

**AMERICAN ASSOCIATION OF COLLEGES OF PHARMACY
2007 COUNCIL OF FACULTIES BUSINESS MEETING
Arlington, Virginia
February 5, 2007**

Call to Order

Chair Kenneth Skau (University of Cincinnati) called the meeting to order at 3:30 pm in Salons J and K of the Crystal Gateway Marriott in Arlington, Virginia, on Monday, February 5, 2007. Immediately following the Call to Order he introduced the COF Administrative Board, Marie Chisholm (Secretary; University of Arizona), Ginger Scott (ASCC Chair; West Virginia University), Brian Crabtree (Chair-elect; University of Mississippi), and Rodney Carter (Immediate Past Chair; University of Minnesota).

Quorum Committee Report

Quorum committee members, Bethanne Brown (University of Cincinnati) and Robert Soltis (Drake University), reported that 41 individual active members representing 30 regular institutional members of the Association were present, thus constituting a quorum.

Report of the Chair

Chair Skau welcomed members and thanked those present who were serving on committees on behalf of the Council. Additionally, Chair Skau introduced Arlene Flynn as our AACP Staff Liaison to the COF.

Report of the Secretary

Marie Chisholm reported that the minutes of the 2006 COF Business Meeting held July 8, 2006 in San Diego, California were distributed to all members electronically and published in AJPE Volume 70, Issue 5. The minutes were received and approved.

Report on the Board of Director's (BOD) Activities from the COF Immediate Past Chair

Rod Carter presented highlights of the Board of Directors (BOD) meeting. Issues discussed included:

1. AACP Institutional Research Advisory Committee – A substantial portion of the meeting was devoted to a discussion of the work of the AACP Institutional Research Advisory Committee and other issues related to assessment tools and processes, especially the development of national survey instruments for students, alumni, faculty, and preceptors.
2. ACPE Standards 2007 – The board met with Peter Vlasses and George Spratto, ACPE President, and shared insights that had come from the deans' discussion sessions at the 2006 AACP/NABP District Meetings and other forums.
3. Communication Consultant – The board met with a communication consultant hired to conduct a formal communications audit for AACP. A preliminary report was sent to the staff, and the Board will spend time discussing the findings and recommendations at their Spring Retreat in March. Ways to strengthen communications with both our internal and external stakeholders are the focus of this analysis.

4. Pursuing New Headquarters at AACP – AACP has outgrown its current facilities, thus, the Board is pursuing a new headquarters site.
5. Considering Ways to Refine Institutional Membership Decisions for Emerging Schools – AACP now requests that schools hire the founding dean, obtain regional institutional accreditation, and outline their plans for seeking ACPE recognition prior to seeking AACP membership.
6. Review Committee of the AACP Executive Vice President, Lucinda Maine – The Board established a review committee as specified in the bylaws. The results yielded strong and generally positive reviews for the work Lucinda has done in the first five years and also identified key priorities for her future leadership efforts at AACP.
7. 2006 audit – The 2006 audit yielded a clean report with no management issues cited.
8. AACP Chief Operating Officer- AACP is pleased to announce that Dan Cassidy has joined AACP as Chief Operating Officer.

Report of the Academic Sections Coordinating Committee (ASCC) Chair

Chair Ginger Scott discussed the new abstract submission process and reminded us of the abstract due date of February 16. Ginger also stated that the topic of the Teaching Seminar this year is “Developing and Enhancing Skills to Optimize Student Learning.” She also asked that members submit suggested topics for the annual meeting’s round table discussions to her after the COF meeting.

