COS, COD, and COF combined efforts to convene three taskforces, develop charges for those taskforces and assign membership. We took great care to nominate membership from different types of institutions from a variety of disciplines and levels in their career.

Each Council took responsibility for one of the Taskforces
COS has the responsibility for the Accountable Care Organization/Medical Home Taskforce
COD will report on Federal Funding Taskforce
COF will report on Mentoring Taskforce

**AACP Task Force on Patient-Centered Medical Homes/Accountable Care Organizations**

**Task Force Members**
Alex Adams (NACDS), Dave Clark (Regis), Gary DeLander (Oregon State), George Mackinnon (Roosevelt), Michael Malloy (Massachusetts College of Pharmacy – Worcester), Cary Mobley (Florida), Wesley Nuffer (Colorado), Paige Parsons (New England), Andrea Smesny (Houston), Marie Smith (Connecticut), Timothy Ives (UNC-Chapel Hill), Chair

**Task Force Charges**
1. Provide a rationale for colleges/schools of pharmacy to engage in accountable care organizations (ACO) and patient centered medical homes (PCMH), including a list of recommended articles and sites that could help members become informed about such organizations, corresponding professional association, regulatory bodies and government agencies.
2. Through formal or informal data collection methods, describe model partnerships of colleges of pharmacy with ACOs/Medical homes.
3. Disseminate information gathered above in a form of a white paper as a call to arms for colleges of pharmacy.

The charges were addressed and a report was submitted to the Board of Directors in November 2012. The task force report and an accompanying Viewpoint were published in the *American Journal of Pharmaceutical Education* (Karen: please insert the links to them here).

**Council of Sections**

**Preceptor Development Task Force**

**2012-2013 Charges:**
1. Determine a more systematic mechanism for the provision of preceptor development programs through AACP.
2. Disseminate recommendations for preceptor development that can be standardized across member institutions.
3. Gather perceptions of preceptors and other key stakeholders on development issues facing faculty and staff in the delivery of experiential education.
Chairs:
Maryann Skrabal, Co-Chair (Creighton University)
Nora Stelter, Co-Chair (Drake University)

Members:
Liz Cardello (American Pharmacists Association)
James Colbert (University of California-San Diego)
Meri Hix (Southwestern Oklahoma State University)
Mara Kieser (University of Wisconsin)
Christina Seeger (University of the Incarnate Word)
Robert Talbert (University of Texas)
Kristin Weitzel (University of Florida)

COS Facilitator:
Denise Soltis (COS Chair, Drake University)

Report:
The Preceptor Development Task Force met during the fall of 2012 to finalize the Stakeholder (Preceptor) survey, which addresses Charge #3. The Preceptor Survey project was approved by the Creighton IRB during the summer of 2012 and subsequently by the Drake IRB.

After the 29 question preceptor survey was developed, it was piloted, peer-reviewed, and edited prior to administration. Experiential Administrators were emailed a link to an online, web-based questionnaire and asked to forward the link to their preceptors during the late fall 2012 (November/December).

4,800 responses were received and data is currently being recoded, validated, and checked prior to final analysis. Once analysis is complete, the results will be compared to the results of the Experiential Administrator Survey, which was conducted by the Task Force in 2010.

A poster will be presented at the AACP Annual Meeting this summer where the preceptor survey data will be disseminated and the information will also be included in subsequent reports to the COS.

Regarding Charge #1, the Co-Chairs of the Preceptor Development Task Force have been in discussions with the Experiential Education Leadership as well as Task Force Members regarding utilization of the AACP Experiential Education Section Website to provide information and resources related to preceptor development. This would centralize resources and enhance access to programs for Schools and Colleges to utilize. We plan to follow-up with Section Leadership to discuss website guidelines regarding implementation and maintenance of the information.
The Task Force asks the COS to extend the Task Force over to 2013-2014 to complete their work of analyzing and comparing the data from the 2 surveys, which is currently in progress.

Summary of Preceptor Survey Data as of June 1, 2013:
Final analysis still to be performed and should be finalized this summer

Completion of training:
According to preceptor responses, most employers (73.4%) and most states (72.5%) do not require preceptor development/training. 70.6% of preceptors indicated that they had completed preceptor development/training.
Training format and venue:
66.9% indicated they had completed web-based (online) development training, followed by 63.5% live training, and 25.7% paper/hard copy training. When asked to rank what they would prefer, 43.5% ranked web-based (online) as number one, followed by 29% ranking live in person training as their first choice.

Over half of the preceptors indicated they had participated in preceptor development training programs that were provided ‘live’ by the college/school of pharmacy they precept for (58.4%) and/or the Pharmacist’s Letter Preceptor Training and Resource Network (52.2%). Over one-third indicated that they completed development programming that was web-based through the college/school of pharmacy (35.6%) and/or live programming at professional meetings (35.3%). These were followed by 9.9% completing training through the Collaborative Education Institute (CEI) and 6.9% completing the NACDS Foundation/APhA Community Pharmacist Preceptor Education Program. Other training listed by preceptors included training provided by employers (4.8%), boards of pharmacy (2.1%), and national and state organizations other than live at the meeting (1.4%).

Topics:
When asked what topics the preceptor had completed training in, the most frequently cited topic was How to Give Feedback (84.2%), followed by How to Evaluate/Grade Students (70.5%), Professional Communication Skills (56.8%), Conflict Management (53.6%), School-Specific Information Training (48.7%), How to Develop IPPE/APPE (31.9%), Practice Management (30.3%), How to Develop a Syllabus (25.9%), and Evaluating Primary Literature (23.3%).

This is similar to what topics the preceptors stated were most important for training/development: How to Give Feedback (82.9%), followed by How to Evaluate/Grade Students (78.8%), Professional Communication Skills (63.5%), Practice Management (52.6%), How to Manage Conflict (49.8%), How to Develop IPPE/APPE (45.9%), School-Specific Information (44.4%), and How to Develop a Syllabus and Evaluating Primary Literature (both 38.9%).

Barriers to training:
When asked to list the primary barrier to completing preceptor development/training, 55.1% cited time, followed by 17.7% citing access to programs, and 17.7% citing no barriers. In addition, there were another 14 preceptors who mentioned scheduling as a barrier in the other category, which could be included in either the time or access categories depending on interpretation.

Recommended improvements to training:
Only 29.1% of preceptors indicated that no improvements were needed. When asked about improvements needed, the following were selected in order: topics offered (36.0%), followed by delivery method (30.1%), length of programming available/time to complete each session (27.9%) and quality of content offered (21.2%). Approximately 10% listed an improvement in other, with most commonly stated recommendations being: access to programs (1.8%) and/or lack of awareness or advertising of programs (1.1%).

Preferred length of time for training topic or module:
Preceptors were asked what length of time for completion they would prefer if training was available through modules by specific topic of interest or need. 48.3% stated 30 minutes was preferable, followed by 60 minutes (27.2%), 45 minutes (12.8%), and 15 minutes (9.9%)

Reasonable CE requirement time:
Recoding to numeric format and will be reported once complete
CE Credit:
92% of preceptors either strongly agreed (71.7%) or agreed (20.3%) that they were more likely to complete preceptor development training if Continuing Education Credit (CE) was offered with it. 6.6% were neutral and only 1.4% strongly disagreed or disagreed.

Reasons for precepting:
85.0% indicate that they precept because it is a professional obligation and they want to give back, 78.5% enjoy teaching students, 60.0% indicate that students push them to keep learning, 36.3% to attract future employees, 16.9% to access the college/school’s resources (DI center, library resources, …), and 12.5% because it is required with their position.

Demographics:
Statistics are being calculated to determine if the population surveyed is representative of the preceptor population by comparing the demographics to the demographics of the 2012 AACP Preceptor Survey. This information will be reported once analysis is complete.

Gender
- 42.9% male vs 57.1% female

Licensed pharmacist
- Yes (98.9%) vs No (1.1%)

Number of years as licensed pharmacist
- Recoding to numeric format and will be reported once complete

Practice Setting
- Health System or Hospital Pharmacy (32.2%), Acute Care (20%), Chain Community (19.9%), Ambulatory Care (14.7%), Independent Community (11.6%), Management (8.3%), Academia (6.7%), Government or Military Facility (5.4%), Drug Information (3.1%), Pharmaceutical Industry (1.6%), and Other (11.4%). From the other category, Long Term Care was listed most frequently at 1.6%.

Degree/Postgraduate Training
- PharmD (65.4%), BSPharm (43.8%), Residency (25.9%), Masters (12.1%), Fellowship (2.1%), PhD (1.0%)

Position as it relates to your primary role regarding precepting pharmacy students
- Staff or Clinical Pharmacist (46.2%), Pharmacy Manager or Director (34.2%), Pharmacist in Charge or Lead Pharmacist (17.4%), Clinical or Education Coordinator (9.0%), Administrative/Executive (5.6%), Academic/Campus-Based (5.3%), and Other (5.0%)

Number of years as preceptor
- Recoding to numeric format and will be reported once complete

Who they precept
- Advanced Pharmacy Practice Experiences (APPE) (91.7%), Introductory Pharmacy Practice Experiences (IPPE) (75.7%), Pharmacy Residents (41%), None (0.8%)

Number of colleges/schools they actively precept students from:
- Calculating statistics
Number of IPPE students, APPE students, and residents precepted in last calendar year:
  • Recoding to numeric format and will be reported once complete

Number of schools precepted for in last 2 years:
  • Recoding to numeric format and will be reported once complete
AACP COS Faculty Primer Task Force

Report for 2012-2013 Academic Year

Charges:

- Continue development of materials relevant to assist new faculty trained outside of pharmacy schools to assist in their orientation to the profession.
- Identify the best mechanisms for packaging, housing, and disseminating this information to the appropriate stakeholders, including authorship of a special reports paper submitted to AJPE

Members:
William Beck, Ph.D. – University of Illinois at Chicago
James Culhane, Ph.D. – Notre Dame of Maryland University
Gerard D’Souza, Ph.D. – Massachusetts College of & Health Sciences – Boston
Marc Harrold, Ph.D. – Duquesne University
Peter Hurd, Ph.D. – St. Louis College of Pharmacy
Robin Zavod, Ph.D. – Midwestern University Chicago College of Pharmacy (Chair)

The AACP COS Faculty Primer Task Force was initiated in the Fall of 2009 and had a sluggish start. A reasonably well-developed template of ideas was produced and passed onto subsequent Task Force chairs. New leadership and reinvigorated members lead to a revitalized effort during the 2011-2012 year. Feedback from the Board of Directors in July 2012 was very positive and we were encouraged to continue working on this toolbox. We were also reminded that while our original charge was for non-pharmacist faculty, that the contents of the toolbox would likely benefit all types of new faculty. There was a lively discussion about how best to make this work visible to AACP members. It was recommended that a Special Session proposal be submitted for the 2013 Annual Meeting. There was also discussion about these materials being included in a Learning Management System (new) so that the toolbox could remain a living, breathing work.

