

**2009-2010 Committees and Task Forces
Council of Faculties**

Call for Volunteers

This is the first call for volunteers to serve the 2009-2010 AACP Council of Faculties by becoming an active participant on one of its committees or task forces. The COF Administrative Board under the direction of chair-elect Gary Matzke has established the following charges for the COF's four standing committees, two task forces and the one joint task force with the Council of Deans.

All members are encouraged to respond to Dr. Matzke directly at gmatzke@vcu.edu to indicate their interest and willingness to serve on one of these committees or task forces. In your reply please indicate why the particular committee's charge(s) is / are of interest as well as the specific expertise that you can contribute to the success of the particular committee or task force. The goal of this year's new process is to empanel these committees and task forces before the end of June so that they can hold their first meeting among those who are able to be in attendance at the Annual Meeting in Boston in July.

The COF Administrative Board encourages all faculty members to consider these opportunities to serve the Academy and advance the profession. Thank you in advance for your time and consideration. We look forward to seeing you all in Boston!!!!

1. **Rules and Resolutions Committee:** This committee is charged with two responsibilities: 1) to stimulate resolutions from the members for consideration of the COF, and 2) to develop and maintain a message/discussion board that would be useful for stimulating resolutions.
2. **Nominations Committee, Julianna Szilagyi, Chair:** The committee is charged with developing procedures for recruiting, vetting and evaluating candidates for chair-elect designate. The recommended slate of candidates needs to be submitted to the COF Administrative Board by May 1, 2010 so that the final slate of candidates can be announce to the members by no later than July, 2010.
3. **Faculty Affairs Committee:** The committee is charged with collecting information and formulating ideas regarding faculty development, that is those programs and processes designed to assist faculty members in their pursuit of promotion and/or tenure in their discipline. The committee is specifically charged to: 1) Create an inventory of all Schools and Colleges that have a "formal" faculty development program; 2) Create a mechanism to characterize and publicize the best practices for faculty development within research intensive and non-research intensive schools and colleges; and 3) Document the success of these programs. Furthermore, the committee will be expected to prepare a White Paper for

- submission to AJPE and submit a request for a special session at the 2010 Annual Meeting.
4. **Quorum Committee:** This committee is charged with responsibility to conduct the onsite survey of the members in attendance at the Annual and Interim meetings to assure that a quorum is present at the COF business meetings so that the COF can conduct business.
 5. **Task Force on Faculty Renewal:** The task force is charged with collecting information and formulating ideas regarding faculty renewal programs and processes. Typically these opportunities are utilized by faculty who have been promoted to the rank of associate professor or professor with or without tenure who are contemplating adding a new skill or changing the focus of their research, practice or teaching. These could consist of traditional sabbaticals, short term leaves of absence, focused time to develop innovations in practice, research, or teaching, etc. Specifically this task force is charged to: 1) Document the faculty renewal opportunities that have been utilized by Schools and Colleges during the last 10 years; 2) Tabulate the number of faculty who have availed themselves of these opportunities and create a means to collect information that documents the value of such programs to the faculty who participated in them; 3) Ascertain what the barriers are to the implementation and utilization of a faculty renewal program; 4) Propose mechanisms to enhance the utilization of faculty renewal opportunities. Furthermore, the committee will be expected to prepare a report for publication on the association's web site and submit a request for a special session at the 2010 Annual Meeting.
 6. **Task Force on Preparation of Pharmacy Faculty and Students to be Citizen Leaders and Pharmacy Advocates:** The task force is charged with collecting information and formulating ideas regarding the following: 1) Tabulate and characterize the courses or processes that are in place at the various institutions to develop leaders and health care advocates; 2) Develop a means to document the leadership and advocacy contributions by faculty and students within their community as an indicator of the success of these programs; and 3) Create a mechanism to characterize and select the best practices for leadership and advocacy development throughout the curriculum. Furthermore, the committee will be expected to prepare a White Paper and submit a request for a special session at the 2010 Annual Meeting to share their findings and elicit a dialogue with the members of the COF.
 7. **COD/COF Task Force on Faculty Workforce:** This joint task force is charged to: 1) Identify mechanisms, resources, and policies that could be developed and implemented within schools and colleges of pharmacy that would enhance the quality of life of faculty. 2) Evaluate the reliability and validity of the association's current mechanism(s) to identify faculty supply and demand at any point in time and project the future needs of the academy; and 3) Identify future agenda items for the Faculty Workforce Taskforce.

The tentative timeline for all committees and TFs is as follows:

- Meet in person at Annual Meeting
- Submit first progress report, including programming ideas, by September 7th in preparation for the October BOD meeting
- Submit by January 5th 2010 second update for BOD meeting at Interim session. This should include the white paper outline and the final program proposal.
- Submit by March 10th 2010 third update in time for the March BOD meeting. This should include the first draft of the white paper.
- Submit by June 1st 2010 final report for posting on the AACP COF website and presentation at the BOD and COF meeting.