

**AMERICAN ASSOCIATION OF COLLEGES OF PHARMACY
2010 COUNCIL OF FACULTIES (COF) BUSINESS MEETING
Seattle, Washington
Sheraton Seattle Hotel, Grand Ballrooms B-C
July 12, 2010
130-315pm**

Call to Order (135pm)

Chair Matzke welcomed Wal-Mart scholars, Academic Leadership Fellows, and Rod Carter, AACPPresident-elect

Preliminary Quorum Committee Report

Quorum committee reported that we had a quorum.

Report of the Chair

Chair Matzke thanked those who worked hard on task forces and committees this year to advance his emphasis on science in our practice. He prompted us to reflect on how we have done this year to reach out and engage others in what we do. This year the pharmacist's role in society has been promoted thru avenues such as the creation of the new specialty practice recognition process from BCPS for those who provide ambulatory care services. There is progressive language in the 2010 health care reform laws that expands the scope of medication therapy management and highlights educational as well as preventative services that pharmacists and pharmacy educators can provide. There are still challenges ahead, however. The COF is here to help faculty members embrace these challenges to help us advance education and practice. He also thanked the COF administrative board members for their service, as well as Cecilia Plaza, staff liaison and AACPP Director of Academic Affairs and Assessment.

Report of the Secretary

Dana Hammer reported that the minutes of the 2010 COF Business Meetings held February 9, 2010 in Arlington, Virginia, and July 20, 2009 in Boston, Massachusetts, were posted to the AACPP website. All members were emailed a link to download the minutes.

Remarks of the Chair-elect

Chair –elect John Bosso noted that he would like to focus on development of dept chairs. He described the function and charges of the different standing committees and task forces for this year.

- Rules and Resolutions: Joe Guglielmo will lead this group to prepare a background paper of how to bring resolutions forward in the organization. This group will also review the COF standing rules, such as numbers to achieve a quorum, as well as possible addition of members to the COF board.
- Quorum: This committee will work with the RR committee on quorum revisions
- Faculty Affairs: Will focus on chair development – what exists as far as tools, programs, etc, in this area already. They will develop programming for the interim and annual meetings in 2011. They will also promote the development of resources that can be posted on the AACPP website.

- Continuing task forces: the joint COF-COD task force on faculty workforce led by Brian Crabtree, and the task force for Preparation of Faculty and Students to be Citizen Leaders and Advocates led by Leigh Ann Ross, will continue their work this year.

Report on Board of Directors Activities from Immediate Past Chair

Julie Szilagyi reported on several items of BOD work:

Assessment and Accreditation Management System (AAMS) was developed in partnership with ACPE and is scheduled to launch fall 2010 – it will allow schools to submit self studies online. 6 schools will be in a pilot this fall. They will be able to maintain data, generate reports, etc.

- IRAC continues to refine their surveys – they compiled many reports for individual schools
- Leaders of the Sections of Pharmacy Practice and Experiential Education identified 11 domains of competencies for IPPE and APPE which are linked to ability statements and performance objectives – this will be sent to all sections for review, and should lead to development of tools for assessment.
- In fall of 2010 there will be another Experiential Education Administrator workshop – one focus will be on research and scholarship in exp ed.
- The BOD is also working on leadership development for dept chairs, portfolio development for clinical faculty, management training for deans, preceptor development portfolios, and additional assessment tools to help ensure their ability to provide evidence-based patient-centered care.
- BOD met with ACPE board appointees and AACCP staff and discussed the new ACPE resolution that states that simulation that can be used for up to 20% of IPPE hours (60 hrs). We also need to use competencies to assess abilities and not just numbers of hours. ACPE has a new school review process that is rubric based – this is new program.
- AACCP Awards – the board is concerned about sustaining funding for its awards. The finance committee will be discussing this issue. Last year the NIP funding went away – AACCP is working with AAPS and AFPE on this issue. AACCP allocated \$150k for next year’s NIP program in addition to 2 predoctoral AFPE fellowships.
- Finance committee reported \$11M in revenues forecast, which includes PharmCAS revenue (49%) – the board is concerned about this overreliance on these funds. The AACCP investment portfolio has fared well.
- Dues increase will be discussed in this meeting under new business.