The Task Force was informed of the support received from the Board of Directors and set about to complete individual assignments originally identified in May 2012. A few members submitted their materials within a couple of months. Phone conversations with other Task Force members were conducted to better establish the expectations for the written narrative components of the toolbox. A proposal was developed, submitted and accepted for a Special Session at the 2012 AACP Annual meeting. The Task Force conducted a conference call in May 2013 to review which assignments remained, to plan the details for the Special Session and to agree that each Task Force member who has not already submitted narratives will submit bullet-type narratives for their section/question by the Annual Meeting in July 2013. It was noted during this conference call that Task Force members had identified additional resources over the course of this academic year, as well as additional topics (e.g., resources that explain TBL, PBL, flipped classroom) that should be included. A robust discussion related to making sure that the toolbox does not become too general yielded agreement that our primary audience will be non-pharmacist faculty, with the knowledge that the verbiage used in the toolbox should not preclude use by any type of new faculty.
From a dissemination perspective, the Task Force members continue to feel that their work would not fit under the category “research article” and therefore will identify a different submission route for AJPE. If a Learning Management System is in fact being brought on line, then perhaps there is no need for an AJPE publication.

The members of this Task Force kindly request that the COS leadership allow us to continue to finish our work with the existing members and leadership. We anticipate that with the feedback that we receive during the Special Session at the Annual AACP meeting that we should be able to deliver Toolbox 1.0 by the end of the summer 2013, as well as a potential proposal to continue to develop and deliver Toolbox 2.0 (within academic year 2013-2014).
Standing Committee Reports:

Awards Committee (Leslie Hamilton, Chair)
The Awards Committee has completed four (4) charges. A subcommittee developed and implemented a comprehensive plan for identifying, mentoring, and nominating Section members for awards. Two (2) nominees for the Volwiler Award and five (5) nominees for the Lyman Award were submitted. Future work for this committee includes the development and implementation of a lifetime achievement award for the Section and the development and posting of a comprehensive list of AACP award winners from the Pharmacy Practice Section.

Communications Committee (Terri Wensel, Chair)
The Communications Committee has completed three (3) charges. Upon contact with AACP, a subcommittee found the organization has interest in developing a promotional session to celebrate the tenth (10th) anniversary of the Academic Fellows Leadership Program and recommends the Communications and Programming Committees collaborate with AACP to develop this session. The subcommittee found there is not a clearly defined selection process and recommends that guidance be provided to either faculty or institutions regarding ideal candidates for the AACP Academic Fellows Leadership Program. A subcommittee has started a list of resources and opportunities for training in academic service and leadership and recommends this charge be continued in order to allow a document to be created with greater details that will be made available to AACP members. The Communications Committee continues to monitor the processes used by committee/task force chairs within the Section for communication and will make suggestions for improvements, when needed. Work continues on the proposal of communication mechanisms for recruitment of new members, providing faculty peer support, and improving communication and networking among Section members. An electronic newsletter template has been developed and the committee recommends this charge continue in order for the newsletter to be created.

Faculty Development Committee (Michael Neville, Chair)
The Faculty Development Committee collected the history of faculty development programs from 2009 to 2013. From this list, potential topic needs were identified and will be shared with the Programming Committee for Section strategies and programming opportunities. A subcommittee was successful in working with the Scholarship and Research Development Committee to develop new ideas for pharmacy practice faculty orientation that will provide an overview of opportunities for service and ways to engage in faculty government service. The subcommittee plans to develop a manuscript that will provide an overview of important pharmacy practice faculty orientation materials to be submitted as a Special Article (target submission is Fall 2013) to AJPE. Nineteen (19) journal articles, seven (7) books, and five (5) websites have been identified and will be incorporated into the manuscript. A roundtable discussion – Mentoring and Milestones along the Faculty Career Pathway for the Midlevel Academician - has been created for the 2013 AACP Annual Meeting to address the needs of faculty at various career levels. A subcommittee of the Faculty Development Committee has collected available promotion standards from all 129 ACPE-accredited colleges of pharmacy for progression of part-time and adjunct faculty. A summary will be developed regarding standards for time-in rank, teaching, scholarship, service, and practice
responsibilities. The subcommittee plans to pursue a special report for AJPE regarding part-time and adjunct faculty promotion best practices.

Membership Committee (Sarah Shrader, Chair)
The Membership Committee analyzed the results from AACP membership surveys and compiled an interim summary for increasing Section membership and monitoring growth. The data was shared with the Pharmacy Practice Section and the AACP office. The committee suggests that themes from the survey be considered for future direction of the organization. Based on the survey results and the information provided by AACP, it was determined that an updated needs assessment was not needed. Possible ideas that were suggested to increase membership of adjunct faculty and residency program directors were to consider joint membership with other pharmacy organizations as a means to reduce overall costs, target programming to residents/preceptors, discuss the option of expanding experiential education section’s webinars to joint sessions at various pharmacy meetings, and to reach out to the experiential education section’s membership committee. A subcommittee of the Membership Committee reviewed recruitment materials from last year and reached out to the national office regarding implementation and adoption of strategies to attract new members. The subcommittee recommends developing a program in which an AACP faculty member at each School/College of Pharmacy serves as a membership resource for the institution. A resource tool kit has been revised to be utilized by the faculty member. Future work for this committee is to identify the faculty member’s roles and responsibilities and incentives and training that may be necessary. A subcommittee has redesigned the website with a special heading for residents/fellows and suggests that additional input and/or updating of resources be done by future members. The subcommittee made several recommendations to AACP staff for recruiting more residents/fellows/graduate students. The Membership Committee made no formal proposals for this year. A “straw poll” was conducted to see if the Pharmacy Practice Section should consider offering a travel scholarship for resident/fellow to attend the Annual meeting. There was not a large group in favor of this due to the timing conflict of the meeting and residency year. The committee suggests that residents/fellows or students continue to be included in each of the Section’s committees. The committee recommends these proposed changes be considered by the Strategic Planning and Bylaws Committee for the future.

Nominating Committee (June Johnson, Chair)
The Nominating Committee has successfully completed all charges. The Committee solicited potential candidates for Section officers (Chair-elect and Secretary) and disseminated materials to prospective candidates for Section leadership positions to explain officer responsibilities. The committee received a total of five (5) applications for Chair-elect and six (6) for Secretary. The Committee reviewed and ranked the candidates by using a newly developed rubric and candidates were notified of their selection by phone. The plan is to announce the slate of candidates at the Section Business Meeting at the 2013 AACP Annual Meeting.

Program Committee (Charles Taylor, Chair)
The Program Committee submitted two (2) proposals for the 2012 AACP Annual Meeting. The first session – “Lessons from Madonna: Reinventing Yourself in Pharmacy Practice-Alternative Pathways to Faculty Development” – is focused on panelists providing personal reflection regarding various faculty development opportunities. The second session – “Aiming for Success: A Strong Foundation!” – is a hands-on interactive program jointly sponsored by the Pharmacy Practice and Social and Administrative Sciences Sections. The Program Committee submitted a session for the 2013 ASHP Midyear Clinical Meeting titled, “Shining Some Light on Precepting in the 21st Century.” Discussion continues with ACCP representatives regarding programming opportunities aligned to the Education and Training PRN. The Committee has created some guidelines to assist next year’s committee in facilitating the incorporation of sessions. The Program Committee and Scholarship/Research Development Committee discussed the possibility of offering components of the ACCP Research Certificate Program to Section
members at future annual meetings and it has been determined that the next step is a discussion between AACP and ACCP at an administrative level. The Program Committee reviewed faculty development geared toward pharmacy practice faculty, clinical educators, and part-time, auxiliary, or adjunct faculty and made recommendations.

**Resolutions Committee (Jeffery Evans, Chair)**
The Resolutions Committee solicited resolutions from committee chairs and Section members via e-mail. The committee has been divided to review the resolutions documents with a report due back to leadership.

**Scholarship/Research Development Committee (Katherine Carey, Chair)**
A subcommittee is working on ideas for an electronic newsletter that would involve AACP members submitting updates via a survey sent out through email. Applications for the New Investigator Award have been reviewed. Liaisons from both the Scholarship/Research Development Committee and the Faculty Development Committee have identified specific areas needed for faculty orientation. The committees have completed a set of orientation materials. The Scholarship/Research Development Committee worked to develop a listing of general financial resources available to pharmacy practice faculty for the development of innovative teaching, scholarship, and practice. Each committee member provided a list of grant sources from their institution. The sources have been summarized to produce a final product. The committee is working to determine the best method for publicizing this resource to Section members. A subcommittee developed a marketing strategy on promote appropriate Career Development resources of AACP to post-PharmD trainees or graduate students. A survey was sent to all AACP Pharmacy Practice section members to solicit volunteers to review grant proposals during application processes. The committee plans to identify and contact individuals for NIA to send surveys out early next year. The committee suggests piloting this for the NIA next year and planning to expand this in the future if it is successful.

