

For tAACP 2022-2023 Committee Openings and Criteria

| STANDING COMMITTEES | | | | |
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| Committee | Description/Charge | Desired skills/Experience | Commitment Information | Number of openings |
| Academic Affairs Committee | <p>Description: The Committee shall be concerned with the intellectual, social and personal aspects of pharmacy education. It is expected to identify practices, procedures, and guidelines which will aid faculties in developing students and preparing them for the workforce.</p> <p>Charge: Continue to update the Center for the Advancement of Pharmacy Education (CAPE) Outcomes and entrustable professional activity (EPA) statements for new pharmacy graduates; include guidance on how CAPE Outcome and EPA statements should be used by member institutions, faculty, preceptor, and students; make recommendations on how updated CAPE & EPA statements should be incorporated into the proposed updated ACPE standards and guidelines (e.g., what should AACP's stance be).</p> | Experience or expertise: developing curricular outcome statements; implementing entrustable professional activities; defining professional roles and responsibilities; measuring student performance | Work conducted via email, conference calls, and an in-person meeting in the DC area | 8 (most of which will be continuing members from 2021-2022) |
| Professional Affairs Committee | <p>Description: The Professional Affairs Committee may consist of up to twelve members, including associate members who represent pharmacy and other health care associations/organizations. The committee will address issues associated with both professional practice and pharmacy education. The work of the committee should strive to establish and/or improve the collaborative relationships with other organizations concerned with practice and education issues.</p> <p>Charge: With the success and foundation of the Academia-CPESN Transformation (ACT) Pharmacy Collaborative since 2020, the increased focus of the contributions of community-based pharmacy practitioners throughout the COVID-19 pandemic, and the recently reported pharmacy workplace challenges:</p> <p>(1) Devise a framework and a 3-year workplan for the ACT Pharmacy Collaborative to be integrated within the AACP Center for Practice Transformation. This plan should include the focus area(s) to be continued and developed by the Center, potential milestone dates or events, and necessary resources. Potential areas to be considered for</p> | Community-based pharmacy practice and/or research, CPESN experience/expertise, and/or pharmacy workforce research. | Work conducted via email, conference calls, and an in-person meeting in the DC area | 12: 8 AACP members and up to 4 representatives from pharmacy or other health care organizations. |

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| | <p>the framework and workplan include:</p> <ul style="list-style-type: none"> • Community-based pharmacy faculty recruitment, development, and retention. • Programming and resources for community-based pharmacy practice. • Research focus areas for community-based pharmacy practice. • Collaborations and recommendations to AACP that are needed to meet the ACT Pharmacy Collaborative goal of supporting the transformation of community-based pharmacy practice from a product-based care model to a community-based pharmacy care delivery model. <p>(2) Provide recommendations on focus areas and/or potential questions for the Pharmacy Workforce Center (PWC) to consider for the 2024 National Pharmacist Workforce Study.</p> | | | |
| Research and Graduate Affairs Committee (RGAC) | <p>Description: The Research and Graduate Affairs Committee may consist of seven members that will be appointed in such a way as to represent the multiple research disciplines in pharmacy education. The duties of the Committee shall include assistance with the development of the Association's research, graduate education and scholarship agenda.</p> <p>Charge: <i>To be finalized by President-elect</i></p> | Experience in research or graduate education in academic pharmacy or experience or expertise addressing student diversity and graduate student recruitment. | Work conducted via email, conference calls, and an in-person meeting in the DC area | 7 |
| Strategic Engagement Committee | <p>Description: The Strategic Engagement Committee will be comprised of no fewer than five members who will advise the Board of Directors on the formation of positions on matters of public policy and on strategies to advance those positions to the public and private sectors on behalf of academic pharmacy.</p> <p>Charge: <i>To be finalized by President-elect</i></p> | Experience in advocacy or policy making at any level (local, state, or federal) and expertise related to identifying sources of practice-related income for pharmacists; implementing payment models for pharmacists' services; developing and/or implementing a practice plan for faculty; value-based contracts | Work conducted via email, conference calls, and an in-person meeting in the DC area | 7 |
| Student Affairs Committee | <p>Description: The Student Affairs Committee may consist of seven members. The Committee shall be concerned with issues regarding admissions, recruitment, enrollment management, and student affairs related policies and practices and will assist with the development of the Association's relevant research agenda.</p> | Administrators, faculty, or staff who have roles or responsibilities associated with student affairs, progression policies, student success, | Work conducted via email, conference calls, and an in-person meeting in the DC area | 7 plus at least 1 student member |

