American Association of
**Colleges of Pharmacy**
*Discover • Learn • Care: Improve Health*

AACP

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January 30, 2018

TO:          Deans of AACP Member Institutions

FROM:        Melinda D. Colón
             Director of Governance Programs and Meetings

RE:          School Posters at the 2018 AACP Annual Meeting in Boston

**Background**
AACP has a tradition of calling upon member institutions to share via a poster presentation information regarding one or more elements of the school's academic program. Each year, with input from the Program Committee, a specific theme or topical area is identified. This provides for a school poster display with a wide array of contributions focused on one specific aspect of pharmacy education (e.g., professionalism, faculty recruitment/development, assessment programs).

**2018 School Poster Theme and Specifications**
The 2018 school poster theme **"Complementary Approaches with a Common Mission: Connecting the Pharmaceutical Sciences and Pharmacy Practice."** Schools are encouraged to consider one of the six subcategories below for their poster submissions.
A.    **Collaborations**
B.    **Emerging and Interdisciplinary Areas between Pharmacy Practice and Sciences**, e.g. pharmacogenomics, biologics, outcome research, Data Sciences, Regulatory sciences and practice
C.    **Relevance and Application for the Clinical Practice of Pharmacy**
D.    **Research Courses and Tracks for Students (Pharm.D., Ph.D., Masters, etc.)**
E.    **Translational Research**
F.    **Other:** If your poster does not fit one of the recommended subcategories, you may select this one.

Colleges and schools of pharmacy are each invited to submit **one** poster abstract to AACP by **Wednesday, March 28**.  The abstracts should contain no more than 250 words, excluding author's name, school name, and abstract title.

School posters will be displayed on Saturday, July 21 from 1:00 p.m. - 7:00 p.m. at the 2018 AACP Annual Meeting in Boston.  Presenters are encouraged to be at the poster from 6:00 p.m. – 7:00 p.m. Each poster should be able to fit on a four feet high by eight feet long display board.  Notification of acceptance will be sent via email in mid-April.

If you have any questions regarding abstract submissions, please contact Candelaria A. Moralez at 703.739.2330 ext. 1050 or cmoralez@aacp.org.

# Call for School Poster Abstracts
## 2017 AACP Annual Meeting
## July 21-25, 2018; Boston, Massachusetts

**ABSTRACT DEADLINE is Wednesday, March 28. All materials must be received at AACP headquarters by March 28.**

All **school poster abstracts** must meet the **criteria** listed below. PLEASE NOTE: Only one poster can be accepted per college or school of pharmacy.

**INSTRUCTIONS**

Please review carefully the criteria prior to preparing and submitting an abstract. School poster abstracts must be **submitted online**. A verification form for each school abstracts must be emailed with the signature of the CEO Dean by March 28. Before submitting your abstract online, be sure to proof it carefully. Accepted abstracts will be published in *AJPE* as submitted. *You are able to make edits online until the Wednesday, March 28 deadline.*

**SPECIFICATIONS FOR PREPARATION OF ABSTRACTS**

**Abstracts may be no more than 250 words, excluding author's name, school name, and abstract title.**

**The following are steps for submitting a School Poster Abstract:**

1. Click 2018 Annual Meeting Online Submission Site.
2. The username and password for the programming submission site **is** the same as your AACP username and password.
   **NOTE:** If you have forgotten your password, please contact LaToya Casteel at lcasteel@aacp.org or 703.739.2330 ext. 1000.
3. Click "**2018 Annual Meeting Submission Site**".
4. Click on "**Submit or Edit Proposal**".
5. Select "**Submit a School Poster**".
6. Type the title of the abstract and the abstract details in the field provided and accept the submission agreements.
7. Enter the name(s) of additional author(s) in the space provided and hit "**Accept and Continue"**.
8. Review and edit this submission as needed. To ensure your School Abstract is received, please remember to select the "**Accept and Continue"** button or your submission will not go through. An email to confirm your submission will be sent to you immediately.
9. A completed verification form for each School Poster Abstracts must be emailed to Candelaria A. Moralez at cmoralez@aacp.org.
10. The CEO Dean must sign the School Poster Abstract verification form to indicate approval of the abstract.


**REMINDERS**
- ❑ All School Poster submitters must be AACP members and represent an AACP Member Institution.
- ❑ Only one poster can be accepted per college or school of pharmacy.
- ❑ AACP does not assume responsibility for costs associated with presenting at the meeting and all facilitators must be a registered attendees at the 2018 Annual Meeting.
- ❑ All those viewing, presenting or displaying the poster must be registered for the Annual Meeting.
- ❑ Abstract and poster must address the school poster theme
- ❑ Abstract is 250 words or less, excluding author name(s), school name, and title.
- ❑ The abstract has been proofread. The abstract will be published in *AJPE* as submitted.
- ❑ The completed verification form for your school abstract has been emailed to Candelaria A. Moralez at cmoralez@aacp.org by March 28.