The report of the Board of Directors was accepted.

Final report of quorum committee:

134 individuals representing 62 schools and colleges of pharmacy are present.

Committee Reports

Prior to individual reports, Chair Matzke asked that reports be considered as a group in a motion requiring a single vote at the end for acceptance.

Faculty Affairs Committee	Joe Guglielmo
Resolutions and Standing Rules Committee	Deborah Strupe
Nominations Committee	Julianne Szilagyi
Task Force Faculty Renewal	Robin Zavod
Joint COF/COD Task Force on Faculty Workforce	Brain L. Crabtree
Task Force on Preparation of Pharmacy Faculty and Students to be Citizen Leaders and Pharmacy Advocates	Leigh Ann Ross

1. Faculty Affairs Committee – Joe Guglielmo (UCSF), Chair, reported on the committee’s work pertaining to its three charges:

- *Create an inventory of all Schools and Colleges formal faculty development programs.*
- *Create a mechanism to characterize and publicize best practices for faculty development*
- *Document the success of these programs*

Background literature reviewed to assess current state of affairs of faculty development – some national associations have positions paper about faculty development, but not all. A sample survey of schools of pharmacy faculty development was conducted via phone conversations using standardized questions, and an audience response session this Annual Meeting will be held to gather more information.

Conclusions: There are minimal publications or formal programs exist regarding faculty development for schools of pharmacy. Published results exist for other professional schools, but none have adequately demonstrated associated outcomes with development programs. Next steps regarding faculty development must proactively originate from AACP.

2. Resolutions and Standing Rules Committee – Deb Strupe (Maryland), Chair reported that they did not receive any new resolutions from members upon which to act. She noted that if COF members were not receiving emails then they should check their member profile on the AACP website and opt-in for the COF listserv. In the future there will be the ability to have discussion boards via the AACP website for different sections, sigs, etc. The group did not make progress toward reviewing the structure and governance of the Council but that will be taken up by the 2010-2011 committee.

3. Nominating Committee – Julie Szilagyi (Houston), Immediate Past Chair and Committee Chair reported that a call for nominations went out via the COF listserv and thru other venues. The two candidates for chair elect are Dan Brazeau (Buffalo) and David Zgarrick (Northeastern). The election will take place this fall.

4. Task Force on Faculty Renewal – Robin Zavod (Midwestern-Chicago), Chair, reported on the progress toward the committee’s charges:

- *Document faculty renewal opportunities utilized in the last 10 years*
- *Tabulate number of faculty who have availed themselves*
- *Create mechanism to collect information to document program value*
- *Identify barriers to implementation and utilization*
- *Propose mechanism to enhance utilization*

The committee conducted a literature search and looked for potential renewal opportunities outside academic institutions. They developed a telephone survey that was administered to all schools about their renewal opportunities. They collected 10 years worth of data. The used for faculty renewal were sabbatical, mini-sabbatical and focused time. Survey response rate was 76/115; 66%, 44 (public); 32 (private). Availability of renewal opportunities are listed below:

- Any type: 72 institutions (94.7%)
- Sabbatical: 66 (91.7%)
- Mini-sabbaticals: 27 (37.5%)
- Focused time: 60 (83.3%)

In general, they thought the landscape was bleak for renewal opportunities, primarily due to lack of funding. They recommend:

- AACP: Encourage School/College administration to proactively promote their renewal programs
 - Think OUT OF THE funding BOX
- AACP: Encourage faculty to explore their options – CREATIVELY
- Task Force: Explore “hidden opportunities” in the focused time category

5. Joint COF/COD Task Force on Faculty Workforce – Brian Crabtree (Mississippi), Chair, reported on this ongoing committee’s work.

Charge 1: Identify mechanisms, resources, and policies that could be developed and implemented within schools/colleges of pharmacy that would enhance the quality of life of faculty. The committee focused on 4 areas:

- Faculty recruitment: APPE, grad student orientation, communication strategies, others
- Mentoring: voluntary/facilitated, AACP programming
- Organizational climate/culture: leadership, collegial, socialization, community involvement
- Role of the department chair: AACP programming

Charge 2: Evaluate the reliability and validity of the association’s current mechanism(s) to identify faculty supply and demand at any point in time and project the future needs of the academy.