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| | Charge: Respond to the following charges relative to academic intervention: <ul style="list-style-type: none"> Identify what environmental factors may be affecting the ability of pharmacy students to be successful in graduate or professional programs. Determine how colleges and schools of pharmacy are currently meeting their academic preparation, intervention, remediation, and assessment needs to support and monitor student progress. Conduct a literature review to determine what academic support measures better minimize attrition and the potential stigmas associated with them. Develop innovative suggestions and recommendations that will better support student success. | academic intervention, remediation, or other related programs. | | |
| Audit Committee | Description and Charge: The Audit Committee is responsible for oversight of the annual audit process and selecting the independent auditor. | Experience serving on audit committees; knowledge of accounting principles | Work conducted via email and conference calls | 2 - open to COF and COD (cannot be current BOD members) |
| Bylaws and Policy Development Committee | Description and Charge: The Bylaws and Policy Development Committee may consist of seven members, at least two from each of the Councils of the Association, and the Speaker of the House of Delegates. Members from the Councils will usually serve for two years with appointments staggered so that only one new member from each Council is appointed in any year. The Committee ensures that resolutions, position papers and similar proposals to the House of Delegates which seek to establish Association policy or action are made appropriate to and ready for consideration by the House. | Experience authoring resolutions and organizational policy statements; knowledge of AACP's policy development process | Work conducted via email, conference calls, and an in-person meeting in the DC area | 6 – open to two members of each Council (COD, COF, COS) |
| Finance Committee | Description and Charge: The Finance Committee may consist of six members and shall be comprised of the Treasurer, the presidential officers, and two active members of the Association. It shall be the duty of the Committee to advise the Executive Vice President in creating the annual budget of the Association for approval of the Board of Directors and establishing guidelines for the budgeting process for each Council, Section and SIG. | Experience working with non-profit organizational budgets; knowledge of accounting principles | Work conducted via email and conference calls | 2 |

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| Nominating Committee | <p>Description: The Nominating Committee consists of 7 members, including the Immediate Past President who shall be the Chair, and the Immediate Past Chair of the COD, COF, and COS plus 1 appointed member for the COD, COF, and COS.</p> <p>Charge: Proactively identify, recruit, and slate well-qualified candidates for the officer positions for the AACP Election. Review the slate of candidates for the COD, COF, and COS leadership positions to ensure adequate diversity on the AACP Board.</p> | Experience serving on a nominating committee; experience engaging in diversity and inclusion efforts | Work conducted via email and conference calls | 3 – one member of COD, COF, and COS |
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SPECIAL AND ADVISORY COMMITTEES

| Committee | Description/Charge | Desired skills/Experience | Commitment Information | Number of openings |
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| Admissions Workshop Advisory Committee | <p>Description and Charge: The AACP Admissions Workshop Advisory Committee will assist with the following objectives:</p> <ul style="list-style-type: none"> • Counsel the Association on programming with the goal of providing relevant and high-value content that will enhance the professional development of workshop attendees. • Develop or refine a programming theme that aligns with the AACP Strategic Plan and promotes the professional development and leadership skills of personnel in the area of enrollment management. • Identify potential speakers and select session abstracts who can provide related expertise. • Assist in the development of a post-workshop assessment instrument for attendees. | Experience or expertise in leadership development, change management, or strategic planning in the areas of student affairs and enrollment management, including student recruitment, admissions, centralized application services (CAS), and student retention. | Work is conducted via email, online, and 6-8 monthly calls. Committee members may need to spend an additional 1-2 hours per month reviewing documents, providing feedback. | 4 (out of 7) |
| AJPE Editorial Board | <p>Description and Charge: The <i>Journal's</i> Editorial Board consisting of faculty representing a variety of institutions and disciplines from within the Academy. Board members shall be consulted regarding various operations associated with the <i>Journal</i>, including but not limited to manuscript types and guidelines, strategic planning and goals, and mission and scope. Board members are expected to help advance the <i>Journal</i> in collaboration with the Editorial Team. The Board shall consist of 24 members serving an initial term of 3 years with an option to renew for a second 3-year term. Board members shall be appointed by the AACP president in consultation with the <i>Journal</i> editor and associate editors.</p> | Has reviewed manuscripts for and submitted manuscripts to AJPE; track-record of publications related to the scholarship of teaching, learning, and assessment | Work conducted via email, conference calls, and an in-person meeting held during Annual Meeting. Editorial Board members are expected to review several papers to determine their suitability for publication in AJPE. Editorial board members are expected to write commentaries and submit manuscripts to the <i>Journal</i> . | 1 |

