The Robert K. Chalmers Distinguished Pharmacy Educator Award consists of an inscribed Steuben Owl and a monetary prize of $5,000. Named for the late Robert K. Chalmers, former AACP president and distinguished educator, the Award recognizes exemplary contributions in areas of instruction, scholarship, service and overall impact on pharmacy education.

**Eligibility**

1. Nominees must hold a faculty appointment with a primary commitment to an AACP member college or school of pharmacy or be within five years of their full retirement from a faculty appointment.
2. Nominees must be members of AACP, and have shown a commitment to the Association and mission and objectives of pharmacy education. A nominee’s name may not be submitted posthumously.
3. Nominees will be evaluated based upon contributions in the following areas:
   a. Instruction including, but not limited to, effectiveness in undergraduate, post baccalaureate, professional and graduate instruction; curriculum development and innovation; special student educational projects; honors and awards for excellence in teaching and invited lectureships; and national educational involvement including active participation in AACP meetings, committees, teachers seminars and national workshops. Among the most important qualities are inspiration, leadership, and quality of contributions and the impact on educational programs and professional growth of individuals,
   b. Research and Scholarly Activities relative to pharmacy education, which can be documented in terms of publications as well as invited presentations (teacher’s seminar, etc. e.g., curriculum development, evaluation instruments, and pedagogical methods). Quality of publications is of greater importance than quantity, and
   c. Professional/Public Service and Outreach, including organized educational functions that combine knowledge and/or outreach activities of the school to practitioners and to society at large. Drug-related professional and lay public education should be recognized.
   d. Impact on Pharmacy Education beyond one’s home institution, including evidence of positive change because of publications or professional involvement; accomplishments of former students and residents; recognition and awards from other educational institutions; and other contributions and activities that have a documented impact on pharmacy education.

**Nomination Procedure**

1. Nominations may be made by any AACP member and are encouraged from faculty members of colleges and schools of pharmacy and from all segments of the Association (e.g., sections, special interest groups, affiliate members).
2. The dossier’s contents shall be presented to include the following separate sections, each beginning on a new page, must accompany nominations. Note: summaries should not be rephrasing of CV but should demonstrate contemplation of the nominee’s career as it relates to their contributions:
   - Cover letter from the nominator summarizing the nominee’s qualifications and commitment to the Association;
   - Résumé detailing education, appointments, activities, memberships, awards and honors, and other relevant data;
   - Summary of contributions to instruction;
   - Summary of contributions of research and scholarly activities relating to pharmacy education (a list of publications is not sufficient);
   - Summary of contributions to public/professional service and outreach relating to education;
   - Summary of impact of candidate contributions on pharmacy education, and
   - An additional three to five letters of support that reflect and are specifically related to the criteria, including those endorsements from individuals outside of the nominee’s home institution (supporting letters should interpret the impact that the nominee has had on his/her field and pharmacy education and provide evidence of contributions to instruction, research/scholarly activities in education, and professional/public service/outreach in education).
3. The dossier should be submitted online as a single PDF with a cover sheet dividing each section by 11:59 p.m. PST on Wednesday, December 6, 2017. Materials will then be reviewed by the selection committee once an initial screening is completed.
4. Questions regarding the nomination or submission process should contact Melinda D. Colón, AACP director of governance programs and meetings.

**Selection Procedure**

1. Dossiers will be screened for completeness by staff upon receipt. If time permits, staff will notify nominators of missing items. Applications that are incomplete at the deadline for submission will not be evaluated.
2. A Robert K. Chalmers Distinguished Pharmacy Educator Award Committee appointed by the AACP president will conduct peer review of nominations in light of the established criteria for the award.
3. At the conclusion of the evaluation process, the committee will forward one name to the AACP Board of Directors for ratification at its spring meeting. In addition, the award committee will provide to the Board of Directors a short justification for the selected award recipient. The committee may recommend that the Award not be presented in any given year.