Committee Updates

1. Task Force on Healthy Students Programs –Nanci Murphy (University of Washington) reported that in this model students use themselves as their own first patients. The task force will offer the academy: (a) a special session at the annual meeting which has been submitted; (b) a list of issues that need to be addressed to implement programs at individual schools; (c) structural strategies to ensure achievement of these outcomes; and (d) a toolkit to help implement such a program.
2. Joint COF/COD Task Force on Faculty Workforce – Robert Beardsley (University of Maryland) provided members with a handout that included the charges of the Task Force and findings. A more extensive report is found on the AACP website, and a final written report with specific, action-orientated recommendations will be delivered to the COF and COD at the annual meeting.
3. Evaluation of Executive Vice President Lucinda Maine – Robert Beardsley reported that a confidential report was produced to evaluate Dr. Maine’s contribution to the association as Executive Vice President.
4. Advocacy and Outreach – Victoria Roche (Creighton University) reported on the charge to alert Will Lang, Vice President for Policy and Advocacy, with timely critiques of policy- or legislation-related documents arising from AACP or other health professions practice/education organizations when requested. The Committee provided feedback to Will on the following legislative issues or documents: (a) the American Public Health Association’s Role of the Pharmacist in Public Health; (b) reauthorization of the Prescription Drug User Fee Act, the State Children’s Health Insurance Program, and health professions education programs under Title VII; (c) cost and accountability in higher education; (d) clarifying and strengthening the Medicare Part D benefit to address MTM provisions and federal drug price negotiation; (d) strengthening the FDA’s ability to assure the safety of drugs and medical devices; (e) NIH-AHRQ comparative

effectiveness programs; (f) continued funding of agencies that fund research important to Schools/Colleges of Pharmacy; (g) Medicare price negotiation and controlling Medicare-related drug costs (specifically HR4 which requires the HHS to negotiate for lower prescription drug prices); and (h) AACP's legislative agenda for the first session of the 110th Congress.

5. Institutional Research Advisory Committee (IRAC) - Judith Barr (Northeastern University) opened the floor for questions concerning preparation for accreditation using survey instrumentation. Several questions were asked and answered.
6. Task Force on Interprofessional Education – No report was given.
7. Nominations Committee – Rod Carter reported a good response from the general call to COF members. By the Annual meeting in July the Committee will present a slate of two candidates selected from those nominated.
8. Resolutions and Standing Rules Committee – No report was given.
9. Faculty Affairs Committee – No official report was given.

Old Business

1. Gayle Brazeau (University of Buffalo) asked questions concerning the status of the resolution for metrics for faculty service. No one could recall the outcome of this resolution. The Chair will follow up on this and ensure that the resolution is submitted to the HOD at the Orlando meeting.
2. Legislative Update. Will Lang reported that the President released his budget and funding was not significantly increased in areas of interest to pharmacy. Geriatric education centers and Indian Health Services received funding. The Senate still has to act on the President's budget, and the expectation is that they will do so this week. Will asked for those who are NIH-funded to describe how the budget impacted their ability to conduct research (e.g., "did you have to let people go due to funding lost?", etc.). He also asked for anyone working with Indian Health Services to please send him a paragraph describing what they are doing so that these activities can be shared with others.

New Business

Reflections on the AACP Academic Leadership Fellows Program. Shauna Buring (University of Cincinnati) introduced her fellow fellows by having them stand, and the audience recognized them by round of applause. She described activities of the leadership development program and stated that it was directed toward grooming leaders for all levels of academic administration. She encouraged members to consider the program.

Open Mike

Chair Skau opened the floor for comments and directly asked how the COF can better serve its membership.

Chair Elect Crabtree urged members who have comments concerning governance changes proposed by the Bylaws and Policy Development Committee to make such comments to members of the BPDC or AACP leadership. He also stated he welcomed everyone's energy and encouraged everyone, especially junior faculty, to participate in COF committees. His final comment was to remind everyone to give round table topic suggestions to Ginger before leaving.

Rod Carter provided a detailed discussion of the reorganization changes suggested by the Bylaws and Policy Development Committee.

Gayle Brazeau suggested that we should have other categories for our posters such as 'Late Breaking Posters' and encore posters to encourage people to attend the annual meeting.

Gayle stated she liked the idea of open membership. Others members provided comments pro and against open membership.

Nick Popovich (University of Illinois, Chicago) suggested that AACCP give junior faculty the first 5 years of membership dues free and then divert member dues to enhance professional development. Several members present offered additional suggestions and discussion on this topic.

Gayle Brazeau encouraged members to submit manuscripts to AJPE.

Adjournment

Chair Skau adjourned the meeting at 5:24 pm.

Respectfully submitted,
Marie Chisholm, COF Secretary