**Strategic Plan Committee (Anne Lin, Chair)**
The Strategic Plan Committee has requested information from committees and task forces regarding progress in achieving the goals of the Section’s 3-year Strategic Plan. The committee has discussed strategies for Section members to provide input into progress reports and future strategic plans. The committee plans to recommend adjustments as resolutions are identified that could impact the Section.

**Task Force Reports:**

**Advocacy in Pharmacy Practice Task Force (Diane Ginsburg, Chair)**
The Advocacy Task Force collaborated with COF/COD Advocacy Task Force to enhance Section activities related to interface with professional, political and private leaders for the purpose of advancing pharmacy practice. Work of this was completed and a report was published. The Task Force is working with recommendations from the report to direct additional work for programming. Information is being compiled on advocacy rotations (APPEs), experiences, structure, participation in legislative days, etc. Thought is being given as to whether Wal-Mart Scholars could be involved with an AACP Annual Meeting session on advocacy. A subcommittee reviewed existing program materials from other associations and drafting a plan for development of a training program. Consideration has been given to utilizing practices from RxImpact, a two-day program for students from NACDS.

**Faculty Development – Student Engagement Task Force (Bonnie Brown, Chair)**
The Faculty Development/Student Engagement Task Force white paper is in final stages. A policy recommendation for Teaching Certification Programs will be discussed during the Practice Section Business Meeting at the 2013 AACP Annual Meeting.

**Global Pharmacy Practice and Education Task Force (Melody Ryan, Chair)**
The Global Pharmacy Practice and Education Task Force is in the process of discussing appropriate activities for the Section to determine the needs of international pharmacy practice faculty. They have preliminary confirmation that they will be working with the Experiential Section to establish standards for acceptable international education experiences for US pharmacy students. The task force recommends charges 1 and 2 be referred back to the Strategic Planning Committee to revise into an achievable charge in accordance with Strategic Plan Goal 1.7.

**Promotion of Academic Careers Task Force (Lisa Lundquist, Chair)**
The Promotion of Academic Careers Task Force has assigned action items to address all charges. Subcommittee members explored opportunities to enhance awareness of academic pharmacy as a career pathway through collaboration with other practice-oriented professional organizations, specifically ACCP through overall programming or through the Education and Training PRN, the ASHP Great Expectations program, and programming at the APhA and NCPA meetings. *ASHP Intersections* has accepted the committee’s article proposal for a 3-part series on academic pharmacy, which will reach students and residents considering an academic career. Subcommittee members identified a set of training standards to be incorporated into post-PharmD training programs to prepare future pharmacy educators and promote academic career pathways. The committee has submitted a proposal to the Section leadership for pilot Academic Mentoring Program for students and residents for the AACP Pharmacy Practice Section.

**Faculty Practice Model Task Force (John Bosso, Chair)**
The Faculty Practice Model Task Force is conducting a targeted telephone survey of pharmacy practice department chairs to learn of their current faculty practice models, what they perceive to be the pros and cons of what they have, and what they would consider a best case. The task force has finalized a survey instrument and a list of schools, representing a range of types of schools. Survey administration will continue in the coming year.

**Faculty Recognition Task Force (Steve Stoner, Chair)**
The Faculty Recognition Task Force has identified a literature base for review to identify recognition obstacles in the area of Practice, Teaching, Research, and Awards/Rewards. A template has been devised and submitted from the findings of the literature review.

**Section Development Task Force (Tim Ives, Chair)**
The Section Development Task Force scanned the environment in pharmacy practice education, and is outlining areas for analysis for future growth and development. Task force members have outlined key issues, and will frame them further to help future Section leaders and to develop their agenda and committee charges. Some, but not all of the initial issues that have been identified include increasing the opportunities to successfully compete for grants for those finishing their education/training; a need for improved continuity and collaboration across Sections, from programming to grant submissions; addressing the growing need to improve the applicant pool for admission to colleges of pharmacy; getting our graduate more "practice ready", as discussed at the recent ACPE Summit; engaging the larger Section as a whole; considering technical standards to clearly inform potential students; development of non-cognitive skills in students; interprofessional education; cost of education; a new funding paradigm for basic research, particularly in pharmacy practice.
Committee Selection / Assignment Process

In an effort to more closely align with the Experiential Education Standing Rules and Procedures, the standing committee structures were designed such that the members adhered to the staggered assignment as outlined. In addition, the committee charges were developed prior to the 2012 Annual Meeting and committee member also assigned by the meeting to encourage initial planning meetings to occur during July 2012. Although some committees were able to meet, not all committees could have the initial meeting at that time. Additional special committees were structured such that more members could participate in the committee process. The abstract committee was also significantly expanded to adhere to the goal of members only being responsible for reviewing 5 – 10 abstracts per group.

Standing Committee Reports:

1. Program Committee:

Members:

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<tr>
<th>Name</th>
<th>Affiliation</th>
<th>Term</th>
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<tbody>
<tr>
<td>Schwanda Flowers, Chair</td>
<td>University of Arkansas</td>
<td>7/1/2012 – 6/30/2013</td>
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<tr>
<td>Patricia Naro</td>
<td>Samford University</td>
<td>7/1/2012 – 6/30/2013</td>
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<tr>
<td>Lindsey Welch</td>
<td>University of Georgia</td>
<td>7/1/2012 – 6/30/2013</td>
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<tr>
<td>Kristopher Harrell</td>
<td>University of MS</td>
<td>7/1/2012 – 6/30/2014</td>
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<tr>
<td>Raquel Rodriguez</td>
<td>University of MN</td>
<td>7/1/2012 – 6/30/2014</td>
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<tr>
<td>Nancy Mason, Ex-Officio</td>
<td>University of Michigan</td>
<td>7/1/2012 – 6/30/2013</td>
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Charges:

1: To survey Experiential Education Section members about interest in programming for the annual meeting as well as webinars held throughout the year.

Note: The Programming Committee will assist the Webinar Committee by identifying general programming interests for the section provided by webinars. The chairs of the programming and webinar committees should meet quarterly to ensure that everyone is on the same page and that the annual meeting and webinar programming is not duplicative, but instead complementary.

**Deliverable 1:** Survey (August 15, 2012)

**Deliverable 2:** List of General Program Interest for Webinar Series (should be a minimum of 2 general interest webinars provided. (September 1, 2012)

2: To develop annual meeting programming (topics / speakers), including budgeting priorities.

**Deliverable:** Submit programming details (budget, speakers, title, objectives) – (January 1, 2013)
Submit quarterly interim reports (Sept 15, 2012, December 15, 2012, March 15, 2013) and an annual report (June 15, 2013) which will be provided electronically to the Section members January 1 and at the 2013 AACP Annual Meeting.

Report:

Charge 1:
The committee sent out the survey to Section members in mid September to survey elicit interest in programming for the annual meeting as well as for webinars held throughout the year. Data should be evaluated by mid / late October. Applicable data will be provided to the webinar committee to assist with their planning for the remainder of their topics. The programming committee will also use the data for planning purposes for the annual meeting to identify topics for the main section programming.

Charge 2:
The program committee has met by conference call on several occasions. By the January 2013 deadline, the committee identified 2 programs (with speakers) for the 2013 annual meeting, completed / submitted the program budgeting to AACP by email, and submitted the program / speaker information online to AACP. The committee chair continues to work with the program speakers to develop / submit materials to AACP as required by the prescribed meeting deadline.

The 2013 AACP Annual Programming selections by the Experiential Education Section are:

**Best Practices in APPEs and IPPEs: "Ask not what you can do for your students, but what your students can do for you!"**
Panel presentation including four presenters. Presenters will describe various best practices for incorporating students into patient care services that are beneficial and profitable for the practice site.
(Speaker) Amber Hutchison, Auburn University; (Speaker) Nancy A. Mason, University of Michigan; (Speaker) Valerie L. Ruehter, University of Missouri-Kansas City; (Speaker) Anne C. Pace, University of Arkansas for Medical Sciences

Scheduled Day and Time: Sunday, July 14 from 1:00 p.m.-2:30 p.m.

**Experiential Education Section: Business Meeting**
Scheduled Day and Time: Sunday, July 14 from 2:45 p.m. – 4:15 p.m.

**Experiential Education Section: Placing the Last Piece of the Puzzle: Experiential Education as a Strategy for Leadership Education**
The need for graduates to assume a leadership mindset to facilitate the evolution of the profession has become a frequent topic for discourse. Pharmacy educators have described implications and strategies through opinion pieces, conference programming and scholarship describing curricular initiatives; however, learning activities rooted in experiential education have not received significant attention. This session will explore how experiential education can serve as core element of the overall student leadership development strategy in a PharmD program.
(Speaker) Todd D. Sorensen, University of Minnesota

Scheduled Day and Time: Monday, July 15 from 3:30p.m. – 5:00p.m.

The committee chair is also working with Joel Mears (Pharmacy Practice Section Designee) on shared programming for the 2013 ASHP meeting.
2. **Awards Committee:**

Members:

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<tr>
<th>Name</th>
<th>Affiliation</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lynn Stevenson, Chair</td>
<td>Auburn University</td>
<td>7/1/2012 – 6/30/2013</td>
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<td>Brett Feret</td>
<td>University of RI</td>
<td>7/1/2012 – 6/30/2013</td>
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<td>Lisa Michener</td>
<td>Rosalind Franklin Univ.</td>
<td>7/1/2012 – 6/30/2013</td>
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<tr>
<td>Patricia Darbishire</td>
<td>Purdue University</td>
<td>7/1/2012 – 6/30/2013</td>
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<tr>
<td>Melody Sheffield</td>
<td>University of Georgia</td>
<td>7/1/2012 – 6/30/2014</td>
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<tr>
<td>Susan Vos</td>
<td>University of Iowa</td>
<td>7/1/2012 – 6/30/2014</td>
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Charges:

1: To nominate individuals who qualify for AACP awards. Primary award for consideration will be the Lyman award. Nominations are due in January 2013.