The committee sent the survey thru the COD listserv to collect data on professional degree program expansion, new schools, graduate programs, and postgraduate professional programs with respect to projecting faculty workforce needs. They learned that of the 82 schools reporting, 77% existing schools project increased faculty size, 18% project increased faculty on new or branch campus, 70% project increased residencies, 25% project increased graduate faculty.

6. Task Force on Preparation of Pharmacy Faculty and Students to be Citizen Leaders and Pharmacy Advocates Leigh Ann Ross (Mississippi) Chair. The committee’s charges were:

- *Tabulate/characterize courses or processes in place to develop leaders and health care advocates.*
- *Develop a means to document the leadership and advocacy contributions by faculty/students within their community as an indicator of the success of these programs.*
- *Create a mechanism to characterize and select the best practices for leadership and advocacy development throughout the curriculum.*
- *The Committee will be expected to prepare a White Paper.*
- *The Committee will submit a request for a special session at the 2010 Annual Meeting to share their findings and elicit a dialogue with the members of the COF.*

She reported that some of the group’s work was conducted via phone and online surveys. She did not fully report on the task force’s work since it was shared during a special session during this annual meeting.

All reports were accepted by a voice vote.

Old Business

A government affairs / legislative update was given by Will Lang (AACP). He is moving forward on getting pharmacists eligible for National Health Service Corp loan repayment – he should know results soon. The discussions around health care reform are bringing this conversation to the forefront.

The House just passed a bill for emergency spending for armed services, and it also included a spending cap on appropriations that will impact spending on education and health care programs. The Senate is struggling and is waiting for the House to complete its budget process before it can work on its budget. We can anticipate some additional bills for emergency funding, but likely no increases for the usual

agencies for research and education. The information about these bills is readily available – we should be particularly interested in those related to health and wellness – increased funding in these areas. The funding will mostly go to state depts. of health, tribal centers, etc. Colleges of pharmacy should work with these agencies to help with the new funds. There will be RFPs for demonstration projects.

New Business

The 2010-11 COF Administrative Board officers were installed: John Bosso (Chair, South Carolina-MUSC), Virginia (Ginger) Scott (Chair elect, West Virginia), Gary Matzke (Immediate Past Chair - Virginia Commonwealth), and Dana Hammer (Secretary, Washington).

Buzz Kerr (AACP) provided an update on the search for AACP Vice President of Research & Graduate Affairs Ken Miller officially retired June 30. Jordan Cohen is the chair of the search committee. Currently the search has been suspended as the job description is being refocused and redefined. Lucinda has appointed an interim (approx 6 months) person (Rosalie Sagraves) to do a needs assessment and environmental scan of research and graduate affairs. She will be visiting various institutions to gather information.

Gary Matzke highlighted several of the key issues that will be discussed and voted on in the final House of Delegates session on Wednesday. He encouraged our members to attend the open hearing and bylaws session Tuesday at noon. He highlighted that AACP has a new strategic plan so we should review and comment. Students were also be encouraged to get involved and make their opinions known to the Association. There is also a dues increase being proposed.

John Bosso mentioned that the Nominations committee is chaired by default by the immediate past chair, who will be Gary this year. John also noted that Gary started last year to get committees appointed prior to the annual meeting so that they can get an earlier start on their work. The calls for volunteering for committees comes via our listserv in the spring.

Open Forum – Open Microphone All Council members
Trisha Marken (UMKC), incoming chair of Council of Sections noted that in the award can be up to \$10000 with an additional \$1000 so NIP awardees could travel to the AACP annual meeting to present. Review the Volwiler award criteria since it has been modified somewhat – more folks might qualify.

John Bosso noted that discussion has been initiated among the administrative board regarding the desirability of adding additional members to the COF administrative board – such as a member of COS, and/or 2 members-at-large. He requested that all COF members share their thoughts with him directly and in advance of the Board’s next meeting.

Adjournment

The meeting was adjourned at 313pm.

Respectfully submitted,

Dana Hammer, COF Secretary