning
- f. **Interim Meeting-**
Las Vegas, Nevada. Cheryl recapped her work with various hotel venues. It is a busy week due to President's day holiday.
The Aria became the leading candidate. We will retain the original meeting dates: February 22-24, 2012.
Cheryl reviewed the options for hotel location <http://arialasvegas.com> and general agenda/format.
Looking at an attendance of 20.
Candy is willing to help with educational programming.
- g. **Annual Meeting**
Orlando (area) Florida
Possible Topics-
 - a. Business/Finance issues for non-finance people ,
 - b. Disaster planning

3) Next Meeting:

- a. General AFO SIG Meeting 8/8 at noon EST
- b. Ex Com 8/15 at 11 EST