**Deliverable:** Identify 3 AJPE experiential education themed papers suitable for consideration for the Lyman award using the time points selected by AACP. (January 1, 2013)

2: Develop criteria and process for two individual section awards that recognize accomplishments for section members. Once developed, the criteria and process will be discussed at the summer meeting EE Business meeting. Recommendations should include the cost of the plaque / certificate and a small stipend (total cost: 300 – 500 per award) that comes out of the “Special Projects” fund.

**Deliverable 1:** May 1, 2013

3: Submit quarterly interim reports (Sept 15, 2012, December 15, 2012, May 15, 2013) and an annual report (June 15, 2013) which will be provided electronically to the Section members January 1 and at the 2013 AACP Annual Meeting.


Report:

The Awards committee held a conference call on September 11, 2012. This objective of this call was to introduce member and discuss the processes that will used to complete the charges for this committee.

Charge 1: Nominations for the Lyman Award (due Jan 1, 2013)

The committee used a 2 prong approach to review the experiential education publications in AJPE from January 1, 2012 through December 31, 2012. The approach was as follows:

- A list of all experiential education publications in AJPE from January 1, 2012 through August 30, 2012 was developed and shared with the members by for review (deadline of list distribution) - 9/24/12
- A Likert rating scale (1-5) was developed to be used to rate each publication on the 4 criteria for the Lyman Award (Appendix A)
- Each members top 3 choices will be submitted back to the committee for review and discussion
- Members with manuscripts under consideration will recuse themselves from rating their own publications
- Tentative deadline for initial review was set for 11/1/12 with follow-up committee discussions as needed
- December articles were then reviewed to determine if rankings needed to be adjusted
Article Nominations Submitted to Dr. Joe DiPiro by email on 1/3/13:


Charge 2: Develop criteria and process for two section awards that recognize accomplishments of section members

The awards committee developed criteria for 2 potential awards (Appendix B). These were:

- Award of Excellence in Experiential Education
- Award of Excellence in Scholarship for Experiential Education

The document will be distributed to section members in June 2013. At the 2013 Experiential Education Section Business Meeting in Chicago, Dr. Lynn Stevenson (Awards Committee Chair) will lead the discussion on the issue and the section will vote whether or not to adopt these awards which would be slated to be given at the 2014 Annual AACP Meeting.

3. Resolutions Committee:

Members:

<table>
<thead>
<tr>
<th>Name</th>
<th>Affiliation</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>David Bowyer, Chair</td>
<td>University of Charleston</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Rolee Pathak</td>
<td>Rutgers University</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Patricia Jusczak</td>
<td>University of Hawaii</td>
<td>7/1/2012 – 6/30/2014</td>
</tr>
<tr>
<td>Sian Carr-Lopez</td>
<td>University of the Pacific</td>
<td>7/1/2012 – 6/30/2014</td>
</tr>
</tbody>
</table>

Charges:

1: To study recommendations presented in various committees and other reports and develop resolutions for consideration by the Section during the annual meeting. Committee should review Bylaws for the Section and determine if any changes are warranted.

**Deliverable:** Submit any resolutions (including intent) for section consideration at the annual meeting by May 1, 2013.

2: Submit quarterly interim reports (Sept 15, 2012, December 15, 2012, May 15, 2013) and an annual report (June 15, 2013) which will be provided electronically to the Section members January 1 and at the 2013 AACP Annual Meeting.


Report: No Report
4. Membership Committee:

Members:

<table>
<thead>
<tr>
<th>Name</th>
<th>Affiliation</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Valerie Ruehter, Chair</td>
<td>UMKC</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Debra Copeland</td>
<td>Northeastern University</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Mike Doherty</td>
<td>University of Cincinnati</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Kathleen Vest</td>
<td>Midwestern - Chicago</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Carol Bugdalski-Stutrud</td>
<td>Wayne State University</td>
<td>7/1/2012 – 6/30/2014</td>
</tr>
<tr>
<td>Cathy Worrall</td>
<td>South Carolina - COP</td>
<td>7/1/2012 – 6/30/2014</td>
</tr>
</tbody>
</table>

Charges:

1: Develop / Update the current list of Experiential Education Faculty Administrators (Asst / Assoc Deans and/or Chairs, APPE Director, IPPE Director) at all participating Colleges of Pharmacy. Disseminate this information to section members. Be sure to include the Canadian Colleges / Schools of Pharmacy as well as those in the US (states and territories).

**Deliverable:** October 15, 2012

2: Using the AACP section membership information, identify the primary interest areas of our section and explore ways to effectively communicate with and engage the diverse section membership.

**Deliverable:** March 15, 2013

3: Work with AACP liaisons to establish a process to develop small working groups within the section based around interest areas such as EE Administration, IPPE practice models, APPE practice models, simulation, preceptor development, quality assurance / assessment, student professional development, etc. Once established, facilitate developing the working groups and setting up networking opportunities for the various groups at the 2013 AACP annual meeting.

**Deliverable:** March 15, 2013

4: Submit quarterly interim reports (Sept 15, 2012, December 15, 2012, May 15, 2013) and an annual report (June 15, 2013) which will be provided electronically to the Section members at the 2013 AACP Annual Meeting.


Report:

Charge 1: The committee developed / updated a currently list of Experiential Education Faculty Administrators (Asst / Assoc Deans and/or Chairs, APPE Director, IPPE Director) at all participating US and Canadian Colleges / Schools of Pharmacy. At the 2013 AACP Annual Meeting, attendees will be asked to provide updated information for the various institutions to ensure that the most current information is incorporated to the final table. Once complete and updates are made, the spreadsheet will be posted to the website to facilitate communications between schools.

Charge 2: The committee developed a 3 question survey and sent it to the section membership to identify primary areas of interest and explore ways to communicate. This information is being incorporated into a membership spreadsheet. A discussion of this topic will be presented at the Experiential Education Section Business Meeting at the 2013 AACP Annual Meeting and attendees will be asked to provide
additional information as to the primary interests of members and to help identify interest in developing small work groups.

Charge 3: Deferred to 2013-2014.

5. Nominations Committee:

Members:

<table>
<thead>
<tr>
<th>Name</th>
<th>Affiliation</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Craig Cox, Chair</td>
<td>Texas Tech University</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Abir Kanaan</td>
<td>Massachusetts COP</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Philip Hritcko</td>
<td>University of Connecticut</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Gayle Hudgins</td>
<td>Univ. of Montana</td>
<td>7/1/2012 – 6/30/2014</td>
</tr>
<tr>
<td>Valerie Ruehter</td>
<td>University of Missouri - KC</td>
<td>7/1/2012 – 6/30/2014</td>
</tr>
</tbody>
</table>

Charges:

1: Update / expand descriptions of the two positions (Secretary; Chair Elect) for consideration, including general responsibilities and timelines for the position.  
**Deliverable:** November 1, 2012

2: Review and update guidelines for interested individuals to submit nominations for consideration and recommend changes to enhance the current process. Consider getting input from other sections to see what process is used.  
**Deliverable:** November 1, 2012

3: Solicit potential candidates for Section Officer (Chair Elect, Secretary) and disseminate materials to prospective candidates for Section leadership positions to explain officer responsibilities.  
**Deliverable:** April 15, 2013

4: Prepare and present a slate of nominees (2 per vacancy) for Section officers (Chair Elect, secretary) at the 2013 AACP Annual Meeting. Note: Only Chair – Elect will be needed for the 2013 slate.  
**Deliverable:** June 15, 2013

5: Submit quarterly interim reports (Sept 15' 2012, December 15, 2012, May 15, 2013) and an annual report (June 15, 2013) which will be provided electronically to the Section members January 1 and at the 2013 AACP Annual Meeting.  

Report:

Charge 1: The committee developed a detailed document (Appendix C) outlining the duties of the leadership positions within the section and associated expenses with holding office. This document was posted to the AACP website under the Experiential Education Section home page.

Charge 2: The committee modified the nomination process for Experiential Education section leadership positions to include a letter of intent in addition to a CV and application. A Nomination Form
(Appendix D) was adapted with permission from the AACP Assessment SIG. This form was posted to the AACP website under the Experiential Education Section home page. Note: This form will need to be reposted / revised yearly to reflect the offices available (i.e. Secretary elections only held every 2 years), the Nomination deadline, and committee chair name / contact information.

Charge 3: This year, the committee only needed to find candidates for the Chair-Elect position, not Secretary. The committee came up with an innovative idea to provide two webinars in February on what it was like to be a leader of the Experiential Education section. Attendance was 3 people for 1st webinar and 5 people for second. Prior to the webinars, Dr. Craig Cox (committee chair) sent a message to the listserv to section members notifying them of the nomination process, webinars, and nomination deadline.

Charge 4: Two complete applications packets submitted by the March 15, 2013 deadline. The committee reviewed the nominees and determined they were qualified to be chairs of section and thus decided not to reopen nomination process and will move forward with our two nominees. The two nominees for Chair-Elect will be Dr. Jennifer Danielson (University of Washington) and Dr. Nancy Ordonez (University of Houston). Both candidates have been notified and are excited about the opportunity. They will both be formally introduced during the Experiential Education Section business meeting in Chicago.