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| Aspiring Academics Advisory Committee | <p>Description and Charges The Aspiring Academics Advisory Committee will counsel and work in congruence with Association staff to develop a year-long program for individuals who aspire to a career in academic pharmacy and assist with the following objectives:</p> <ul style="list-style-type: none"> • Develop the framework for a new Aspiring Academic program that will be designed to inform and inspire students, residents, fellows, and graduate students from diverse backgrounds who are interested in pursuing an academic pharmacy career. • Identify goals, learning objectives, and action strategies for the virtual longitudinal program that are aligned with the AACP Strategic Plan and culminate at the AACP Annual Meeting. • Identify potential sponsors and partners that might be interesting in supporting the program. | Administrators, faculty, or staff who have roles or responsibilities associated with leadership development, an Advanced Pharmacy Practice Experience (APPE) in academia, an academic pharmacy residency, an academic pharmacy fellowship, curriculum design, or student affairs. | The committee's work will be conducted through bi-monthly virtual meetings, email, and online (e.g., Basecamp). No on-site meetings are scheduled at this time, but may be added, if necessary. | 10 (out of 10) |
| Institutional Research and Assessment Committee (IRAC) | <p>Description and Charge: The Institutional Research and Assessment Committee recommends changes or additions to AACP's Office of Institutional Research and Effectiveness data collection and reporting portfolio.</p> | Deans, faculty, or staff with experience in assessment, research, or survey methodology | Work conducted via email, and 1-2 virtual meetings conducted via Zoom. | 8 |
| Pharm4Me Champions Advisory Committee | <p>Description and Charge: The purpose of the Pharm4Me Champions Advisory Committee is to advise staff on messaging and strategies to help prospective students, educators, advisors, and communities better understand and appreciate contemporary pharmacy education and careers; and increase the number of qualified applicants who apply to pharmacy school.</p> | Pharmacists, deans, faculty, or staff who understand or support student recruitment efforts for PharmD or graduate pharmaceutical science degree programs. | Work conducted via email and conference calls | 2-4 (out of 11) |
| PharmCAS Advisory Committee | <p>Description and Charge: The PharmCAS™ Advisory Committee counsels the Association and Liaison International on the development and promotion of the Pharmacy College Application Service (PharmCAS). The Committee assists by:</p> <ul style="list-style-type: none"> • Ensuring the centralized application service is designed to meet the needs of academic pharmacy and prospective student pharmacists; • Ensuring the centralized application service is operationally and fiscally sound; • Promoting PharmCAS™ to AACP member institutions, prospective applicants, health professions advisors, and other related organizations; and • Evaluating system performance and recommending enhancements. | Deans, faculty, or staff with admissions, PharmCAS, and/or WebAdMIT expertise | Work conducted via monthly conference calls on the second Tuesday of every month at 1:30 pm ET, email, online, and one in-person meeting at the AACP Annual Meeting. | 4 (out of 12) |

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| PharmGrad Advisory Committee | <p>Description and Charge: The PharmGrad Advisory Committee counsels the Association and Liaison International on the development and promotion of the Pharmacy Graduate Application Service (PharmGrad). The Committee will assist by:</p> <ul style="list-style-type: none"> • Ensuring the centralized application service is designed to meet the needs of academic pharmacy and prospective graduate students in the pharmaceutical sciences; • Ensuring the centralized application service is operationally and fiscally sound; • Promoting PharmGrad to AACP member institutions, prospective applicants, health professions advisors, and other related organizations; • Evaluating system performance and recommending enhancements; and • Counseling AACP on the challenges and opportunities in the recruitment of students in pharmacy graduate programs. | PharmGrad participating and non-participating programs are eligible to participate | Work conducted via conference calls, email, online, and one in-person meeting at the AACP Annual Meeting. | 2-4 (out of 7-8) |
| Diversity in Student Recruitment and Retention Advisory Committee | <p>Description and Charge: The new Diversity in Student Recruitment and Retention (DSRR) Advisory Committee will counsel and work in congruence with Association staff and selected governance groups in support of Strategic Goal (3.1) to cultivate and support a more diverse population of learners, and assist with the following objectives:</p> <ul style="list-style-type: none"> • Bring attention to and address the cross-cutting issues in enrollment management that can adversely affect pharmacy learners from diverse backgrounds. • Promote the recruitment, admission, retention, and graduation of diverse learners in pharmacy. • Develop diversity programs, policies, and resources to support pharmacy educators, staff, and learners. | All volunteers must be administrators, faculty, or staff at a member institution who have roles or responsibilities associated with supporting student diversity efforts associated with recruitment, admissions, or retention. | Work conducted via email and conference calls | 10 (out of 10) |

