

**Inaugural Business Meeting of the Assessment SIG  
Seattle Washington  
Sheraton Seattle Hotel – Grand Ballroom C, 2<sup>nd</sup> floor**

**July 12, 2010 @ 5:15**

Dr. Melissa Medina (enthusiastically) presiding

Welcome to the first SIG business meeting

Role call: Assistant & Associate Deans of Assessment, Directors of Assessment, Assessment/Curriculum Committee members, when called stand.

History of the SIG – there has been a long desire to have an Assessment SIG that differs from the Curriculum SIG – justification was required to move the idea forward. The Assessment SIG mission, goals, and objectives were reviewed (Assessment SIG Bylaws).

Please sign-up for the Assessment SIG by modifying your profile to be included on the Listserv. 219 were signed up as of April 2010.

Pharmacy Education Assessment Services (PEAS) – enhance the posting to the PEAS website – ACTIVE LEARNING EXERCISE

- Educate faculty to the resources on PEAS and posting methods
- Disseminating methods for posting and updates the Assessment SIG Listserv and increase the organization of the PEAS to allow easier retrieval
- What are the psychometric properties of posts to PEAS. Dr. Cecilia Plaza commented that the desire for quick turnaround promoted the Institutional Research and Assessment Committee to decide that community rating. Peer-review was felt to limit the timeline to get tools out for use. There is a plan to present 'noteworthy' practices identified by ACPE site visit teams (with permission of program Dean) on the PEAS site; this is in development.
- Provide basic content information that would allow people to see more things, such as poster images from the Annual meeting would be a great addition or forum that would allow more discussion.
- Members only access – would like to have a mechanism for short-term access. Thought that this would help to get converts to the use of the PEAS.
- Standing committee to scan the literature to highlight articles with links on PEAS
- Previous postings to received statistics on knowing if what you have posted is being used.

Additional comments – written:

- Send reminders of postings
- Use discussion board
- Creating an account should be easier (allow non-members)

- Need an editing option to take down or edit your posts
- Information about what can be posted
- Make it easy to search by categories such as rubric, audience, psychometric status
- Expert list of peers who can advise
- Testimonials of how it helped them
- Ask delegates to promote its use
- Incentivize to post – payments
- Listserv reminders
- Spotlight advertisement

### **Standing Committees**

Excellent level of volunteerism for the standing committees has occurred. Our goal is to involve as many people as possible on standing committees.

- Secretary description and voting will be occurring within 2-3 weeks
- Programming Committee
- Nominations Committee
- Communications Committee
  - Journal review – article highlights
  - Listserv
  - Ideas – ACTIVE LEARNING ACTIVITY
    - Networking opportunities at the meeting: “dinner groups” a group will host a dinner at meeting site for a group to attend
    - “American Airlines sleepovers”
    - Opportunity to get together at other assessment meetings or other meetings that our members are attending – help organize a group get-together at these other meetings
    - Get people together based on a timeline to accreditation or based on the current state the program (new versus established programs, etc.)
  - Written ideas
    - Poster of ideas
    - Journal club creation (Harvard model)
    - Contact list of members with areas of expertise & responsibility
    - Blog/discussion board/podcasts
    - NO facebook
- Executive Planning Committee
- *ad hoc* Committee needs – ACTIVE LEARNING ACTIVITY
  - Communication within AACP – representative membership from other areas of the academy – conduit of communication with other committees & SIGs – “liaison committee”
  - Triangulating change within program – a PEAS support group – where to get the information – “tools committee”

- Support groups and discussion groups – tool focused
- Tools for faculty teaching by students with peer assessment
- Assessment infrastructure evaluation/snapshots of how it's carried out at particular institutions
- Written comments
  - Best practice committee
  - Networking committee – how to get people together at other meetings
  - Accreditation committee – communicate activity of other accreditation groups beyond ACPE that may influence ACPE

#### Programming for the 2010 meeting

Sponsored programming by the SIG – Speaking the Same Tongue this year was selected from special session submissions. Meeting has a lot of assessment type programming – provided list of assessment type programming

Programming for the 2011 meeting topics – ACTIVE LEARNING ACTIVITY (written comments below):

- Creating a culture or more positive impression of assessment
- How to manage assessment along with faculty workload – bring all faculty members into assessment process, avoid the top down approach
- Assessment – who is responsible
- Faculty engagement – getting buy-in
- Student engagement – getting buy-in
- Continuous Quality Improvement – ongoing programmatic assessment, developing a culture of assessment
- Validated tools – is it necessary to do stats, if so which ones
- Best practices – learning from mistakes, best practices that have been proven to work & provide good outcomes
- Programmatic assessment
- Effective & efficient assessment plan – when over assessing
- How to get APPE preceptors to truly evaluate students in a meaningful way
- Comparison of assessment software programs – use the new AACCP self-study software
- Assessment of critical thinking – can we come up with one tool

#### Whitepaper Ideas

- terminology
- consortium development
  - Re-start a SEC schools of pharmacy group – educational social networking activity (Kim Deloatch, UNC)
  - “From the Group of Us” started meeting in 2006, work on common issues, have done two posters and also have a graduate student working with the group; a charter is being done and will be happy to share process (Kathy Kelley, OSU)