Special Committees:

1. Scholarship Committee:

Members:

<table>
<thead>
<tr>
<th>Name</th>
<th>Affiliation</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bill McIntyre, Chair</td>
<td>University of TX</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Kathleen Besinque</td>
<td>USC – California</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Winter Smith</td>
<td>University of OK</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Joseph Brocavich</td>
<td>St. Johns University</td>
<td>7/1/2012 – 6/30/2014</td>
</tr>
<tr>
<td>Dianne May</td>
<td>University of GA</td>
<td>7/1/2012 – 6/30/2014</td>
</tr>
<tr>
<td>Vincent Dennis</td>
<td>University of OK</td>
<td>7/1/2012 – 6/30/2014</td>
</tr>
</tbody>
</table>

Charges:

1: Using information obtained from the 2011-2012 Scholarship Committee survey, develop a guidance package for section members that:
   - Reports on the scholarship of teaching and learning associated with experiential education.
   - Outlines preferred resources for conducting EE Scholarship
   - Details appropriate methodologies used in various types of EE related scholarship,
   - Outlines common funding sources for EE related scholarship, and
   - Identifies “best practices” for successfully embedding scholarship into the expectations of EE faculty

Post the guidance package on the Section Special Projects website for use.

Deliverable: June 15, 2013

2: Submit quarterly interim reports (Sept 15, 2012, December 15, 2012, May 15, 2013) and an annual report (June 15, 2013) which will be provided electronically to the Section members January 1 and at the 2013 AACP Annual Meeting.

Report:

No Report

2. Webinar Committee:

Members:

<table>
<thead>
<tr>
<th>Name</th>
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<th>Term</th>
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<tbody>
<tr>
<td>Kristin Weitzel,</td>
<td>Univ. of Florida</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Immediate Past Chair</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jennifer Danielson,</td>
<td>Univ. of</td>
<td>7/1/2012 – 6/30/2013 (chair)</td>
</tr>
<tr>
<td>Chair</td>
<td>Washington</td>
<td>7/1/2013 – 6/30/2014 (immed past chair)</td>
</tr>
<tr>
<td>Gloria Grice</td>
<td>St. Louis COP</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>April Staton</td>
<td>Auburn Univ.</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Gina Baugh</td>
<td>West VA Univ.</td>
<td>7/1/2012 – 6/30/2014</td>
</tr>
<tr>
<td>Anne Policastri</td>
<td>Univ. of Kentucky</td>
<td>7/1/2012 – 6/30/2014</td>
</tr>
<tr>
<td>Whitney Unterwagner</td>
<td>Univ. of Georgia</td>
<td>7/1/2012 – 6/30/2013* (Resigned – term reduced)</td>
</tr>
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</table>

Charges:

1: Working in conjunction with the Programming Committee, develop a schedule of webinar topics / formats for the 2013-14 year. Identify moderators / speakers for the various sections.

Note: Use feedback collected from members on success of webinars and discussions at the 2012 annual meeting in addition to basic criteria developed during 2011-2012 on selection and conduction of webinars.

**Deliverable:** September 30, 2012

2: Provide a minimum of 2 regular webinars focused on section interests and a minimum of 1 business meeting webinar. Evaluate feedback on the webinars to determine changes needed in the presentation format.

**Deliverable:** June 15, 2013

3: Submit quarterly interim reports (Sept 15 2012, December 15, 2012, May 15, 2013) and an annual report (June 15, 2013) which will be provided electronically to the Section members January 1 and at the 2013 AACP Annual Meeting.


Report:

Committee Structure: Based upon feedback from the 2011-2012 webinar committee, the structure of the 2012-2013 committee included both a chair and immediate past chair due to the technology learning curve related to organizing and presenting a successful webinar. This structure has worked well for the
2012-2013 committee and it is recommended that the Chair position require an additional year as Immediate Past Chair which serves as an advisory capacity to the Chair.

The committee began the year by creating jobs for all committee members to divide the work and make it more manageable. Members attended teleconference meetings to discuss topics and planning. All provided input via email about program planning, topic selection, speaker selection, etc. Allan Lee conducted online training to learn AdobeConnect. Participants took turns learning how the various “behind the scenes” functions of AdobeConnect worked so that anyone continuing next year would be comfortable with it. Committee members found it useful to learn how to build polls, plan for audio transitions, and use online discussion/Q&A.

Charge 1: Using information provided by the Programming Committee survey and suggestions from the program committee chair, three webinar topics were selected for the 2012-2013 year. Webinars were scheduled on a quarterly basis (November, Feb/March, and May/June). The immediate past chair, Kristin Weitzel served as moderator for the first 2 webinars due to her past experience. Jennifer Danielson, Committee Chair, will perform the emcee function for the final webinar.

Charge 2:

The regular webinars presented were:

- Remediation in Experiential Education for Professionalism and Behavioral Issues. (Presentation Date: 11/5/12; posted to website for members)
  - Presenters: Jennifer Danielson, PharmD, MBA, CDE, University of Washington; Gloria Grice, PharmD, BCPS, St. Louis College of Pharmacy; and Kristin Wietzel, PharmD, CDE, FAPhA, University of Florida;
  - Moderator: Kristin Wietzel, PharmD, CDE, FAPhA, University of Florida
  - Attendees: 83; Total web views: 179

- Coordinated Preceptor Development in Colorado in a non-consortium model. (Presentation Date: 3/19/13; posted to website for members)
  - Presenters: Wesley Nuffer, Pharm.D., BCPS, CDE (University of Colorado), Megan Schumacher, Pharm.D., BCACP, (Regis University), James Nash, Pharm.D., MPH, BCPS, CGP, (Regis University); Moderator: Kristin Wietzel, PharmD, CDE, FAPhA, University of Florida
  - Attendees: 32; Total web views: 50

- How to Know if you have a Successful Experiential Education Office. (Presentation Date: June 18, 2013 – 2pm Eastern; will be posted to website following live webinar presentation.)
  - Presenters: Lynn Stevenson, Pharm.D., (Auburn University), Betty McCullough (Samford University), Cherokee Layson-Wolf, Pharm.D. (University of Maryland), Debbie Byrd, Pharm.D. (University of Tennessee), Susan Vos, Pharm.D. (University of Iowa); Moderator: Jennifer Danielson, Pharm.D. (University of Washington)
  - Registrants: 79

As discussed during in the Nominations Committee Report, two business meeting webinars were presented in February 2013 to educate section members about the leadership positions of the Experiential Education process and inform them about the nomination process.

Feedback and attendance for all of the webinars presented is being evaluated by the committee to determine the success of this type of educational opportunity.
Webinar 1 Feedback:
Results of this program represent excellent reception by those who attended. 98% of all evaluation scores were positive (good or excellent). The aspect of the program that received the lowest scores, relatively speaking, was for length of program. However, a common suggestion for improvement when asked by open text question was that the time was not long enough/more time is needed. All speakers scored well. Free-text responses were overall positive, few negative comments were given. In general, this program would be considered a success.

<table>
<thead>
<tr>
<th></th>
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<th>Good (%)</th>
<th>Neutral (%)</th>
<th>Poor / Very Poor (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Relevance of topic</td>
<td>33 (80)</td>
<td>8 (20)</td>
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<tr>
<td>Format of program</td>
<td>28 (68)</td>
<td>12 (29)</td>
<td>1 (2)</td>
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</tr>
<tr>
<td>Slides/visuals</td>
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<td>19 (45)</td>
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<tr>
<td>Length (time)</td>
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<td>17 (41)</td>
<td>2 (5)</td>
<td>0</td>
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<tr>
<td>J. Danielson</td>
<td>31 (76)</td>
<td>10 (24)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>G. Grice</td>
<td>31 (78)</td>
<td>8 (20)</td>
<td>1 (2)</td>
<td>0</td>
</tr>
<tr>
<td>K. Weitzel</td>
<td>31 (73)</td>
<td>11 (26)</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Webinar 2 Feedback:
Again, results of this program would indicate success. 94% of all evaluation scores were positive (good or excellent). The speakers were well-received. Free-text responses frequently mentioned that they gained good ideas for preceptor development and working together across schools/institutions.

<table>
<thead>
<tr>
<th></th>
<th>Excellent (%)</th>
<th>Good (%)</th>
<th>Neutral (%)</th>
<th>Poor / Very Poor (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Relevance of topic</td>
<td>16 (57)</td>
<td>9 (32)</td>
<td>2 (7)</td>
<td>1 (4)</td>
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<tr>
<td>Format of program</td>
<td>14 (50)</td>
<td>13 (46)</td>
<td>1 (4)</td>
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<tr>
<td>Slides/visuals</td>
<td>12 (43)</td>
<td>14 (50)</td>
<td>2 (7)</td>
<td>0</td>
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<tr>
<td>Length (time)</td>
<td>13 (46)</td>
<td>14 (50)</td>
<td>1 (4)</td>
<td>0</td>
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<tr>
<td>W. Nuffer</td>
<td>14 (50)</td>
<td>12 (43)</td>
<td>2 (7)</td>
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<tr>
<td>J. Nash</td>
<td>14 (50)</td>
<td>13 (46)</td>
<td>1 (4)</td>
<td>0</td>
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</tbody>
</table>

Other Feedback:
- As part of the program evaluations conducted for all webinars, attendees were surveyed on their preferred frequency of webinars. The preferred frequency was quarterly (74%), and second preference was monthly (26%). It would seem that quarterly programs (3 webinars per year, plus the annual meeting) is the appropriate frequency to plan for each year. Especially given that we rely on volunteer leadership, monthly programs would seem to too much work to expect for the perceived benefit.
3. **Communications Committee:**

Members:

<table>
<thead>
<tr>
<th>Name</th>
<th>Affiliation</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kristen Goliak</td>
<td>University of Illinois</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Terri Kerr</td>
<td>SIUE</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Deanna McEwen</td>
<td>University of Georgia</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Lisa Meny</td>
<td>Ferris State University</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Anne Pace</td>
<td>University of Arkansas</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Maryann Skrabal</td>
<td>Creighton University</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
</tbody>
</table>

**Charges:**

1: Identify and critically evaluate current electronic resources provide on both the AACP website and the AACP Experiential Section website.

