

**CALL FOR RESEARCH/EDUCATION ABSTRACT PROPOSALS**  
**2018 AACP ANNUAL MEETING**  
**DEADLINE: WEDNESDAY, FEBRUARY 21, 2018 AT 11:59 P.M. PST**

The Council of Sections (COS) invites American Association of Colleges of Pharmacy (AACP) members to submit educational and scientific research poster abstracts for the 2018 Annual Meeting poster sessions on Sunday, July 22 and Monday, July 23, at the Hynes Convention Center in Boston, Massachusetts.

**Specifications for Submission**

- All abstracts must be submitted by AACP members. Information to join or renew one's membership can be found on the [AACP website](#).
- All abstracts must be submitted online via the [Annual Meeting submission website](#) by **Wednesday, February 21, 2018.**
- The abstract must be submitted by the primary author.
- An author may submit no more than 2 abstracts for review. Should an author submit more than 2 abstracts, the author will be asked to select which abstract(s) to withdraw from consideration. However, the author may be listed as a co-author (i.e., not primary author) on additional abstracts submitted by other individuals.
- Authors should submit their abstract for review under the Section in which the primary or secondary author is a member.
- Authors may submit abstracts for posters that have been presented at another meeting within the last year but are asked to format the abstract according to the guidelines below.
- All abstracts must contain the following elements:
  - Objectives
  - Method
  - Results
  - Implications
- The total combined word count of the above four elements must not exceed 250 words.
- Abstracts describing human subject research are required to submit Institutional Review Board approval documentation at the time of abstract submission.
- Additional instructions for submitting an abstract online can be found on the [Annual Meeting submission information website](#).
- Only the submitting author will receive an email acknowledging the receipt of the submitted abstract. In addition, the submitting author will receive notification of acceptance or rejection of an abstract after the review process is completed (mid-April). Please do not call AACP to learn the status of your abstract(s).
- Accepted abstracts will be published in the [American Journal of Pharmaceutical Education](#).

**Submission Categories**

- Submitting authors must identify an AACP Section and describe the nature and content of work presented in the abstract.
- The abstract must be submitted to the Section of membership of either the primary or secondary author.
  - Administrative Services
  - Biological Sciences
  - Chemistry
  - Continuing Professional Development
  - Experiential Education
  - Library and Information Science
  - Pharmaceutics
  - Pharmacy Practice
  - Social and Administrative Sciences

- Using the options below, the submitting author must select the category that most closely describes the nature of the work presented in the abstract. *Please note, abstract submissions involving "work in progress" will not be considered.*
  - Completed Research
  - Theoretical Models
- The submitting author must also identify the content of the work described in the abstract.
  - Administrative and/or Broad Programmatic Issues
  - Community-based Scholarship or Programs
  - Educational Development and Innovation
  - Educational Research
  - Scientific Research

### Criteria for Evaluation

- The COS, which consists of the nine AACP Sections' officers and an administrative board, is responsible for implementing the abstract review process. Abstract proposals are reviewed by the Section to which the abstract is submitted.
- The following questions will be applied by reviewers in determining the merit of the work described in abstracts submitted in the **Educational Research** and **Scientific Research** categories:
  - How important/novel is the work?
  - How clearly does the abstract describe the research that was conducted?
  - Are the objectives and hypothesis clearly defined and testable by the methods described?
  - Are the methods robust?
  - Are the conclusions warranted?
- The following questions will be applied by reviewers in determining the merit of the work described in abstracts submitted in the **Educational Development and Innovation, Community-based Scholarship or Programs, and Administrative and/or Broad Programmatic Issues** categories:
  - Are course or initiative outcomes discussed and identified?
  - What is the target group for this course or initiative?
  - Was development of the course or initiative or study of the issue conducted in a scholarly manner?
  - Is a new approach described that is of broad interest to the AACP audience?
  - What are the potential advantages to these approaches and how were any disadvantages overcome?
  - How was the course or initiative assessed?
  - What evidence is there regarding success or failure of the course and/or initiative?

### Poster Presentations

- Meeting registration and attendance is required for all presenters.
- At least one author must be present during the poster session to which the poster is assigned.
- Audio/visual and/or computers **cannot** be accommodated during the poster sessions.
- Accepted abstracts will be presented as posters on Sunday, July 22, 2018, or Monday, July 23, 2018.
- Poster session assignment, including board number and a specific time frame during which at least one author must be present with the poster, will be outlined after acceptance.
- AACP will not produce any handouts. However, authors may provide handouts to give to participants.
- Each poster board measures four feet high by eight feet long. **Push pins or Velcro® dots must be supplied by the presenters.**

Before submitting an abstract online, be sure to proofread it carefully. Please also inspect any uploaded documentation for accuracy before submission. **Accepted abstracts will be published in AJPE as submitted.** Submit only one abstract per form.

Please contact Dr. Kirsten F. Block at [kblock@aacp.org](mailto:kblock@aacp.org) with any questions.