| AWARDS COMMITTEES | | | | |
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| Committee | Description/Charge | Desired skills/Experience | Commitment Information | Number of openings |
| Robert K. Chalmers Distinguished Pharmacy Award Committee | <p>The Robert K. Chalmers Distinguished Pharmacy Educator Award Committee:</p> <ul style="list-style-type: none"> Reviews the materials submitted in support of nominees for this award Selects one candidate to forward to the Board of Directors to be recognized as the recipient of the Robert K. Chalmers Distinguished Pharmacy Educator Award. Reviews the current selection criteria and suggests necessary changes for consideration by the Board of Directors. | Senior faculty with experience in academia and teaching/mentoring learners over many years | Work conducted via email and conference calls. Materials are distributed in mid-December for review (approx. 5-10 hour commitment) | 7 |
| Paul R. Dawson Award for Excellence in Patient Care Research Committee | <p>The Paul R. Dawson Award for Excellence in Patient Care Research Committee:</p> <ul style="list-style-type: none"> Reviews the materials submitted in support of nominees for this award Selects one candidate to forward to the Board of Directors to be recognized as the recipient of the Paul R. Dawson Award for Excellence in Patient Care Research. Reviews the current selection criteria and suggests necessary changes for consideration by the Board of Directors. | Faculty with experience or expertise in patient care research. | Work conducted via email and conference calls. Materials are distributed in mid-December for review (approx. 5-10 hour commitment) | 7 |
| Distinguished Teaching Scholar Award Committee | <p>The Distinguished Teaching Scholar Award Committee:</p> <ul style="list-style-type: none"> Reviews the materials submitted in support of nominees for this award Selects up to three recipients to forward to the Board of Directors to be recognized as the recipient of the Distinguished Teaching Scholar Award. Reviews the current selection criteria and suggests necessary changes for consideration by the Board of Directors. | Faculty with expertise in the scholarship of teaching and learning. | Work conducted via email and conference calls, mostly between December and February (approx. 10-15-hour commitment) | 8 |

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| Rufus A. Lyman Award Committee | <p>The Rufus A. Lyman Award Committee:</p> <ul style="list-style-type: none"> Identifies papers published in AJPE that meet the award criteria Selects and recommend one paper submitted to AJPE to the Board of Directors to be recognized as the recipient of the Rufus A. Lyman Award. Reviews the current selection criteria and suggests necessary changes for consideration by the Board of Directors. | Has reviewed manuscripts published in AJPE | Work conducted via email and conference calls, mostly between December and February (approx. 10-15 hour commitment) | 5 |
| Master Preceptor Recognition Program Committee | <p>The Master Preceptor Recognition Program Committee:</p> <ul style="list-style-type: none"> Review the applications of nominated preceptors that meet all the submission requirements Select candidates that meet the minimum awardee selection threshold to be forwarded to the Board of Directors to be recognized as recipients of the 2022 Master Preceptor Recognition Award. Review the current selection criteria and suggest necessary changes for consideration by the Board of Directors. | Faculty with experience or expertise in experiential education | Work conducted via email and conference calls. Materials are distributed in early-February for review (approx. 5-10 hour commitment) | 8 |
| Volwiler Research Achievement Award Committee | <p>The Volwiler Research Achievement Award Committee:</p> <ul style="list-style-type: none"> Reviews the materials submitted in support of nominees for this award Selects one recipient to forward to the Board of Directors to be recognized as the recipient of the Volwiler Award. Reviews the current selection criteria and suggests necessary changes for consideration by the Board of Directors. | Faculty with experience or expertise in basic science and/or clinical research. | Work conducted via email and conference calls. Materials are distributed in mid-December for review (approx. 5-10 hour commitment) | 7 |

| TASK FORCES | | | | |
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| Task Force | Description/Charge | Desired skills/Experience | Commitment Information | Number of openings |
| Global Engagement Advisory Task Force | <p>Description and Charges: The Global Engagement Advisory Committee will help guide AACP's strategic decision making in regard to programs, products and services related but not limited to global pharmacy education. The Global Engagement Advisory Committee will use strategic priority 5, Strengthening the Financial Health of AACP and our Members, to guide their work.</p> <ul style="list-style-type: none"> • Recommendation on the need/value of a new global standing committee. • Considerations for the creation and viability of a revised global institutional membership category. • Development and implementation of engagement and collaboration initiatives targeting global members and non-members. • Considerations on how to make AACP programming and professional development opportunities more visible and accessible for global members and non-members. | Deans, faculty, or staff with experience in global pharmacy or more broadly global health. | <p>Work conducted via email, conference calls/video conference, and one in-person meeting during annual meeting.</p> <p>Accommodations can be made for those who cannot participate in an in-person meeting.</p> | 10 |