**Deliverable:** September 15, 2012

2: Identify new resources that could be developed and placed on either the Section Special Projects tab or under the main Resource tab for the organizational website. Include member feedback from the 2012 EE Business meeting as to types of resources they would like to see posted on the AACP website relating to experiential education.

Resources could include listings of experiential faculty / staff at each college / school (see membership charge), listings of Experiential Education small working groups (see membership charge), as well as electronic resources / toolkits to provide information in a “best practices” format and highlight areas that Experiential Education is responsible for providing oversight. Resources can also include examples of documentation used to demonstrate successful achievement of ACPE standards (curriculum, site visits, preceptor development) or can relate to developing experiential education scholarship.

*Committee should work with the AACP liaison (Melinda Colon) in regards to possible options that could be housed on the website. Note: work from this committee will be used to develop committees devoted to developing identified resources / toolkits and maintaining them yearly.

**Deliverable:** June 15, 2013

3: Submit quarterly interim reports (Sept 15 2012, December 15, 2012, May 15, 2013) and an annual report (June 15, 2013) which will be provided electronically to the Section members January 1 and at the 2013 AACP Annual Meeting.


**Report:**

No Report. A discussion will be included in the 2013 AACP Annual Experiential Education Section Business meeting to poll the membership in regards to their preferences on current electronic resources available on the Experiential Education website and identify new resources that could be developed. The 2013 – 2014 Communications committee (if desired) could then work with the AACP liaison (Sandy Stutman) in regards to possible options for housing the resources on the website.
### Abstract Committee:

Members:

<table>
<thead>
<tr>
<th>Name</th>
<th>Affiliation</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lori Duke, Chair</td>
<td>Univ. of GA</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Gina Baugh</td>
<td>West VA Univ.</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Kathleen Besinque</td>
<td>USC – Calif.</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Kay Brooks</td>
<td>Univ. of GA</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Angela Clauson</td>
<td>Palm Beach Atlantic</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Carol Bugdalski-Stutrud</td>
<td>Wayne St. Univ.</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Katherine Hale</td>
<td>Univ. of Montana</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Keith DelMonte</td>
<td>St. Johns Fisher</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Nicole Culhane</td>
<td>Notre Dame of MD</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Trish Devine</td>
<td>Butler Univ.</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Brett Feret</td>
<td>Univ. of RI</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Gayle Hudgins</td>
<td>Univ. of Montana</td>
<td>7/1/2012 – 6/30/2013</td>
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<tr>
<td>Kari Franson</td>
<td>Univ. of CO</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Ann Haddad</td>
<td>Creighton Univ.</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Gloria Grice</td>
<td>St. Louis COP</td>
<td>7/1/2012 – 6/30/2013</td>
</tr>
<tr>
<td>Janelle Krueger</td>
<td>Univ. of Wyoming</td>
<td>7/1/2012 – 6/30/2013</td>
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<td>Kathryn Neill</td>
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<td>Lena Maynor</td>
<td>West VA Univ.</td>
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<td>Jim Scott</td>
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<td>Scott Wisneski</td>
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<td>Megan Willson</td>
<td>Washington St Univ.</td>
<td>7/1/2012 – 6/30/2013</td>
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Charge:

1: To review poster abstracts submitted for acceptance at the annual AACP meeting in July 2013. Review process will begin in March 2013. Based on historical number of experiential education submissions, each committee member would review between 5 – 10 abstracts. (General process: reviewers grouped in 3’s to review 5 – 10 abstracts)

**Deliverable:** Spring 2013

Report:

Charge 1: The committee was expanded to 40 committee members in an effort to reduce the number of reviewed abstracts for each member from 12 – 13 to a more manageable 5 – 10. Thirteen 3-member groups were arranged based upon previous history of successful abstract acceptance, previous service reviewing abstracts for the AACP Annual meeting, and years in experiential education. Although exact statistics will not be available until the 2013 AACP Annual Meeting - Council of Section meeting, in general, the number of reviewed abstracts was successfully reduced to 8 – 9. It is recommended to consider expanding the committee to 46 members in 2013-2014 as it is anticipated the number of submitted abstracts by Experiential Education section members will continue to rise and it is a good method of involving section members in committee opportunities. Similarly, it is recommended to consider moving the abstract committee to standing committee status.
The SAS Division continues to grow in membership and its committees have been productive as summarized below. In 2013 we have 618 members compared to 575 in 2012 and 571 in 2011.

<table>
<thead>
<tr>
<th>Year</th>
<th>Number of Section Members</th>
<th>Number of non-members with SAS listed as discipline on AACP Roster</th>
</tr>
</thead>
<tbody>
<tr>
<td>2011</td>
<td>571</td>
<td>--</td>
</tr>
<tr>
<td>2012</td>
<td>575</td>
<td>124</td>
</tr>
<tr>
<td>2013</td>
<td>618</td>
<td>130</td>
</tr>
</tbody>
</table>

**Abstract Review Committee:** Chair Betty Chewning, with 25 member reviewers

Charge: Review submitted abstracts for the AACP Annual Meeting for the SAS section, and recommend those for acceptance of presentation in accordance with AACP guidelines.

Products: The committee reviewed 91 abstracts and accepted 75 for presentation for 2013. This compares favorably to 87 abstract submissions and 67 acceptances in 2012 and 79 submissions and 70 acceptances in 2011.

**Building Research Teams Special Committee:** Chair Raj Aparasu, Members: Özlem H. Ersin, Richard Hansen, Natalia Shecherbakova, Donna West-Strum, Ilene Zuckerman, Harshali Patel

Task Force Charge from AACP Strategic Plan: Obj 5.1.1 By 2011 collect and disseminate best practices in building research teams with well-funded and renowned researchers from other disciplines and professions (SAS).

2013 Charge: Complete analysis of best practices in building research teams with well-funded and renowned researchers in SAS and make recommendations for faculty development and leadership based on the outcomes.

Products: In May and June 2012 the committee surveyed chairs and directors regarding best practices in building research teams for successful research in Social and Administrative Sciences (SAS). In 2013 the committee analyzed the results of this survey and is presenting the results through presentations and papers including at AACP. The drivers that had highest impact on research success were research expectations for promotion/tenure, cohesive research teams, interdisciplinary research and collaboration with other departments. Impeding research success were limited support staff to assist with grants and extensive teaching loads. Research capacity building in SAS requires infrastructure, financial support and several success ingredients. The possibility of qualitative data collection follow-up is being considered for next year.

**Curriculum Committee:** Chair Linda Gore Martin, Members: Aleda Chen, Spencer Harpe, Monica Holiday-Goodman, Tara Jenkins, Renee McCafferty
Charges:

1. Continue identifying content for the new teaching handbook to made available on the AACP website, including additional syllabi, teaching materials, and resources.
2. Continue development of “SAS Rocks” or similar such interactive blog for interactive communication regarding teaching issues.
3. Seek best practices for active learning assignments for professional and graduate courses in the discipline.

Products: The committee submitted two topics for roundtable sessions at the AACP annual meeting. The session entitled “Seeing the Light – Engaging Students using Active Learning for Social & Administrative Science Concepts” was accepted and will be facilitated by Aleda Chen. The second topic “Implementing the integrated curriculum -- placement of Social and Administrative Sciences” should be resubmitted for the 2014 meeting. The SAS group also worked on getting more content for the curriculum site. The “Soc Admin Pharmacy Rocks” blog is up and running with 10 followers. The committee will follow the developments from the ACPE stakeholder’s conference where SAS was heavily emphasized and the new CAPE outcomes as a potential basis for new content and blog topics.

**Graduate Program Committee:** Chair Khalid Kamal, Fadi Alkhateeb, Raj Aparasu, Kimberly Blake, Daniel Lane, Marwa Noureldin, Gretchen Peirce, Gail Rattinger, Salisa Westrick, Ilene Zuckerman

Charges:

1. Begin the development of a “toolkit” for SAS graduate students general enough for any institution (ie, selecting an advisor, identifying research interests, time management, etc).

Products: Under the leadership of Salisa Westrick (Chair, 2010-12), the committee had started developing a set of documents that the graduate programs could use as part of the program orientation and/or to help in student development. The current committee’s charge was to finalize the documents that have been prepared, work on other documents, and define dissemination procedures to effectively communicate these documents to the graduate programs. Building on the work of the previous year, the assembled documents by the end of this year now include the following:

- The unofficial guide to the academic job search in Social and Administrative Pharmacy
- How to have a successful mentor/mentee relationship
- Promotion and Tenure Review – User’s Guide
- Time Management, Writing

**Lyman Award Committee:** Chair Holly Mason, Rodney Larson, Ana Quinones, Salisa Westrick

Charge: To identify and nominate a slate of three articles from the *American Journal of Pharmaceutical Education* felt to be most deserving of the Lyman Award.

Products: The committee worked diligently to select 3 articles which our SAS section nominated for the Lyman award (ahead of the deadline even).
**Mentoring Committee:** Chair Mary Gurney, Bill Doucette, Cathy Ficzere, Angela Hagan, Nick Hagemeier, Mary Kiersma, Sean King, Anandi Law, Nick Popovich, Paul Ranelli, Bernard Sorofman, Alan Spies, Terri Warholak, Ilene Zuckerman

Charges:
1. Evaluate the success, facilitators, and challenges of the current SAS Division system of paired mentors initiated in 2011/12.
2. Provide the joint COS/ COF/ COD Committee on Mentoring with information about other relevant mentoring resources/models.

Progress: This committee is awaiting the report and recommendations from the new COS Mentoring Committee chaired by Dr. Law. Dr. Law was the 2011-12 chair of the SAS Mentoring Committee prior to heading the COS Committee in 2012/13. This report will be used to tailor specific recommendations for SAS by this committee in the future.

