

**AACP Laboratory Special Interest Group (Lab SIG)
2009 Special Session and Business Meeting
Boston, MA**

The meetings were convened by Karen Kopacek (Wisconsin), Lab SIG Chair-Elect. Fifty-three members of Lab SIG present for Special Session; 46 members of Lab SIG present for Business Meeting.

1. Karen thanked the 53 attendees for the Special Session, entitled “Self-Renewal for Busy Faculty”, on Monday, July 20th. Presenter was Ernest Anderson Jr., Director of Pharmacy of the Lahey Clinic. At the end of the session, Lauren Schlesselman (UConn) was provided with a plaque of appreciation for her year of service as the Chair of Lab SIG.
2. Forty-six members attended the Lab SIG meeting on Tuesday, July 21st. Similar to previous years, the Lab SIG meeting included Roundtable discussions followed by a business meeting.
3. The thirty minute roundtable topics were: the use of computerized patient data base systems (Jeanne Frenzel, North Dakota State), application of simulated patients (Bill Maidhof, St. Johns), testing composition of non-sterile products (Christine Birnie, St. John Fisher), the future of compounding (Robin Bogner, UConn), and lab faculty retention (Dana Hammer, Washington).
4. The business meeting was called to order by Karen after conclusion of the roundtable sessions. The minutes from the 2008 meeting were approved by members. Karen reminded members to review their profile on the AACP website to ensure that the Lab SIG membership and listserv options were checked.
5. New business:
 - a. Karen proposed the addition of a Lab SIG Secretary to serve a 2 year term and highlighted proposed changes to the Standing Rules of Procedure to include this office. After a brief discussion, the members voted unanimously to add this leadership position and approved Procedure changes.
 - b. Election of Chair-elect for 2009-2010: Request was made for nominations and two candidates were nominated: Jeff Reist (Iowa) and Jeannine Conway (Minnesota). Both accepted the nomination and each candidate provided brief comments. Jeff was elected as Chair-elect by ballot voting.
 - c. Election of Secretary for 2009-2011: Request was made for nominations and two candidates were nominated: Jeannine Conway (Minnesota) and Lisa Dinkins (North Carolina). Lisa provided brief comments and after a ballot voting, Lisa was elected Secretary for a two year term.
 - d. An *ad hoc* committee was formed to create Lab SIG profiles that would be available on the AACP website for future collaboration between Lab SIG members. The committee will be chaired by the elected Secretary (Lisa) and two volunteer members including Jennifer Kirwin (Northeastern) and Brenda Bray (Washington State).

e. Karen discussed the current contents of the AACP Lab SIG website and indicated that she would like to add more content, potentially including lab instructor profiles, teaching tools, journal article recommendations, and cost saving tips. Members unanimously agreed that more information on the website would be helpful. Ideas and comments from members will be solicited via the listserv after the meeting. Other forms of communication (Facebook, blogs, twitter) will be identified after Karen attends the Web Master training session on Wednesday, July 22.

f. Karen asked for member discussion on the Lab SIG election process. Currently the Lab SIG nominates and elects officers during business meeting but other SIGs hold elections prior to the meeting using online voting. The members discussed pros and cons and members elected by 24 to 18 votes to continue the current election process. The Standing Rules of Procedure will be updated prior to the 2010 meeting to include these changes.

6. Karen Nagel (Midwestern) assisted with the installation of new officers: Karen Kopacek (Chair), Jeff Reist (Chair-Elect), and Lisa Dinkins (Secretary).
7. Other business brought forward: members were notified that a compounding task force will be formed within AACP and volunteers will be asked to participate. Lab SIG members were also notified that a student compounding competition was approved by the Council of Deans and will be held in 2010. Dana Hammer also discussed that a survey will be sent out to members based on her round table session discussion on the teaching hour bench marks used to qualify work loads.
8. Meeting was adjourned.

Minutes submitted by: Karen Kopacek Chair-Elect