January 6, 2016

TO: Deans of AACP Member Institutions

FROM: Melinda D. Colón
Director of Governance Programs and Meetings

RE: School Posters at the 2016 AACP Annual Meeting in Anaheim

Background
AACP has a tradition of calling upon member institutions to share via a poster presentation information regarding one or more elements of the school’s academic program. Each year, with input from the Program Committee, a specific theme or topical area is identified. This provides for a school poster display with a wide array of contributions focused on one specific aspect of pharmacy education (e.g., professionalism, faculty recruitment/development, assessment programs).

2016 School Poster Theme and Specifications
The 2016 school poster theme “Building the Pharmacy Pipeline.” Schools are encouraged to consider one of the six subcategories below for their poster submissions.

A. Recruitment: What strategies are being used to promote the profession of pharmacy and recruit potential student candidates?
B. Admissions: What admissions criteria (i.e. writing skill assessments, interview techniques, etc) are being used to ensure the best pharmacy student candidates are accepted to programs?
C. Retention: What strategies are being used to assist students who face non-academic challenges as they progress through the pharmacy program (i.e. mental health, stress, loss of interest, etc)?
D. Remediation: What strategies are being used to identify and assist students who are struggling academically to ensure progression in the program and to achieve professional competency?
E. Career Mentoring: What strategies are being used to assist students with job/post-graduate training placement and to track career pathways following graduation?
F. Other: If your poster does not fit one of the recommended subcategories, you may select this one.

Colleges and schools of pharmacy are each invited to submit one poster abstract to AACP by Friday, March 25. The abstracts should contain no more than 250 words, excluding author’s name, school name, and abstract title.

School posters will be displayed on Saturday, July 23 from 1:00 p.m. - 6:00 p.m. at the 2016 AACP Annual Meeting in Anaheim. Presenters are encouraged to be at the poster from 5:00 p.m. – 6:00 p.m. Each poster should be able to fit on four feet high by eight feet long display board. Notification of acceptance will be sent via e-mail in mid-April.

If you have any questions regarding abstract submissions, please contact Colleen M. Miglio at 703.739.2330 ext. 1039 or cmiglio@aacp.org.
Call for School Poster Abstracts
2016 AACP Annual Meeting
July 23-27, 2016; Anaheim, CA

ABSTRACT DEADLINE is Friday, March 25, 2016. All materials must be received at AACP headquarters by March 25.

All school poster abstracts must meet the criteria listed below. PLEASE NOTE: Only one poster can be accepted per college or school of pharmacy.

INSTRUCTIONS

Please review carefully the criteria prior to preparing and submitting an abstract. School poster abstracts must be submitted online. A verification form for each school abstracts must be emailed with the signature of the CEO Dean. Before submitting your abstract online, be sure to proof it carefully. Accepted abstracts will be published in AJPE as submitted. Edits can be made until the Friday, March 25 deadline.

SPECIFICATIONS FOR PREPARATION OF ABSTRACTS

Abstracts may be no more than 250 words, excluding author’s name, school name, and abstract title. Abstracts of more than 250 words will be returned to the presenter without consideration.

The following are steps for submitting a School Poster Abstract:

1. Go to the AACP online submission site
2. The username and password for the programming submission site is the same as your AACP username and password.
3. If you have forgotten your password, please contact Angie Edwards at aedwards@aacp.org or 703.739.2330 ext. 1035.
4. Click on Submit or Edit Proposal twice and then School Poster Submission
5. Select “Submit a School Poster” and “Continue Submitting”
6. Type the title of the abstract and the abstract details in the field provided.
7. Hit Accept and Continue and include the name(s) of additional author(s) in the space provided.
8. To ensure your School Abstract is received, please remember to select the Accept and Continue button or your submission will not go through. An email to confirm your submission will be sent to you immediately.
9. A completed verification form for each School Poster Abstracts must be emailed to Colleen M. Miglio at cmiglio@aacp.org.
10. The CEO Dean must sign the verification form for School Poster Abstract to indicate approval of the abstract.

SUBMISSION CHECKLIST:

- Title of the abstract
- Abstract is 250 words or less, excluding author name(s), school name, and title.
- The abstract has been proofread. The abstract will be published in AJPE as submitted.
- The completed verification form for your school abstract has been e-mailed to Colleen M. Miglio at cmiglio@aacp.org.