**Experiential Licensure Exploratory Special Committee:** Chair Carol Hermansen Kobulnicky (SAS Division), Lisa Guirguis (SAS Division), Carole Kimberlin (SAS Division), Anandi Law (SAS Division), Lourdes Planas (SAS Division), Natalia Shcherbakova (SAS Division), Beth Martin (Experiential Division), Ashley Ellis (Pharmacy Practice Division)

Charges:
1. Identify existing and/or former models for national or state experiential licensure exams that include patient consultation including Canadian Pharmacy Exam, Wisconsin former consultation models, US Medical licensure exam.
2. Identify how the scoring was developed and validated.
3. Recommend next steps to explore the feasibility of a national licensure exam to evaluate pharmacist communication skills.

Product: The committee identified three pharmacist licensure exams with communication, interpersonal and/or humanistic content, two of which are current/active (Canada and North Dakota):

- **Canada’s Pharmacist Qualifying Examination Part 2** Discussion regarding the development and validation of OSCEs including scoring is presented in this publication: Zubin A. et al. Development and Validation Processes for an Objective Structured Clinical Examination (OSCE) for Entry-to-Practice Certification in Pharmacy: The Canadian Experience. Amer J Pharm Educ. 2003; 67 (3) Article 76.

- **Wisconsin Pharmacy Examining Board Patient Consultation Examination** Active 1991-2008. Stopped due to expense and belief that NAPLEX is adequate. Scoring and cases were developed, piloted and validated with assistance from the UW School of Medicine and UW School of Pharmacy, but not published. This information is accessible from current faculty. 

- **North Dakota Practical Examination** This includes a patient scenario with the Board Member (examiner) serving as a standardized patient. A single prescription consultation is currently scored based on content (OBRA ’90 suggested topics), not process. Scoring has changed often and it is currently under review for revision as per the Executive Director of the North Dakota Board of Pharmacy. The exam also includes compounding one prescription and an oral examination wherein the candidate is asked 1-2 questions by two Board Members in groups of 2-3 candidates.
The committee identified **medical licensure examinations** with communication, and/or humanistic content in Canada, U.S., New Zealand and Australia.

- **Medical Council of Canada Qualifying Examination Part II**  
  Uses OSCEs including a counseling/patient education station. The webpage: [http://mcc.ca/examinations/mccqe-part-ii/scoring/#FinalScore](http://mcc.ca/examinations/mccqe-part-ii/scoring/#FinalScore) has performance and scoring.

- **College of Family Physicians of Canada Clinical Skills Examination**  
  Uses Simulated Office Orals and OSCEs. Assessment materials, not clear as to how these have been validated. Website offers many examples for examinees. ([http://www.cfpc.ca/ExamInformation/](http://www.cfpc.ca/ExamInformation/))

- **United States Medical Licensing Examination (Step 2 Communication and Interpersonal Skills)**  
  Assessment includes these areas: (1) Fostering the relationship, (2) Gathering information, (3) Providing information, (4) Making decisions: basic, and (5) Supporting emotions. Functions and subfunctions listing is available on the USMLE website [http://www.usmle.org/announcements/?ContentId=88](http://www.usmle.org/announcements/?ContentId=88) (Accessed May 30, 2013.)

- **Comprehensive Osteopathic Medical Licensure Examination Level 2-PE**  

- **Australian Medical Council Clinical Examination**  

- **New Zealand Registration Exam (NZREX)**  
  Instructions for the clinical portion (with OSCEs) inform candidates that examiners will look for culturally appropriate communication, understanding patient perspective, professionalism and good listening skills.

Recommended steps:

- Seek detailed information from key informants on developing, testing and implementing identified communication-based licensure examinations to ascertain pros/cons, strategy for obtaining buy-in from stakeholders, best practices and required resources.
- Produce a White Paper on the subject, pursuing AJPE publication, assuming sufficient detail is generated.

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**Nominating Committee:** Chair Gireesh Gupchup, Members Jean Carter, Kem Kreuger, Karen Rascati

Charge: Nominate and confirm a slate of delegates to be chair elect designate for the SAS Division.

Products: The 2013 slate has been selected and will be John Bentley (University of Mississippi) and Anandi Law (Western University).

**Orienting New Faculty Committee:** Chair Richard Segal, Members: Jeanine Abrons, William Fasset, Kim Powell, Gail Rattinger, Glenn Yokoyama

Charge: Monitor findings from New Faculty Task Force from the Council of Sections and tailor specific recommendations for SAS.
Progress: This committee is awaiting a report from the COS to tailor specific recommendations for SAS.

**Practice-Relevant Research Special Committee:** Chair Lourdes Planas, Members Brandon Patterson, Margie Snyder, Michelle Zingone Farland

Task Force Charge from AACP Strategic Plan:

Obj 5.2.2 Complete analysis for faculty development and leadership in practice-relevant research and make recommendations based on outcome (SAS).

Charge: By July 2013, complete analysis of best practices for faculty development and leadership in practice-relevant research and make recommendations based on outcome (SAS).

Progress: A web-based survey is being administered to Pharmacy Practice chairs at U.S. Colleges of Pharmacy. A summary of survey results will be presented in a final report to the Section at the July AACP Annual Meeting, with a publication submitted during the 2013-14 academic year.

**Programming Committee:** Chair Nate Rickles, Members Walter Fitzgerald, Catherine Harrington, Jan Kavookjian, Anandi Law, Jon Schommer, Bupendra Shah, Ilene Zuckerman

Charge: Identify and implement programming suggestions for the section at the 2013 AACP Annual Meeting.

Products: The Programming Committee planned two innovative programs for the AACP annual meeting:

1. **The Title: Aiming for Success – A Strong Foundation! (Co-sponsored with Pharmacy Practice)**
   This workshop focused on the Specific Aims section of writing grants using an interactive, hands-on setting to explore ways to attract reviewers to the significance, innovation, and approach of a study from the very first page. The objectives include: (1) Participants will learn the elements of a Specific Aims section that reviewers most often expect to see; (2) Participants will develop the importance of the Aims section and its function as the “outline” for the entire proposal; and (3) Participants will experience the value of collaboration in grant writing.

2. **The Title: Achieving Work-Life Balance**
   This session focused on the scholarship around work-life balance among pharmacy faculty, exploring positive and negative predictors of the optimal work and personal lives across all faculty ranks (assistant to full professor).

**Resolutions Committee:** Chair Kimberly Broedel-Zaugg, member Barry Bleidt

Charges:

1. Bring forth any resolutions needed for proper governance and/or necessary for the advancement and good of the discipline.
2. Identify a mechanism for discussion and resolution for possible change of bylaws since only one business meeting is now conducted per year.

Progress: The members of this important committee stand ready to serve as needed.

**SAS Membership Survey Analysis / Assessment Committee:** Chair Gireesh Gupchup, Betty Chewning, David Gettman, Mary Kiersma, Karen Rascati, Nate Rickles
Charges:
1. To analyze the AACP Member Needs Assessment Study findings.
2. To identify implications for SAS faculty needs, recruitment, retention, and services to be considered in future SAS Division strategic planning.

Progress: This committee will work in the next year to assist with strategic planning for the SAS Division.

*Value of Pharmacy Services Award Proposal Special Committee:* Chair Karen Rascati, Members-
Gireesh Gupchup, Lourdes Planas, Jan Hirsch, Dan Malone

Charge: To explore whether to establish a Value of Pharmacy Services Award and make a recommendation to the 2013 SAS Division Business Meeting considering:

a. Overlap with any existing awards
b. Possible mechanisms for funding

Products: The committee examined current awards including the Volweiler Award to evaluate whether an additional award is needed to honor an individual who has contributed to the profession by showing the value of pharmacy services through their research. Based on this work, the committee suggested renaming the award “Impact of Pharmacy Services Research Award” and forwarded their proposal for initial discussion to the AACP Board at their March meeting. It is now assigned to an Awards Working Group of board members and will be back on the Board agenda for a final decision in July.
Biological Sciences Section
Chair: Eric Hanson, PhD;
Chair-Elect: Marcos Oliveira, PhD;
Immediate Past Chair: Rajan Radhakrishnan, BSPharm, MS, PhD
Chair-Elect Designate: Arbi Nazarian, Ph.D.

Programming Committee: Marcos Oliveira (Chair)
The Programming Committee has organized the following sessions for the 2013 AACP Annual Meeting:
Sunday, July 14
1:00 PM – 2:30 PM
Biological Sciences Section: Integration of Biological Sciences into the Pharmacy Curriculum
Speakers: Naser Z. Alsharif, Creighton University; Lila LaGrange, University of the Incarnate Word; and Barry I. Gold, University of Pittsburgh. Moderator: Marcos Oliveira, University of the Incarnate Word
Sunday, July 14
2:45 PM – 4:15 PM
Biological Sciences Section: Business Meeting
Tentative agenda:
- Vincent Lau will provide an overview on NIA and AACP Academic Research Fellowship Programs.
- Remarks by the Chair (Eric Hanson). This will include an overview of leadership roles within the section and an initial call for nominations. Rajan Radhakrishnan and Eric Hanson, along with other past Chairs that may be present, will address questions.
- Introductory remarks from the incoming chair (Marcos Oliveira) on ideas/potential initiatives for the 2013 – 2014 year.
Monday, July 15
8:00 AM – 9:30 AM
Joint Session: Biological Sciences and Pharmaceutics Sections: Action Research: Introduction, Application, and Implications for Teaching and Scholarship
Speaker: Osman Özturgut, University of the Incarnate Word
Moderators: Marcos Oliveira, University of the Incarnate Word and Laura M. Fox, Presbyterian College

Nominating Committee: Eric Hanson and Rajan Radhakrishnan (Co-Chairs)
The Nominating Committee has established general guidelines for the nomination process. This includes a timeline for the nomination process and the creation of a new document (“AACP Biological Sciences Section: Overview of Leadership Positions) that provides information on the roles, responsibilities, important dates, and costs associated with leadership positions. Section members have been informed of this document that is found on the AACP website. It is the goal of the nomination committee to provide this information prior to the annual meeting such that section leadership can most effectively engage section members during the meeting. Time will be allotted during the Section’s Business Meeting to discuss leadership roles.

Abstract Review Committee: Eric Hanson (Chair):
The abstract review committee submitted the names of 15 reviewers (5 experienced reviewers) to AACP. AACP provided the following information regarding abstracts submitted for the 2013 Annual Meeting:
647 total abstracts submitted, 492 abstracts accepted (76% acceptance), 44 abstracts submitted to the Biological Sciences Section (~7.0% of all submitted abstracts), and 37 abstracts accepted by the Biological Sciences Section (~84% acceptance).
NIA Committee: Rajan Radhakrishnan (Chair): Section leadership continues to work to expand the roster of section members to review NIA applications. The NIA Committee will continue to work closely with the AACP office of Research and Graduate Education to ensure a robust number of reviewers for 2013 – 2014 cycle.
AACP Chemistry Section 2012-2013 - Update June 2013
Shridhar V. Andurkar, Ph.D.

Programming Committee:
James J. Knittel, PhD., Western New England University, (Chair); Members: Arthur G. Cox, PhD., South University; Ashok E. Philip, PhD., Union University; Patrice L. Jackson, PhD., University of Maryland Eastern Shore (Ex-officio).

Charges: 1. Planning and scheduling the chemistry section programming for the AACP 2013 annual meeting; 2. Soliciting speakers and managing on-site programming needs at the AACP 2013 annual meeting

Update: The programming committee has completed the planning of the section program for the 2013 Annual meeting. In addition to the regular section business meeting there will be a session on Sunday presented by Eric Walters of Rosalind Franklin University entitled “What Every Pharmacist Should Know About Sweeteners”.

On Monday there is a special session scheduled where three winners of NIAs will be providing updates on their research and insight into successful NIA applications. The presenters will be Mamoun Alhamadsheh (University of the Pacific), Susan Mercer (Lipscomb University) and Benjamin Blass (Temple University).

Nominating Committee:
Andrew A. Webster, PhD., Belmont University (Chair); Members: Howard D. Beall, PhD., University of Montana; Daniel J. Canney, PhD., Temple University.

Charge: The Committee will prepare and present a slate of nominees for Chair-Elect of the chemistry section at the AACP 2013 annual meeting of the Section

Update: Charge complete. The nominating committee has completed the task of identifying nominees for Chair-Elect of the section. They will present the slate of candidates to the section membership at the 2013 annual meeting.

Resolutions Committee:
Robert L. Chapman, PhD., Midwestern University-Chicago (Chair); Members: Michael Adams, PhD., Campbell University; Mudit Mudit, PhD., D'Youville College

Charge: The committee is charged with developing resolutions for consideration by the Section during the AACP 2013 annual meeting as it relates to the upcoming revisions to ACPE standards.

Update: The committee is in the process of preparing a draft resolution and sending it to the section chair for inclusion on the agenda for the section business meeting at the 2013 annual meeting.

Awards Committee:
Carolyn Friel, PhD., Massachusetts College of Pharmacy and Health Sciences (Chair); Members: Roger S. Armen, PhD., Thomas Jefferson University School of Pharmacy (to be confirmed); Edgar S. Diaz-Cruz, PhD., Belmont University

Charge: Nominating individuals from the chemistry section for association awards
Update: Charge completed.

Ad-Hoc Membership Survey Review Committee:
Edward B. (Ted) Roche, Ph.D., U of Nebraska MC (Chair); Members: Brian S. Henriksen (Creighton University); Andrew Coop (U of Maryland)

Charges: 1. Analyze and interpret membership data from the membership survey; 2. Provide the current state of the section and identify trends that will aid the section leaders in planning the future activities of the section; 3. The committee will present its findings to the section at the section business meeting at the AACP 2013 annual meeting

Update: Committee will present its findings during the section business meeting at the 2013 annual meeting

Ad-Hoc Section Rules and Bylaws Review Committee:
Robert Riggs, PhD., Samford University (Chair); Members: Steven Peseckis, PhD., University of Toledo; Susan Mercer, PhD., Lipscomb University (to be confirmed); Cory R. Theberge, PhD., University of New England.

Charges: 1. Review current rules of procedures and bylaws for the section; 2. Provide suggestions to update and modify these documents; 3. Present these proposed changes to the section membership for discussion and approval at the AACP 2013 annual meeting.

Update: Charges complete. Amended section rules and bylaws will be presented to the section membership at the 2013 annual meeting for discussion and approval
Continuing Professional Education Section
Ed DeSimone, R.Ph., Ph.D., FAPhA Chair
6/1/2013

Shortly after the spring Leadership Retreat, Chair-elect Designate, CoraLynn B. Trewet, announced that she had been offered and accepted a position outside of the Academy. The Nominating Committee, Kathy McCartney, Chair, reviewed all possible candidates for a special election. The Committee selected Jacob Gettig, current Secretary of the Section, to run unopposed for the vacant position. He has agreed to run.

Most of the activity of the Section since the January report has been handled by the Resolutions/Standing Rules Committee.

Program Committee: Jill Fitzgerald, Chair

CPE Section Programming for Annual Meeting

1. Me and CPE: How to be a better faculty member and provider of continuing pharmacy education

2. Developing Reflective Practitioners Through Reflective Learning

Resolutions/Standing Rules Committee: Jacob Gettig, Chair

The following major items will be submitted to the Section membership for action:

1. Since the current Standing Rules of Procedure do not specifically address the situation of having the Chair-elect Designate leave this position, a proposal to address this has been made.

2. When the Standing Rules of Procedure were revised in 2012, the Scholarship Committee was inadvertently left out as a standing committee. The committee discussed adding the Scholarship Committee as a Standing Committee. A proposal to fix this omission has been made.

3. A proposal to make the Communications Committee a Standing Committee has been submitted.

4. The Committee was charged with addressing the name of the Section. This issue has involved on-going discussions for several years. This issue is also addressed in the Section’s Strategic Plan. Names previously proposed included Continuing Professional Development and Continuing Pharmacy Education instead of the current name of Continuing Professional Education. The Committee has proposed a name change which will be discussed with the Section membership and possibly put up for a vote after the Section Business Meeting in July.

Strategic Planning Committee, Ginger Scott, Chair, is working on timelines for the proposed action plans. The Membership Committee (ad hoc), Cindi Koh-Knox, Chair, is still reviewing who belongs to the CPE Section (over 300 members) as well as any other section that these individuals belong to. The Scholarship Committee, Nancy Fjortoft, Chair, worked on reviewing abstracts for the section. The Awards Committee, Sean Bates, Chair, has been working on a proposal to develop two new awards to be given annually by the Section. All of the Section Committees have been active and these is a lot of information to discuss with the membership as well as numerous proposals that must be acted upon.
Special Taskforce:

The Libraries/Educational Resources Section proposed a name change last year in July and the proposal was past with the section changed title to the Library and Information Science Section. The name change in light of the desire to better understand the academic nature of the section, it more precisely reflected the centuries-old academic discipline reflected in the graduate and professional degrees. The new name better reflects the large variety of activities engaged in by our members. It is more inclusive of interests for the growing number of Drug Information Center personnel who joined our section since the changes to the section membership were made. With the change of the new name, the mission statement and standing rules and procedure is modified according. The change will need approved by the section members in 2013 AACP annual meeting.

Award Committee:

The Committee, consisting of Leslie Bowman, Sharon Giovenale, Rae Jesano and Vicki Killion (Chair) reviewed eight applications for the Sewell Fund stipend. Four new members to AACP and four returning members received stipends to offset the costs of registration and other travel expenses for the 2013 annual meeting in Chicago.

The Sewell Foundation Board funds the many new librarians and returning librarians to attend the annual meeting. It is up to the Awards Committee to determine how many stipends and in what amount to award, keeping in mind that the Foundation would like to encourage newcomers to attend as much as possible as well as active participation in AACP.

Basic Resources Committee:

The chief editor of the Basic Resources Committee, Barbara Nanstiel announced the new edition of Basic Resources for Pharmacy Education published on the AACP website. One third of the list is reviewed each year and 22 categories were done in this cycle. In addition, a new category, Interprofessional Education, has been added.

The update of AACP Core Journals list led by Rob Beckett is moving forward. Currently the list is out for peer review by non-library/drug information faculty. The list will be vote to approved by all section members at the 2013 annual conference.

Programming Committee:

The Programming Committee chaired by Jean Waldrop worked diligently on putting the section program for the coming 2013 annual conference. Kyle Bowen, Director of Informatics at the Purdue University, accepted the invitation to speak to our section at the meeting.
Teachers of Pharmaceutical Sciences  
Melanie Jordan, Chair

The Pharmaceutics Section continued to focus on outreach to new members within the discipline. Webinar in development targeted towards current graduate students in Pharmaceutics with a subject of career pathways into academia. Continuing to work with AACP to develop joint programming with other national organizations, particularly AAPS. Two programs offered at AACP Annual Meeting in Chicago focused on development of current Pharmaceutics faculty: “Developing Robust Projects in the Scholarship of Teaching” and “Engaging Professional and Undergraduate Students in Pharmaceutical Sciences Research Projects.” Resolutions Committee – alignment of Section and AACP Strategic plan.

**Program Committee** Chair Laura Fox (TOPS Chair-Elect), Tony Palmieri _ex officio_

Charge: Develop programming for the AACP annual meeting 2013.

**Resolutions Committee** Chair Melanie Jordan

Charge: Study recommendations presented in various AACP report and develop resolutions to for considerations by the Section during the Annual meeting.

**Nominating Committee** Chair Tom Cook

Charge: Preparing and presenting a slate of nominees at the annual meeting of the section.